## C S O F T W A R E

## Cost Accounting 365 Application Manual

Cost Accounting 365 Application Manual for Microsoft Dynamics 365 Business Central

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## 1. GENERAL

#### 1.1. Version

This manual describes the contents of **Cost Accounting 365** in Microsoft Dynamics 365 Business Central.

#### 1.2. Manual Structure

The manual describes the functions of the modules:

- Cost Accounting
- Project Accounting

It contains a description of individual fields as well as a process description. For further information on the fields, please refer to the online help.

## 1.3. Description of Icons

i	<b>Information</b> – Indicates sections that contain important information to be considered by the user.
	<b>Reminder</b> – Reminds of previously mentioned information or processes that help to achieve optimized results when using the solution.
	<b>Practical tip</b> – Indicates information that supports the user to use the functionality in a correct manner.
	<b>Warning</b> – Provides information to be followed to avoid errors in the application.



## 2. NAVIGATION PANE

The following Role Center profiles are available for the **Cost Accounting 365** solution:

CKL Controller

The CKL Controller profile is used to provide the key information and activities via a controller's cockpit in the Role Center.

Edit - My Settings - ADMIN						
Role	CKL Controller					
Company	CRONUS AG					
Work Date	25.01.2025					
Region	German (Germany)					
Language	English (United States)					
Time Zone · · · · · · · · · · · · · · · · · · ·	(UTC+01:00) Amsterdam, Berlin, Bern, Ro					
Notifications	Change when I receive notifications.					
Teaching Tips						
Security						
Your last sign in was on 19.07.22 08:47	7.					

Here you can see an overview of completed or pending activities, various diagrams as well as individual key figures, cost accounts and project accounts.

The following areas are shown via the Controller role if all you have licensed all modules:

Activities >>									
Comparison Finance Cost Center Accounting Cost-unit Accounting Secondary Costs									
G/L Accounts ) without a line 		ntries not ierred	Resource Ledg not transferred 11 >	Capacity Led not transferre O		Entries not sferred	Resource Ledg not transferred	Capacity Ledg not transferred	Allocations not created
Link to G/L Accou	unt	Transfer to	o Cost Accounting						
ŝ	ŝ								
Transfer G/L Acc Tr to Cost Accounts		Cost Accour Journal	nt Performance Journal	Project Accour Journal	nt Reference Unit Journal				
Cost Allocation/E	Distribution								
		Ī	Ē						
	ecurring Project ( account Journal )	Create Allocations			Distribute Dverhead				



The following table shows the key sections or areas of the controller's Role Center:

Section Name	Section Description
Section	Shows the controller's default pending activities that
Activities	need to be performed, e.g. the transfer of material,
	resource, and capacity entries.
Section	Shows the selected cost account schedules via the
Cost Accounting 365 –	Select Chart button. For the analysis of other periods or
Performance	period lengths, the period length and/or the previous and
	next period buttons can be used.
Section	Contains a list of cost account or project accounts. You
My Costs	can open and edit the list by clicking the List button. In
	addition, the target and actual costs can be analyzed
	within a certain period.
Section	Contains a list of cost accounts. You can open and edit
My Cost Accounts	the list by clicking the List button. In addition, the target
	and actual costs can be analyzed within a certain period.
Section	Contains a list of project accounts. You can open and
My Project Accounts	edit the list by clicking the List button. In addition, the
	target and actual costs can be analyzed within a certain
	period.
Section	Contains a list of reference units. You can open and edit
My Reference Units	the list by clicking the List button. In addition, the target
	and actual costs can be analyzed within a certain period.
Section	Contains a list of notifications.
My Notification	

As part of the Role Centers for Cost Accounting 365, you can access new lists such as

- My Costs
- My Cost Accounts
- My Project Accounts
- My Reference Units

By using these lists, you can define relevant cost types, cost accounts, project accounts, and/or reference units, as it is the case for the "My Customers" and "My Items" lists. This way, you get a quick overview of the cost situation in your department/organization.

In addition to the name, the system also shows the net changes or balances of individual areas. Furthermore, you can use the Period Length (Day, Week, Month, Quarter, Year) buttons as well as the Previous Period and Next Period buttons in all lists to perform cost analysis of certain periods. This way, you can view the costs for the respective period and analyze them in detail.

The amounts and quantities within the defined cost types, cost/project accounts and/or reference units are shown depending on the options set in the "View as" (Net Change/Balance



at Date) and "Period Length" (Day, Week, Month, Quarter, Year) fields. The budget values are shown based on the standard budget specified in the Cost Account Setup.

In the "My Costs" section, you can add both cost accounts and projects accounts. The "Operational Amounts" and "Budgeted Amounts" are not only shown with the filters set for the "Period Length" and "View As" fields. The cost accounts and project accounts which have been added in the "My Cost Accounts" and "My Project Accounts" lists are considered here as well.

The same applies for the "My Reference Units" list. Here the "Cost Quantity", "Budgeted Cost Quantity", "Project Quantity" and "Budgeted Project Quantity" fields are also shown depending on the filters specified in the "Period Length" and "View As" fields, based on the cost/project accounts specified in the "My Cost Accounts" and "My Project Accounts" sections.



## 3. DATA CLASSIFICATION

Due to the General Data Protection Regulation, Microsoft has integrated the "DataClassification" property for each field. This property has been set for all CKL fields which enables to see available person related data in the database.



## 4. BASIC SETUP

Cost Accounting 365 is a product which is fully integrated in Microsoft Dynamics 365 Business Central and which enables your company's controlling department to perform comprehensive analyses.

It provides a variety of functionalities such as flexible hierarchies, internal performance distribution or recurring postings. The integrated budgeting module enables to use traditional cost accounting methods from actual and standard to marginal costing.

The flow of values both within the main modules Cost Accounting and Project Accounting as well as across modules by using debiting/crediting processes between cost accounts (global dimensions 1) and project accounts (global dimensions 2) in various ways. There are no separate tables for cost accounts and project accounts. For this purpose, the multidimensions of Microsoft Dynamics 365 Business Central have been fully integrated in Cost Accounting.

This way, relevant data of your General Ledger can be automatically transferred as well as data of other systems can be integrated and further processed in Cost Accounting cost accounting via individual interfaces. By defining dimensions, you can determine additional hierarchies in Cost and Project Accounting to be used to structure your cost accounting.



**Warning** – Basically, the following applies to your Cost Accounting: The setup of the dimensions is freely selectable. However, a meaningful use is only guaranteed if the global dimensions are defined as follows: Cost accounts as global dimensions 1 and project accounts as global dimensions 2.

#### 4.1.Cost Accounting Data Setup

Cost Accounting 365 is divided into the following two modules: Cost Accounting and Project Accounting.

By using the basic setup, you can specify the Cost Accounting 365 setup tables in the database.

The initial setup data is created in the General Setup window. For each company used in Microsoft Dynamics<sup>™</sup> Business Central, you need to set up the fields and options in the General Setup window.

This section describes the tabs and the fields of the General Setup window. To open the General Setup window, click General Setup  $\rightarrow$  Setup Data Cost Accounting from the Actions area.



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CRONUS AG Cost Center Journals Cost Center Archiv Cost	t Unit Journals $\lor$ Cost Unit Archiv $\lor$ Finance $\lor$ Administration $\lor$ $>$ $\equiv$
Chart of Cost Accounts         Cost Account Budgets         Chart of Cost Units           Chart of Cost Centers         Chart of Project Accounts         Project Account Budgets	G/L Accounts so 2 Allocations
Want to learn more about Business Central?	Actions > Cost Allocation/Distribution > Analysis > Setup
Activities $\vee$	* Role Center Cost and Activity Accounting Setup
Work Date: 25.01.2025 Setup Data Cost Accounting	¢ + ش √Saved Ω ت م <sup>ير</sup>
Create Setup Data	0

General			Licence Status $\vee$				
Setup Data Cost Acco	Demo-Data	~	Source Code Setup	Actualize and Add	~	Na Kostenrechnung 365 / Cos	at Accounting 365
						Current Status	Activated
						Installed Version	4.0.2.0
						Latest Version	4.0.2.0
						CKL Software Dashboard	Open

Before you can work with Cost Accounting 365, it is required to create the initial setup data: To do this, click the Create Setup Data button.

This initial setup will populate some of the setup fields with following data:

Field Name	Field Description
Setup Data Cost Accounting	<ul> <li>The following two options are available for this field:</li> <li>Demo Data <ul> <li>If you select this option, the company will be set up in the database with demo data. This option should only be selected in a German database using the German language setting. The company name must contain the term "CRONUS".</li> <li>User defined</li> <li>If you select this option, the client will be set up in the database with user-defined data such as the source codes.</li> </ul> </li> </ul>
Source Code Setup	<ul> <li>The following three options are available for this field: <ul> <li>If table is empty</li> <li>If you select this option, the company will be set up in the database with source codes if this table is empty.</li> <li>Add</li> <li>If you select this option, source codes will be added to the database in the company.</li> <li>Update and Add</li> <li>If you select this option, source codes will be updated and added to the database in the database in the company.</li> </ul> </li> </ul>



CRONUS AG	Cost Center Journals $\smallsetminus$	Cost Center Archiv $\smallsetminus$	Cost Unit .	lournals $\vee$	Cost Unit Archiv $\vee$	Finance $\lor$	Administr	ration $\lor$ >	=
Chart of Cost Accounts Chart of Cost Centers	Cost Account Budgets Chart of Project Accounts	Chart of Cost Units Project Account Bud		Accounts cations					% ℤ
Headline Good M	orning!			Actions > Cost All > Analysis > Setup	ocation/Distribution ※ Setup Data Cost Ar ຜ Cost Account Sour 않 Project Account Sc	ccounting ce Code Setup	┛╢ []	E Gene E Analy E Budg	rsis ets
• ○ Activities ∨					ℜ Role Center Cost a Cost Accounting Page 1	-	ounting Setup		
Work Date: 25.01.202	5		+			aved	] 다 /	,	
Cost Ac	count Sou			atun					

## 4.2. Cost Account Source Code Setup

General				
Cost Account Journal	KARTBUBL $\checkmark$	Distribution Cost to P	VERRKTRKTO	~
Performance Journal	LEISTBUBL $\lor$	Compress Cost Accou	KOMPRKART	~
Allocation Journal	UMLBUBL $\sim$	Transfer Cost Account	KARTBUDIST	~
Transfer G/L to Cost A	FIBUKART $\sim$	Transfer Performance	LEISTBUIST	~
Transfer Perfomance t	LEISTKART $\checkmark$	]		
Performance Journal	LEISTBUBL V UMLBUBL V FIBUKART V	Compress Cost Accou Transfer Cost Account	KOMPRKART	

Field Name	Field Description
Cost Account Journal	Specifies the code associated with entries posted from a Standard cost account journal type.
Performance Journal	Specifies the code associated with entries posted from a Standard performance journal type.
Allocation Journal	Specifies the code associated with entries posted from a Standard allocation journal type.
Transfer G/L to Cost Account	Specifies the code associated with entries copied from the General Ledger.
Transfer Performance to Cost Account	Specifies the code associated with entries with transferred quantities or performances from the Resource Planning and Manufacturing modules.
Distribution Cost to Proj. Acc.	Specifies the code associated with entries that copy costs to an account of project accounting.
Compress Cost Account Ledger	Specifies the code associated with entries generated by compressing cost account entries.
Transfer Cost Account Budget to Actual	Specifies the code associated with entries posted by running the Transfer Cost Account Budget to Actual batch job.
Transfer Performance Budget to Actual	Specifies the code associated with entries posted by running the Transfer Performance to Actual batch job.



4.3.	FIUJECI ACCUI	int Source Co	ue Setup					
CRONUS AG	Cost Center Journals V C	Cost Center Archiv Cost	Unit Journals $\!$	Cost Unit Archiv $\vee$	$Finance{\smallsetminus}$	Administrati	ion~>	≡
Chart of Cost Accounts Chart of Cost Centers	Cost Account Budgets Chart of Project Accounts	Chart of Cost Units Project Account Budgets	G/L Accounts Allocations				Ŕ	2
Headline			Actions					
Want to	learn mor	re about	<ul> <li>Cost Alic</li> <li>Analysis</li> </ul>	Cation/Distribution	> Genera counting	Setup	🗉 General 🗐 Analysis	
Business	Central?		> Setup	🗱 Cost Account Source	e Code Setup		Budgets	
				🗱 Project Account Sou	urce Code Setu	hm		
0.				ℜ Role Center Cost an	nd Activity Acco	unting Setu	oject Account Source Coo	de Setup
Activities $\smallsetminus$				🐺 Cost Accounting Pe	riods			

Work Date: 25.01.2025			Ŕ	+	Î	√ Saved	Д	ď	2
Proj. Acc.	Source	Code	e Se	etup					
General									
Project Account Journal	KTRKTOBUBL		$\sim$	Trans. Sale	Ord. to Pro	VKMKTRKTBB		$\sim$	/
Reference Unit Journal	ZUSCHLBUBL		$\sim$	Performan	ce Distribut	LEISTVERR		$\sim$	/
Overhead Journal	BEZGRBUBL		$\sim$	Overhead	Distribution · · ·	ZUSCHLVERR		$\sim$	/
Transfer G/L to Projec	FIBUKTRKTO		$\sim$	Compress	Project Acc	KOMPKTRKTO		$\sim$	/
Transfer Performance	LEISKTRKTO		$\sim$	Transfer Pr	roject Acco	KTRKOBUIST		$\sim$	/

Field Name	Field Description
Project Account Journal	Specifies the code associated with entries posted from a Standard project account journal type.
Reference Unit Journal	Specifies the code associated with entries posted from a Standard reference unit journal type.
Overhead Journal	Specifies the code associated with entries posted from a Standard overhead journal type.
Transfer G/L to Project Account	Specifies the code associated with entries copied from the General Ledger.
Transfer Performance to Proj. Account	Specifies the code associated with entries with transferred quantities or performances from the Resource Planning and Manufacturing modules.
Transfer Sales Qty. to Proj. Account	Specifies the code associated with entries that copy sales quantities of the item for the multidimensional cost of sales method.
Performance Distribution	Specifies the code associated with entries posted by running the Distribute Performance batch job.
Overhead Distribution	Specifies the code associated with entries posted by running the Distribute Overhead batch job.
Compress Project Account Ledger	Specifies the code associated with entries generated by compressing the project account entries.
Transfer Project Account Budget to Actual	Specifies the code associated with entries that are posted by running the Transfer Budget to Actual Values batch job.

## 4.3. Project Account Source Code Setup



## 4.4. Role Center Cost and Activity Accounting Setup

In the "Role Center Cost and Activity Accounting Setup", you can specify a date for the display of key figures in the activities. This way, you can e. g. show the entries of the current month which have not been considered based on the work date and get a transparent and quick overview of the activities in the Role Center.

If you want to apply these user defined lists for corresponding diagrams in the Role Center, you need to activate the "Use My Filters" field for the CKL Controller role in the Basic Setup window in the Role Center Cost Accounting 365 Setup.

Work Date: 25.01.2025		? +	Î	√ Saved	
Role Center Cost	and A	ctivity	/ Αςςοι	unting Se	etup
General					
Use MyFilters		Activities	Date Filter F	-CM	
Mini Expense Distribution Sheet					
CostAccScheduleName · I_MINIBAB	~	Cost Acc	ount Column	PERIODEN	$\sim$
Mini Direct Costing Sheet					
CostAccScheduleName · I_MINIDB	$\sim$	Cost Acc	ount Column	PERIODEN	$\sim$

Field	Description
Use My Filters	Activate this field if you want to use the subsequent date filter in your Role Center for the display.
Activities Date Filter Formula	Enter a formula in this field to calculate the date to be applied for the display in the Activities pane. For example, you can enter the formula "-LM" (minus current month) if you want to show the data of the previous month in the batches of the activity area.

**Example:** You want to display the operational amount for (temporary) labor costs for the cost accounts "General Production 3290" and "Miscellaneous Sales 4991" for January 2023.

My Cost/Project Accounts ~						
Туре ↑		Account No. ↑	Name	Account Type	Tota	Operational Amount
Cost Account	÷	4110	Löhne	Cost Account	t	163.036,13
Cost Account		4190	Aushilfslöhne	Cost Accoun	t	0,00



My Cost (	Cent	ers 🗸			
Department Code ↑		Name	Dimension Value Type	Totaling	Operational Amount
<u>3290</u>	÷	Allgemein Produktion	Standard		125.856,35
4991		Sonstiges Vertrieb	Standard		-196.274,09

In this example, the "My Costs" list shows that the cost accounts 3290 and 4991. The "My Cost Centers" list, on the other hand, shows that labor costs of January 2023 only represent a small part of the total costs for cost accounts 3290 and 4991 and that they caused more costs in other areas and/or cost types.

## 4.5. Cost Accounting Periods

CRONUS AG	Cost Center Journals ~ C	Cost Center Archiv $\smallsetminus$	Cost Unit Journals $\!$	Cost Unit Archiv $\smallsetminus$	Finance $\lor$	Administratic	on~>	=
Chart of Cost Accounts Chart of Cost Centers	Cost Account Budgets Chart of Project Accounts	Chart of Cost Units Project Account Budg	G/L Accounts gets Allocations					x8 Z
	learn mor Central?	re about	Actions > Cost Allo > Analysis > Setup	Acation/Distribution * Setup Data Cost Ac 認 Cost Account Soure 認 Project Account So * Role Center Cost ar ) 聞 Cost Accounting Pe	ce Code Setup urce Code Setup nd Activity Acco	p	🗄 Gener 🗄 Analy: 🗄 Budge	sis

Cost Accounting Periods	ost Accounting Periods   Work Date: 25.01.2023			
✓ Search + New	🐯 Edit List	🗊 Delete	🌆 Create Year \cdots	☞ 7 ≡
Starting Date	Ť		Name	New Cost Accounting Fiscal Year
$\rightarrow$				

Field Name	Field Description
Starting Date	Specifies the starting date of the accounting period.
Name	Specifies the name of the accounting period.
New Cost Accounting Fiscal Year	Indicates whether the accounting period should be used to start a fiscal year.



## 5. SETUP

This chapter describes the setup and application of Cost Accounting 365, which can be found in the Actions area of the Setup menu.

## 5.1. Cost Account Setup

This section describes the tabs and fields of the Cost Account Setup. To open the Cost Account Setup window, select Setup  $\rightarrow$  Cost Account Setup from the Actions area.

CRONUS AG Cost Center Journals Cost Cert	nter Archiv $\sim$ Cost Unit Journals $\sim$ Cost Unit Archiv	$\sim$ Finance $\sim$ Administration $\sim$ $>$ $\mid$ $\equiv$
	of Cost Units G/L Accounts ct Account Budgets Allocations	76 Z
Headline	Actions	
Good morning	> Cost Allocation/Distribut	
Good morning!	> Analysis	> Reporting Manager 🛛 🗉 Analysis
_	> Setup	> History 🗉 Budgets
	🗱 Cost Account Setup	
• •	Project Account Setu Cost Account Setu	Þ
Activities ∨	🔀 PA Posting Setup	
	🚽 🚮 General Ledger Setup	

The following shows the Cost Account Setup window:

Work Date: 25.01.2025		Ŀ	+	Î	√ Saved	
Cost Account Setu	qL					
	I					
General						
Only Cost Accounting			Reference	e Unit Code	STD	$\sim$
Automatic Cost Posting \cdots 💽			Reference	e Unit Code (	STD	$\sim$
Automatic Performan			Reference	e Unit Code (	STD	$\sim$
Corr. Journal Templat KOSTEN		$\sim$	Check Co	st Account U		
Corr. Journal Batch N STORNO			Allow CA	Posting From		
Default Budget Name · · · 2020		$\sim$	Allow CA	Posting To		Ē
Archiving						
Archiving Allocations		D				
-						
Reporting >						
······································						
Chart of Cost Centers						
Cost Account Filter (P 03009199			Cost Acc	ount Filter (D	93109320	
Cost Account Filter (A 92009298						



#### General tab

Option	Description
Only Cost Accounting	Place a check mark in this field if Project Accounting is not used and G/L postings are always to be posted to Cost Accounting (even if cost units are used to perform postings in the general ledger).
Automatic Cost Posting	If this field is activated, the system will also create cost account ledger entries for postings in general ledger if the corresponding dimension is specified.
Automatic Performance Posting	If automatic performance posting is activated, cost account ledger entries of the Performance type will be generated for quantity postings in the Resources and Manufacturing modules during posting.
Corr. Journal Template Name	Here you can select a template for the journal to be used for correction postings.
Corr. Journal Batch Name	This journal name will be used when creating correction postings.
Default Budget Name	The default budget name is suggested as budget for some features and reports.
Reference Unit Code	The reference unit code is used when transferring performances if the reference unit is not already taken from the Resources module.
Reference Unit Code (Setup)	The reference unit code (setup) is used when transferring performance if the reference unit for the setup time is not already taken from the Manufacturing module.
Reference Unit Code (Run)	The reference unit code (run) is used when transferring performance if the reference unit for the processing time is not already taken from the Manufacturing module.
Check Cost Account Usage	Activate this field if you want the system to check when deleting a cost account if, for example, it is used in the cost account schedules.
Allow PA Posting From	In this field, you can specify a starting date for a posting period from which you want to allow postings in Cost Accounting. By specifying posting periods manually, you can control your postings in Cost Accounting 365 in a flexible manner.
	Note: The specified periods will be ignored for automatic posting.
Allow PA Posting To	In this field, you can specify an ending date for a posting period to which you want to allow posting in Cost Accounting. By specifying posting periods manually, you can control your postings in Cost Accounting 365 in a flexible manner.
	Note: The specified periods will be ignored for automatic posting.

## Archiving tab

Field Name	Field Description
Archiving Allocations	If this field is activated, allocations will be archived after deletion and can be viewed in a separate table.

## Reporting tab

Field Name	Field Description
------------	-------------------



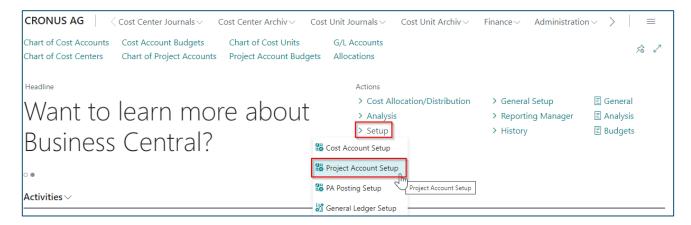
Acc. Sched. for Exp. Dist. Sht.	Specifies which account schedule name to use to generate the Expense Distribution Sheet report.
Acc. Sched. for Profit	Specifies which account schedule name to use to generate the Direct Costing report.

#### Chart of Cost Centers

Field Name	Field Description
Cost Account Filter (Primary Cost)	Here you can specify the primary cost account types to be filtered in this column.
Cost Account Filter (Allocation)	Here you can specify the allocation cost account types to be filtered in this column.
Cost Account Filter (Distribution)	Here you can specify the distribution cost account types to be filtered in this column.

## 5.2. Project Account Setup

The Project Account Setup window is used to specify the basic Project Accounting settings.



The following shows the Project Account Setup window:



Work Date: 25.01.2025			· + ê	Ī		√ Saved	
Project Account Set	up						
General							
Suggest Entries without Global Di			Project Accou	nt No. (Run)	9210		$\sim$
Automatic Cost Posting			Reference Uni	t Code	STD		$\sim$
Automatic Performance Posting			Reference Uni	t Code (Setup)	STD		$\sim$
Distribute with Cost Rate	Operational Actual	~	Reference Uni	t Code (Run)	STD		$\sim$
Corr. Journal Template Name	KOSTEN	$\sim$	Check Project	Account Usage			
Corr. Journal Batch Name	STORNO		Allow PA Post	ing From			
Project Account No.	9210	$\sim$	Allow PA Post	ing To			ţ.
Project Account No. (Setup)	9210	$\sim$					
Chart of Cost Units							
Project Account Filter (Primary Cos	60007999		Project Accou	nt Filter (Distribution)	80008999		
Reporting >							

#### General tab

Field Name	Field Description
Automatic Cost Posting	If this field is activated, the system will also create project account ledger entries are for postings in general ledger if the corresponding dimension is specified.
Automatic Performance Posting	If automatic performance posting is activated, project account ledger entries of the Performance type will be generated for quantity postings in the Resources and Production modules during posting.
Distribute with Cost Rate	Here you can select the rate you want to use to analyze performances in project accounting. The following options are available: Budget, Operational Actual, and Tax.
Corr. Journal Template Name	Here you can select a template for the journal to be used for correction postings.
Corr. Journal Name	This journal name will be used when creating correction postings.
Project Account No.	The project account no. will be used during performance transfer if the project account is not already taken from the Resources module.
Project Account No. (Setup)	The project account no. (setup) will be used when transferring performance if the project account for the setup time is not already taken from the Production module.
Project Account No. (Run)	The project account no. (run) will be used during performance transfer if the project account for the setup time is not already taken from the Production module.
Reference Unit Code	The reference unit code will be used during performance transfer if the reference unit for the setup time is not already taken from the Production module.
Reference Unit Code (Setup)	The reference unit code (setup) will be used during performance transfer if the reference unit for the setup time is not already taken from the Production module.



Reference Unit Code (Run)	The reference unit code (run) will be during performance transfer if the reference unit for the processing time is not already taken from the Production module.
Check Project Account Usage	Activate this field if you want the system to check when deleting a cost account if it is e. g. used in the cost account schedules.
Allow CA Posting From	In this field, you can specify a starting date for a posting period from which you want to allow postings in Project Accounting. By specifying posting periods manually, you can control the postings in Cost Accounting 365 in a flexible manner.
Allow CA Posting To	In this field, you can specify an ending date for a posting period to which to allow postings in Project Accounting. By specifying posting periods manually, you can control the postings in Cost Accounting 365 in a flexible manner.

#### Chart of Cost Units tab

Field Name	Field Description
Project Account Filter (Primary Cost)	Here you can specify the primary project account types to be filtered in this column.
Project Account Filter (Allocation)	Here you can specify the allocation project account types to be filtered in this column.

## Reporting tab

Field Name	Field Description
Acc. Sched. for Profit	Specifies which account schedule name to use to generate the Direct Costing report.



## Usage Unit Cost tab

Field Name	Field Description
Use Parts of Standard Cost as COGS	Activate this field if you want to perform valuation based on the item's respective consumption costs and to copy them to the individual cost accounts for material costs, capacity costs, capacity overhead costs, subcontracted costs and manufacturing overhead costs. This is done, on the one hand, by using the "Copy from Item Budget" function for the project accounts budget, and on the other hand, by using the "Transfer Sale Orders" function to apply the cost-of-sales method in Project Accounting.
Use Parts of Unit Cost as Resource Costs	Activate this field if you want to perform valuation based on the performance's respective resource costs and to copy them to the direct and indirect resource costs.

## Default Budget

Field Name	Field Description
Default Project Account No. (Sales Amount)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if the project account cannot be determined by the posting setup. If specified, the item budget ledger entries will be copied to the project account into the project account budget line by using the "Copy from Item Budget" function.
Default Project Account No. (COGS Amount)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if the project account cannot be determined by the posting setup. If specified, the item budget ledger entries will be copied to the project account into the project account budget line by using the "Copy from Item Budget" function.



#### Standard Cost

Field Name	Field Description
Default Project Account No. (Material Cost)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if a differentiated budget distribution has been activated based on the item's consumption costs. If specified, the budgeted quantity of the item will be valuated with the corresponding consumption costs and copied as an amount to the project account in the project account budget line by using the "Copy from Item Budget" function.
Default Project Account No. (Capacity Cost)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if a differentiated budget distribution has been activated based on the item's consumption costs. If specified, the budgeted quantity of the item will be valuated with the corresponding consumption costs and copied as an amount to the project account in the project account budget line by using the "Copy from Item Budget" function.
Default Project Account No. (Capacity Overhead Cost)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if a differentiated budget distribution has been activated based on the item's consumption costs. If specified, the budgeted quantity of the item will be valuated with the corresponding consumption costs and copied as an amount to the project account in the project account budget line by using the "Copy from Item Budget" function.
Default Project Account No. (Subcontracted Cost)	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if a differentiated budget distribution has been activated based on the item's consumption costs. If specified, the budgeted quantity of the item will be valuated with the corresponding consumption costs and copied as an amount to the project account in the project account budget line by using the "Copy from Item Budget" function.
Default Project Account No. (Manufacturing Overhead Cost	Here you can define a project account for the project account budget to which you want the system to copy the item budget ledger entries if a differentiated budget distribution has been activated based on the item's consumption costs. If specified, the budgeted quantity of the item will be valuated with the corresponding consumption costs and copied as an amount to the project account in the project account budget line by using the "Copy from Item Budget" function.

## 5.3. Project Account Posting Setup

In Dynamics 365 Business Central, the General Ledger posting logic regarding goods in progress is based on the cost-of-sales method. For the total cost method, material consumption and output do not show the required inventory changes. However, valuation



based on the cost-of-sales method is only possible on a rough level as the costs of sales (COGS) are only available as a total and not as detail costs in the General Ledger

For this, you can use Cost Accounting 365 to create a multidimensional direct costing according based on the cost-of-sales method. "Multidimensional" means the separation into items, resources and other sales and costs. It also means the distribution of costs (COGS) into material, capacity, capacity overheads, subcontracting costs and manufacturing overheads for items. For resources, you can distribute to direct and indirect costs. For items, the determination of these five areas by the standard cost calculation is rejected and normal costs can be used instead of actual costs, as with the transfer of budget values from the item budgets.

As is the case for the Posting Setup in General Leger, you can specify different or multi COS accounts of the projects chart of accounts for the combination of general business and product posting group to be used as:

- Sales account
- Consumption account (COGS for items or resource consumption)
- Material direct costs
- Capacity or resource direct costs
- Capacity or resource overhead costs
- Subcontracting direct costs
- Manufacturing overhead costs

By using further accounts as clearing accounts there is no shift to the income statement and the remaining costs can be shown as a third evaluation area.

The, the created entries can be reposted by performance distributions, assignments and allocations as well as be posted, independent of the General Ledger, and made available for detailed analyses.

In addition to project accounts, you can also specify the cost type of the account. Thus, performance distribution can be done by a Fix%, Variable% or Mixed%. By specifying the percentage, the posted costs will be allocated proportionately to the project account.

CRONUS AG	Cost Center Journals ~ 0	Cost Center Archiv $\smallsetminus$	Cost Unit Journals $\smallsetminus$	Cost Unit Archiv $\vee$	Finance V Adminis	stration $\sim$ >   $\equiv$
Chart of Cost Accounts Chart of Cost Centers	Cost Account Budgets Chart of Project Accounts	Chart of Cost Units Project Account Budg	G/L Accounts gets Allocations			sà 7
Headline			Actions			
Good morning!			<ul><li>Cost Allocation/Distribution</li><li>Analysis</li></ul>		<ul> <li>General Setup</li> <li>Reporting Management</li> </ul>	🗉 General ger 🗉 Analysis
	0		> Setup	]	> History	Budgets
			Project Account Setup	ıp		
• ○ Activities ∨			PA Posting Setup	7		
			— \overline General Ledger Setu	PA Posting Setup		



## page 26 of 167

PA Posting Setup	Work Date: 25.01	.2025									
,	New Manage	Copy									☞ 7 ≣
Gen. Bus. Posting Group ↑	Gen. Prod. Posting Group ↑	Multi. COS Sales Account	Multi. COS Sales Clear Acc	Multi. COS Consumption Cost Acc	Multi. COS Consumpt. Clear-Acc	Cost Type Consumpti Acc	Fix % Consumpti Acc	Multi. COS Material-DC Account	Multi. COS MatDC Clear- Acc	Cost Type Material-DC	Fix % Material-DC
EU	SERVICES	6500	<u>9235</u>	7500	<u>9280</u>	Mixed %	40			Variable	0
INLAND	HANDEL	6300	9230	7300	9265	Mixed %	40	7310	9240	Mixed %	10
INLAND	SERVICES	6500	9235	7500	9280	Mixed %	40			Variable	0

#### General tab

Field Name	Field Description
Gen. Bus. Posting Group	In this field, enter the business posting group that maps the business transaction for the cost-of-sales method. For example, you can link domestic transactions to the associated accounts of the COS method.
Gen. Prod. Posting Group	In this field, enter the product posting group that maps the business transaction for the cost-of-sales method. For example, you can link domestic transactions to the associated accounts of the COS method.

#### Multi COS Revenues

Field Name	Field Description
Multi. COS Sales Account	In this field, enter the account used to post the sales of goods according to the multidimensional COS method.
Multi. COS Sales ClearAcc	In this field, enter the clearing account used to post the sales of goods. This ensures that postings are not kept twice in the system if you also use the total cost method.

## Multi COS Consumption

Field Name	Field Description			
Multi. COS Consumption Cost Acc	In this field, enter the account used to post consumptions according to the multidimensional COS method.			
Multi. COS Consumpt. Clear-Acc	In this field, enter the clearing account used to post consumptions. This ensures that postings are not kept twice in the system if you also use the total cost method.			
Cost Type Consumption Acc	<ul> <li>In this field, you can specify the cost type. The following 3 options are available: <ul> <li>Fix</li> <li>Consumption costs will be posted as fixed amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>The direct material costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul> </li> </ul>			
Fix % Consumption Acc	If you select the "Mixed %" option in the "Cost Type Consumption Acc" field, enter the fix percentage rate in this field you want to use to post the consumption costs.			



### Multi. COS Material-DC

Field Name	Field Description		
Multi. COS Material-DC Account	In this field, enter the account used to post material direct costs according to the multidimensional COS method.		
Multi. COS MatDC Clear-Acc	In this field, enter the clearing account used to post material direct costs. This ensures that postings are not kept twice in the system if you also use the total cost method.		
Cost Type Material-DC	<ul> <li>In this field, you can specify the cost type. The following 3 options are available: <ul> <li>Fix</li> <li>Material direct costs will be posted as fixed amounts.</li> <li>Variable</li> <li>Material direct costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>The direct material costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul> </li> </ul>		
Fix % Material-DC	If you select the "Mixed %" option in the "Cost Type Material-DC" field, enter the fix percentage rate in this field you want to use to post the material direct costs.		

## Multi. UVK Capacity-(Res.)-DC

Field Name	Field Description
Multi. COS Capa.(Res.)-DC Acc	In this field, enter the account used to post capacity direct costs according to the multidimensional COS method.
Multi. COS CapaDC Clear-Acc	In this field, enter the clearing account used to post capacity direct costs. This ensures that postings are not kept twice in the system if you also use the total cost method.
Cost Type Capa.(Res.)-DC	<ul> <li>In this field, you can specify the cost type. The following 3 options are available:         <ul> <li>Fix</li> <li>Consumption costs will be posted as fixed amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>Capacity direct costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul> </li> </ul>
Fix % Capa.(Res.)-DC	If you select the "Mixed %" option in the "Cost Type Capa.(Res.)-DC" field, enter the fix percentage rate in this field you want to use to post the capacity direct costs.

## Multi. COS Capacity-(Res.)-Ovh

Field Name	Field Description
Multi. COS Capa.(Res.)-Ovh Acc	In this field, enter the account used to post capacity overhead costs according to the multidimensional COS method.



Multi. COS MfgOvh Clear-Acc	In this field, enter the clearing account used to post capacity overhead costs. This ensures that postings are not kept twice in the system if you also use the total cost method.		
Cost Type Capa.(Res.)-Ovh.	<ul> <li>In this field, you can specify the cost type. The following 3 options are available:         <ul> <li>Fix</li> <li>Consumption costs will be posted as fixed amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>Capacity overhead costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul> </li> </ul>		
Fix % Capa.(Res.)-Ovh.	If you select the "Mixed %" option in the "Cost Type Capa.(Res.)-Ovh." field, enter the fix percentage rate in this field you want to use to post the capacity overhead costs.		

## Multi. COS Subcontrd-DC

Field Name	Field Description
Multi. COS Subcontrd- DC Acc	In this field, enter the account used to post subcontracted direct costs according to the multidimensional COS method.
Multi. COS SubcDC Clear-Acc	In this field, enter the clearing account used to post subcontracted direct costs. This ensures that postings are not kept twice in the system if you also use the total cost method.
Cost Type Subcontrd- DC	<ul> <li>In this field, you can specify the cost type. The following 3 options are available:         <ul> <li>Fix</li> <li>Consumption costs will be posted as fixed amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>Subcontracted direct costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul> </li> </ul>
Fix % Subcontrd-DC	If you select the "Mixed %" option in the "Cost Type Subcontrd-DC" field, enter the fix percentage rate in this field you want to use to post the subcontracted direct costs.

## Multi. COS Production-Ovh

Field Name	Field Description
Multi. COS MfgOvh Acc	In this field, enter the account used to post manufacturing overhead costs according to the multidimensional COS method.
Multi. COS MfgOvh Clear-Acc	In this field, enter the clearing account used to post manufacturing overhead costs. This ensures that postings are not kept twice in the system if you also use the total cost method.
Cost Type MfgOvh	In this field, you can specify the cost type. The following 3 options are available:



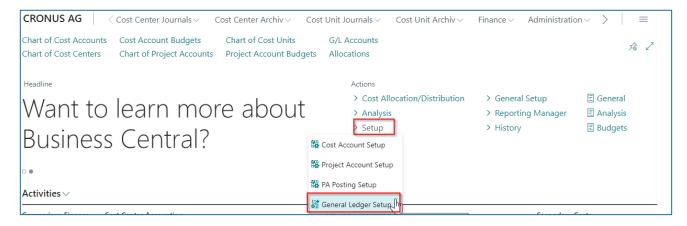
	<ul> <li>Fix Consumption costs will be posted as fixed amounts.</li> <li>Variable Consumption costs will be posted as variable amounts.</li> <li>Mixed % Manufacturing overhead costs will be posted as a mixed amount resulting from a fix percentage. The amount that exceeds the fix rate will be posted as variable amount.</li> </ul>
Fix % MfgOvh Acc.	If you select the "Mixed %" option in the "Cost Type MfgOvh Acc" field, enter the fix percentage rate in this field you want to use to post the manufacturing overhead costs.

## 5.4. General Ledger Setup

In order to use Cost Accounting for Microsoft Dynamics 365 Business Central in a meaningful manner, you need to specify the global dimensions in the General Ledger Setup in the following way:

- Global dimension code 1 corresponds to "cost account" (as of NAV 2016 cost account has been renamed to "department")
- Global dimension code 2 corresponds to "project account"

In this window, you can also change the settings of the global dimensions.



The following screenshot shows the General Ledger Setup window:



Work Date: 25.01.2025			√ Saved 🔲	c 2	
General L	edger Setup				
General Posting VA	AT Bank Journal Templates	More options			
General >					
Dimensions			:	Show less	
Global Dimension 1 C	ABTEILUNG	Shortcut Dimension 4	BEREICH	$\sim$	
Global Dimension 2 C	KOSTENTRÄGER	Shortcut Dimension 5	UNTERNEHMENSGRUPPE	$\sim$	
Shortcut Dimension 1	ABTEILUNG	Shortcut Dimension 6	VERKAUFSKAMPAGNE	$\sim$	
Shortcut Dimension 2	KOSTENTRÄGER	Shortcut Dimension 7		$\sim$	
Shortcut Dimension 3	DEBITORENGRUPPE ~	Shortcut Dimension 8		$\sim$	~5
Background Posting	>				
Reporting >					
Application >					



**Warning** – The global dimensions in General Ledger can only be changed if there are no postings in Cost Accounting. Once a posting has been made in the Cost Accounting or Project Accounting modules, it is no longer possible to change the global dimensions. If you use Cost Accounting, please consider carefully which dimensions you want to use as a cost account (department) (global dimension code 1) and as project account (global dimension code 2).



## 6. ADMINISTRATION

#### 6.1. Dimensions

Dimensions are characteristics which can be added to postings via documents, journals, and budgets. They provide the basis for processing cost accounts and project accounts in **Cost Accounting 365**.

This results in using global dimension 1 as "cost centers/cost accounts "and global dimension 2 as "cost units/project accounts".

In addition to these main dimensions, you can post further dimensions, the so-called shortcut dimensions.

For example, the dimensions are used to set up the chart of cost centers as well as the chart of G/L accounts hierarchically, in which related cost centers are categorized in groups by using headings, begin and end totals.

In most cases, cost centers are departments and profit units that are responsible for the costs and revenues of the company to a great extent. Cost centers can be synchronized with the G/L account dimensions.

CRONUS AG	< Cost Center Journa	ls ~ Cost Center Archiv ~	Cost Unit Journals ${\scriptstyle \smallsetminus}$ Cost Unit Archiv ${\scriptstyle \lor}$ Finance ${\scriptstyle \lor}$ Administration ${\scriptstyle \lor}$ ${\scriptstyle \succ}$ ${\scriptstyle \models}$
Cost Account Schedule Cost Acc. Analysis View Proj. Acc. Analysis View	vs Reference Units	0	Work Types     Capacity Units of Measure       ns     Units of Measure       Work Centers     Vork Centers
CRONUS AG	< Cost Center Journa	ls $\sim$ Cost Center Archiv $\sim$	Cost Unit Journals $\lor$ Cost Unit Archiv $\lor$ Finance $\lor$ Administration $\lor$ $>$ $=$
Cost Account Schedule Cost Acc. Analysis View Proj. Acc. Analysis View	vs Reference Units	Cost Allocations Archived Cost Allocation es Resources	Work Types     Capacity Units of Measure       units of Measure
Dimensions: All 🗸		w 📋 Delete 🛛 🐺 Edit List	Functions 🗸 🖄 🖓 🗮 🖍 🗍
Code ↑	Name	Code Caption	Map to IC Dim. with Same Code     Description     Blocked
ABTEILUNG :	ABTEILUNG	ABTEILUNG Code	Account Type Default Dim.
BEREICH	Bereich	Bereich Code	
BETRIEBSSTÄTTE DEBITORENGRU	BETRIEBSSTÄTTE	BETRIEBSSTÄTTE Code	Debitorengruppe Filter
EINKÄUFER	Debitorengruppe Einkäufer	Einkäufer Code	Einkäufer Filter
ERGEBNISTRÄGER	FRGEBNISTRÄGER	ERGEBNISTRÄGER Code	ERGEBNISTRÄGER Filter
KOSTENTRÄGER	KOSTENTRÄGER	KOSTENTRÄGER Code	KOSTENTRÄGER Filter
KST-GRUPPE	KST-GRUPPE	KST-GRUPPE Code	KST-GRUPPE Filter
PROFITCENTER	PROFITCENTER	PROFITCENTER Code	PROFITCENTER Filter
UNTERNEHMEN	Unternehmensgruppe	Unternehmensgruppe Code	Unternehmensgruppe Filter
VERKÄUFER	Verkäufer	Verkäufer Code	Verkäufer Filter



Dimension Values	ns	¢ '	Y			
Code	Name	Dimension Value Type	Totaling	Reference Unit Code	Default Cost Account Schedule	t
3200	Fertigungshaupt-KST	Begin-Total				
3210	Fertigung OLYMPIC	Standard				
3220	Montage Fertigbaute	Standard				
3230	Montage OLYMPIC	Standard				
3290	Allgemein Produktion	Standard				
3299	Summe Fertigungsh	End-Total	32003299			

Projects are products, product groups, or performances of a company, the finished products of a company, which ultimately bear the costs. Projects can be synchronized with G/L account dimensions.

Dim	ension Values		✓ Search + New	🕏 Edit List	Delete More options		¢ 7
	Code		Name	Dimension Value Type	Totaling	Reference Unit Code	Default Cost Account Schedule
$\rightarrow$	KTR_STAN	÷	Standard-Kostenträger	Standard			
	KTR0000		Produkt-Kostenträger	Begin-Total			
	KTR1000		Tourenrad	Standard			ZV
	KTR1001		Rennrad	Standard			ZV
	KTR1100		Vorderrad	Standard			ZV
	KTR1200		Hinterrad	Standard			ZV
	KTR1300		Kette komplett	Standard			ZV
	KTR1400		Schutzblech vorn	Standard			ZV
	KTR1450		Schutzblech hinten	Standard			ZV
	KTR1500		Beleuchtungsanlage ko	Standard			ZV
	KTR1600		Klingel	Standard			ZV
	KTR1700		Bremsanlage komplett	Standard			ZV
	KTR1800		Lenker komplett	Standard			ZV
	KTR1900		Rahmen	Standard			ZV
	KTR9999	:	Summe Produkt-Kosten	End-Total	KTR0000KTR9999		ZV

Field Name	Field Description
Code	This field is used to specify the code for the dimension.
Name	This field is used to specify the description for the dimension.
Code Caption	This field is used to specify the caption of the dimension code. It is shown as the name of the dimension code fields.
Filter Caption	This field is used to specify the caption of the dimension code when used as a filter. It is shown as the name of the dimension filter fields.
Description	This field is used to specify the description of the dimension code.



Blocked	This field is used to specify that the associated record cannot be posted to
BIOCKEU	transactions.

#### Function

Field Name	Field Description
Map to IC Dim. with Same Code	This field is used to specify which intercompany dimension corresponds to the dimension in the line. If you use a dimension code on an IC sales or IC purchase line, the system will insert the corresponding IC dimension code in the line that is sent to your intercompany partner.
Dimension Values	Here you can show or edit the dimension values for the current dimension.
Table Default Dimensions	This field is used to specify the default dimension settings for the relevant account types, such as customers, vendors, or items. For example, you can specify that a dimension is mandatory.
Translations	This field is used to enter a translation for your dimension. Translated item descriptions are automatically inserted into documents according to the used language code.

## **Dimension Values**

Field Name	Field Description
Code	This field is used to specify the code for the dimension value.
Name	This field is used to specify a name for the dimension value.
Dimension Value Type	<ul> <li>This field is used to specify the dimension value type. The following 5 options are available: <ul> <li>Default</li> <li>Select this option if it is a dimension which can be posted, such as a cost center.</li> <li>Heading</li> <li>Select this option if it is a heading.</li> <li>Total</li> <li>Select this option if it is a total.</li> <li>Begin-Total</li> <li>Select this option if it is a begin total.</li> <li>End-Total</li> <li>Select this option if it is an end total.</li> </ul> </li> <li>Note: You can use the "Indent Dimension Values" batch job for automatic totaling if you select the Begin-Total or End-Total option.</li> </ul>
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.
Reference Unit Code	Here you can define a reference unit to be valid and filtered for the dimension value.
Blocked	Here you can specify that the associated record cannot be posted to transactions.

#### **Default Dimensions**

For the global dimensions of the General Ledger, you can define default dimensions in Cost Accounting which can be used as additional analyses hierarchies. For example, cost centers



can be assigned to operational sites that use reporting per site. All default dimensions available for global dimensions are automatically posted in Cost Accounting. To use default dimensions, you need to create them as separate dimensions.

For this, select More Options $\rightarrow$ Related $\rightarrow$ Dimensions.

ABTEILUNG · ABTEILUNG   Work Date: 25.01.2025						
Default [	Dimensions / O Search + New	🐯 Edit	List 📋 Delete	Ŕ	$\mathbb{Y}$	≡
	Dimension Code ↑		Dimension Value Code	Value Posting		
$\rightarrow$	KST-GRUPPE	:	EINKAUF			

Field Name	Field Description
Dimension Code	This field is used to specify the code for the default dimension.
Dimension Value Type	This field is used to specify the dimension value code that is suggested when using the default dimension.
Value Posting	<ul> <li>This field is used to specify how to handle the default dimension and its values. The following options are available: <ul> <li>Code Mandatory</li> <li>If you select this option, a dimension, such as a cost center group, will always be required for posting.</li> <li>Same Code</li> <li>If you select this option, the same dimension as specified will always be required for posting.</li> <li>No Code</li> <li>If you select this option, no dimension may be specified during posting.</li> </ul> </li> </ul>

#### 6.2. Reference Units

Reference units represent the type of performance which is used for the distribution of costs of internal billing processes. By using reference units, cost accounting can be used as a closed system for recording, budgeting, allocating and controlling costs.

In practice, this often includes occupied square meters, number of employees, as well as performances or production hours. Reference units serve as allocation keys to assign costs.

CRONUS AG	Cost Center Journals $\smallsetminus$	Cost Center Archiv $\vee$	Cost Unit Journals $\smallsetminus$	Cost Unit Archiv $\vee$	Finance $\vee$	Administration $\smallsetminus$	>	≡
Cost Account Schedules Cost Acc. Analysis Views Proj. Acc. Analysis Views		Cost Allocations Archived Cost Allocations Resources	Work Types Units of Measure Work Centers	Capacity Units of Meas	ure			



Reference Units:	All 🗸	, ♀ Search	$+{\sf New}$	🗓 Delete	🐯 Edit List	쿠 Commen	ts  Cost Rates 🛛 …
Code ↑		Name				Blocked	Reference Cost Account No.
ANFRAGEN	:	Anzahl An	fragen				
ANGEBOTE		Anzahl An	gebote				
AUFTRÄGE		Anzahl Au	fträge				
BESTELLUNG		Anzahl Be	stellungen				
ERWARTMGE		Erworbene	e Artikel (Me	enge)			
КМ		Kilometer					4500
к///н		Kilowattst	unden				4240

Field Name	Field Description
Code	This field is used to specify the code for the reference unit.
Name	This field is used to specify a name for the reference unit.
Blocked	Place a check mark in this field if you want to block the reference unit so that it can no longer be used.
Reference Cost Account No.	This field is used to define a cost account to be referred to by the Calculate Cost Rates batch job.

#### **Cost Rates**

Reference Units:	${\sf AII} \lor$	│	arch + New	📋 Delete	🐯 Edit List 🛛 🤅	Comments	🦃 Cost Rates	
							Cost F	Rates
Code 1		Nam	e		Blo	ocked Re	eference Cost Acco	unt No.
ANFRAGEN		: Anz	ahl Anfragen					
ANGEBOTE		Anz	ahl Angebote					
AUFTRÄGE		Ap7	ahl Aufträge					
AUFIKAGL		A112	ann Aurtrage					
			ahl Restellungen					
RESTELLING	abl Apfra	Anz	ahl Restellungen				Saved	-1 Z
RESTELLING	ahl Anfra	Anz	ahl Restellungen				√ Saved	<u>ت</u> ک
RESTELLING		Anz	ahl Restellungen	Delete	Calculate Cost	Rates ···	√ Saved	
	,∕⊃ Sea	Anz gen   Work Da	te: 25.01.2025	Delete Reference Cost Account No.		Rates ···	ß	? \ ≡
RESTELLING ANFRAGEN · Anzi Cost Rates	,∕⊃ Sea	Anz gen   Work Da rch + New Department	te: 25.01.2025	Reference Cost	Calculate Cost		ar Tax	? \ ≣

Field Name	Field Description
Reference Unit Code	This field is used to specify the code for the reference unit.
Department Code	This field is used to specify a name for the reference unit.
Starting Date	This field is used to specify as starting date for the reference unit.
Reference Cost Account No.	This field is used to define a cost type to be referred to by the Calculate Cost Rates batch job.

Operational Fix	Here you can enter the fix operational cost rate.
Operational Var	Here you can enter the variable operational cost rate.
Tax Fix	Here you can enter a tax related fix cost rate in addition to the operational cost rate.
Tax Var	Here you can enter a tax related variable cost rate in addition to the operational cost rate.
Operational Actual Fix	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a default value, which is calculated based on costs and performances.
Operational Actual Var	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a default value, which is calculated based on costs and performances.
Tax Actual Fix	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a tax related default value.
Tax Actual Var	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a tax related default value.
Budget Fix	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a default value, which is calculated based on costs and performances of a cost center budget.
Budget Var	This field is automatically populated when running the Calculate Cost Rates batch job. It shows the calculated rate per cost center and will be considered as a default value, which is calculated based on costs and performances of a cost center budget.

## 6.2.1. Calculate Cost Rates

Cost rates are used to evaluate the performances of cost centers. By calculating cost rates, the profitability of a cost center can be controlled in a significant manner. This section describes the following topics:

- Cost rates
- Calculating and transferring to default cost rate

ANFR.	AGEN · Anzahl	Anfra	agen   Work Date	e: 25.01.2025				🗸 Saved 🗖 🖌
Cost I	Rates 🔎	Sea	arch 🕂 New	🐯 Edit List	📋 Delete	💼 Calculate Cost I	0-	☞ 7 ≣
	Reference Unit Code↑ <b>▼</b>		Department Code↑	Starting Date ↑	Reference Cost Account No.	Operational Fix	Calculate Cost F Operational Var	Rates Tax Fix
$\rightarrow \mu$	ANFRAGEN	:	1200	01.01.2020	4500	1,80	0,00	1,80



Calculate Cost Rates		□ ∠ ×
		*
Printer	(Handled by the browser)	~
Options		
Calculation Period	01.01.2025	
Calculation Type	Actual	~
Budget Name		$\sim$
Report Design		
Output with Picture		
Alternate Mode		
Filter: Dimension Value		
× Code · · · · · · · · · · · · · · · · · · ·		
+ Filter		
Filter totals by:		
+ Filter		
Filter: Reference Unit		
× Code · · · · · · · · · · · · · · · · · · ·		$\sim$
+ Filter		-
Send to	Print Preview & Close	Cancel

# Options tab

Field Name	Field Description
Calculation Period	This field is used to specify the code for the reference unit.
Calculation Type	This field is used to specify a name for the reference unit.
Budget Name	This field is used to specify a budget name.
Output with Picture	Place a check mark in this field if you want to use your company logo in the report.
Alternate Mode	This field is activated by default and represents a section lining within the report.



### Filter tab: Dimension Value

Field Name	Field Description
Code	Here you can filter on cost centers for which you want to calculate the cost rates. If you do not specify a filter Here the system will consider all cost centers during cost rate calculation.

# Filter tab: Reference Unit

Field Name	Field Description
Code	This field is used to enter the code of the reference unit you want to consider for cost rate calculation. If you do not specify a filter Here the system will consider all reference units during cost rate calculation.

## 6.2.2. Transfer to Default Cost Rate

٩N	ANFRAGEN · Anzahl Anfragen   Work Date: 25.01.2025 🗸 Saved 🗖 🧝											
Co	st Rates	) Se	arch + New	🐺 Edit List	📋 Delete 🍵	Calculate Cost I	Rates 📴 Tra	ansfer to Default Co	ost Rate			┢ 7 ≣
	Reference Unit Code↑ <b>▼</b>		Department Code ↑	Starting Date ↑	Reference Cost Account No.	Operational Fix	Operational Var	Trax Fix	ansfer to Default Cos Tax Var	t Rate erational Actual Fix	Operational Actual Var	Tax Actual Fix
-;	ANFRAGEN	:	1200	01.01.2020	4500	1,80	0,00	1,80	0,00	0,00	0,00	0,00

Transfer to Default Cost Ra		2 X		
Options				
Rate Type	Actual		~	
Filter: Cost Rate				
× Reference Unit Code · · · · · · · [			~	
× Department Code			$\sim$	
× Starting Date			$\sim$	
+ Filter				
Filter totals by:				
+ Filter				
Advanced >				
	Schedule	ОК	Cancel	



Field Name	Field Description
Rate Type	<ul> <li>Here you can define the rate type to be used to transfer the cost rates. The following 2 options are available: <ul> <li>Actual</li> <li>If you select this option, the cost rates will be used as actual values in the Operational Fix and Operational Var columns.</li> <li>Budget</li> <li>If you select this option, the cost rates will be used as budget values in the Budget Fix and Budget Var columns.</li> </ul> </li> </ul>
Reference Unit Code	Here you can filter the reference unit to be used for the transfer. If no filter is specified in this field, the system will consider all cost rates.
Department Code	Here you can filter the department to be used for the transfer. If no filter is specified in this field, the system will consider all cost rates.
Starting Date	Specify a starting date in this field on which you want the system to start the transfer.

#### 6.2.3. Cost Rates Performance Source

It is not necessarily required to base the cost rates on the specified default cost rates of the reference units. The cost rates can rather be determined or used directly from the master data of the resources and/or the work types or work centers, etc.

Depending on the reference units, cost centers, resources and/or work types or work centers, etc., there is a distinction between fix and variable components of the individual/overhead costs in the cost rates of the performance source.

The calculated variable and fix individual/overhead costs of the original performance posting are used in the cost rate process.

Reference Units:	AI	lv	Q	Search -	+ New	🗎 Delete	🐺 Edit Li	st 👎 Comm	ients 🧔 Co	st Rates	😼 Cost R	ates Perfo	ormance Sourc	e
Code 1				Name				Blocked	Refere	nce Cost Ac	count No.			
ANFRAGEN			:	Anzahl Anfr	agen								Notes +	
ANGEBOTE				Anzahl Ang	ebote									
AUFTRÄGE				Anzahl Auft	räge									(There is no
BESTELLUNG				Anzahl Best	ellungen									
Cost Rates Perform	ance S	Gource   W	ork Date	e: 25.01.2025									√ Saved	
Cost Rates Perform	ance S	Source   W	ork Date	≘: 25.01.2025									✓ Saved	
Cost Rates Perform General Referecne Unit Typ Reference Unit Coc	e Filter	r • • • • • • •	· · · F	e: 25.01.2025 Reference Unit	:		•	ijpe inter			one		√ Saved	⊂* <sup>*</sup> *
General Referecne Unit Typ Reference Unit Coc	e Filtei le Filte	r · · · · · ·	· · · F	Reference Unit							one		√ Saved	~
General Referecne Unit Typ	e Filtei le Filte	r · · · · · ·	· · · F	Reference Unit							one			~
General Referecne Unit Typ Reference Unit Coc Starting Date Filter	e Filter	r · · · · · ·	· · · · [	Reference Unit							ount Cost	Type head Cost		~

Field Name

Field Description



<ul> <li>Here you can define the reference unit type to be filtered in this window.</li> <li>Reference unit</li> <li>The type of reference unit represents the possibility of using the original prices of e. g. resources to be considered for cost rate calculation, based on quantities or performances.</li> </ul>
This field is used to filter the selected reference unit.
Here you can enter the starting date you want to use for cost rates of the performance origin.
<ul> <li>This field shows and filters the different types configured in the columns.</li> <li>The following options are available: <ul> <li>Work Type</li> <li>Specifies whether to determine prices in connection with a work type.</li> <li>Resource</li> <li>Specifies whether to determine the prices of resources.</li> <li>Work Center (Setup Time)</li> <li>Specifies whether to determine the prices of the work center for setup times.</li> <li>Work Center (Run Time)</li> <li>Specifies whether to determine the prices of the work center for run times.</li> <li>Work Center</li> <li>Specifies whether to determine the prices of the work center, including setup and run times.</li> <li>Cost Account</li> <li>Specifies whether to determine the prices of the cost account.</li> <li>All</li> <li>Specifies whether to determine the prices of all types.</li> </ul> </li> </ul>
If you have selected a type in the "Code Filter" field, you can filter on a resource, workplace center or cost account code.
<ul> <li>Here you can define the reference unit type to be filtered in the window.</li> <li>All <ul> <li>If you select the All option, all existing reference units will be considered.</li> <li>Reference Unit</li> <li>If you select the Reference Unit option, you can use the original prices of e. g. resources to be considered for distribution, based on quantities or performances.</li> </ul> </li> </ul>
Here you can define the reference unit you want to set up for price determination.
<ul> <li>Here you can define the type to be filtered in this field. The following 2 options are available: <ul> <li>Work Type</li> <li>Specifies whether to determine prices in connection with a work type.</li> </ul> </li> <li>Resource <ul> <li>Specifies whether to determine the prices of resources.</li> <li>Work Center (Setup Time)</li> <li>Specifies whether to determine the prices of the work center for setup times.</li> <li>Work Center (Run Time)</li> <li>Specifies whether to determine the prices of the work center for run times.</li> </ul> </li> </ul>

	<ul> <li>Work Center Specifies whether to determine the prices of the work center, including setup and run times.</li> <li>Cost Account Specifies whether to determine the prices of the cost account.</li> <li>All Specifies whether to determine the prices of all types.</li> <li>None Indicates that no prices will be determined.</li> </ul>
Code	If you have selected the "Work Center" option in the "Type" field, you can directly filter on a specific work center.
Project Account Direct Cost	Here you can enter the account you want to use to post the direct costs.
Cost Type Direct Cost	<ul> <li>In this field, you can specify the cost type. The following 3 options are available:         <ul> <li>Fix</li> <li>Consumption costs will be posted as fix amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>The purchase prices will be posted as a mixed amount resulting from a fix percentage. Any amounts that exceed the fix rate will be posted as variable amounts.</li> </ul> </li> </ul>
Fix % Direct Cost	If you have selected the "Mixed %" option in "Cost Type Direct Cost" field, you need to enter the fix percentage rate you want to use to post the direct costs.
Project Account Overhead Cost	Here you can select the account you want to use to post overhead costs.
Cost Type Overhead Cost	<ul> <li>In this field, you can specify the cost type. The following 3 options are available:         <ul> <li>Fix</li> <li>Consumption costs will be posted as fix amounts.</li> <li>Variable</li> <li>Consumption costs will be posted as variable amounts.</li> <li>Mixed %</li> <li>The purchase prices will be posted as a mixed amount resulting from a fix percentage. Any amounts that exceed the fix rate will be posted as variable amounts.</li> </ul> </li> </ul>
Fix % Overhead Cost	If you have selected the "Mixed %" option in "Cost Type Overhead Cost" field, you need to enter the fix percentage rate you want to use to post the overhead costs.
Starting Date	Enter the starting date in this field from which you want to apply the performance of price determination.

# 6.2.4. Ref. Unit Balance by Dimension

The "Ref. Unit Balance by Dimension" window is used to specify the quantities or performances that have been posted monthly by e. g. using reference units.



### page 42 of 167

Reference Units: All 🗸	✓ Search + New	🗎 Delete	🐯 Edit List	Comments	🦃 Cost Rates	😼 Cost Rat	tes Performance Source	···
						🐺 Reference	e Unit Balance by Dime	nsion
Code 1	Name			Blocked	Reference Cost Ac	count No.		Jhn
ANFRAGEN	Anzahl Anfragen						Notes +	Reference Ur
ANGEBOTE	Anzahl Angebote							
AUFTRÄGE	Anzahl Aufträge							(There is nothing to
[		$\sim$						
Work Date: 25.01.2025	(	Ø) 🖻	+	Ĩ		√ Saved		
Ref. Unit B	alance b	y Din	nensi	on				
🛱 Show Matrix 🕨 Next	t Set 🛛 📢 Previous Se	et 🕤 Reve	erse Lines an	d Columns				
General								
Show as Lines	Reference Unit		Show a	as Columns 🛛 · · ·	Period			
Filters								
Date Filter			Depart	ment Filter				
Reference Unit Filter			Project	Filter				
Budget Filter		$\sim$						
Options >								
Matrix Options >								

#### General tab

Field Name	Field Description
Show as Lines	Select the parameter in this field to be shown as rows in the matrix window.
Show as Columns	Select the parameter in this field to be shown as columns in the matrix window.



#### Filter tab

Field Name	Field Description
Date Filter	In this field you can specify a date filter for the reference unit balance.
Reference Unit Filter	Set a filter in this field if you want to see selected quantity or performance postings.
Budget Filter	Set a filter in this field if you also want to see the quantity or performance postings as budgeted quantities.
Department Filter	Here you can filter selected cost accounts to be considered for evaluation.
Project Filter	Here you can filter selected project accounts to be considered for evaluation.

# Options tab

Field Name	Field Description
Show	<ul> <li>Specify the display type of quantities. The following options are available: <ul> <li>Actual Quantities</li> <li>Select this option if you want to show the posted quantities that have actually been posted.</li> <li>Budgeted Quantities</li> <li>Select this option if you want to show the budgeted quantities.</li> <li>Variance</li> <li>Select this option if you want to show the variance between the actual and budgeted quantities.</li> <li>Variance %</li> <li>Select this option if you want to show the variance percentage between the actual and budgeted quantities.</li> <li>Index %</li> <li>Select this option if you want to show the percentage index.</li> </ul> </li> </ul>
Show Amount Field	<ul> <li>Specify the display type of quantities. The following options are available:</li> <li>Credit Quantity <ul> <li>Select this option if you want to show the delivered quantities in relation to cost accounts.</li> </ul> </li> <li>Project Quantity <ul> <li>Select this option if you want to show the delivered quantities in relation to projects.</li> </ul> </li> <li>Debit Quantity <ul> <li>Select this option if you want to show the receiving quantities in relation to cost accounts.</li> </ul> </li> </ul>
Rounding Factor	<ul> <li>Here you can specify to round the delivered quantities to:</li> <li>None</li> <li>1</li> <li>1000</li> <li>1000000</li> </ul>
Show Column Name	Place a check mark in this field if you want to show the name of the column, e. g. the cost account name.



#### Matrix Options tab

Field Name	Field Description
View by	In this field, you can specify to display by a specific period type. The following options are available:
View as	<ul> <li>In this field, you can specify whether you want to show the quantities as</li> <li>Net Change</li> <li>Within a month or year, depending on the specified date filter</li> <li>Balance at Date</li> <li>Cumulative balance, depending on the specified date filter</li> </ul>
Column Set	Depending on the specified date filter and the option selected in the "View by" field, this field is automatically filled by the system.

#### The following results when using the respective reference unit postings.

Edit - Reference Unit Balance by Dim. Matrix								
🔎 Search 🐺 Edit List								
Code	Name	Total Amount	25.01.25					
$\rightarrow$ <u>ANFRAGEN</u> :	Anzahl Anfragen	-	-					
ANGEBOTE	Anzahl Angebote	-	-					
AUFTRÄGE	Anzahl Aufträge	-	-					
BESTELLUNG	Anzahl Bestellungen	_						
ERWARTMGE	Erworbene Artikel (Menge)	-	-					
KM	Kilometer	45.070,00	-					
KWH	Kilowattstunden	-	-					
MITARB	Anzahl Mitarbeiter	-	-					
PRODARTMGE	Prodzierte Artikel (Menge)	-	-					
QM	Quadratmeter	-	-					
STD	Stunden	744,00	-					
VERKARTMGE	Verkaufte Artikel (Menge)	-	_					
WARENAUSG	Anzahl Warenausgänge	_	_					
WARENEING	Anzahl Wareneingänge	-	_					

## 6.3. Performance Types

Within the scope of internal performance distribution, it is possible to distribute costs not only based on performances by using the Resources and/or Manufacturing module, but also based on other qualifying key figures/variables that originate from other Microsoft Dynamics 365 Business Central modules.



The definition of qualifying key figures/variables, e. g. the number of sales or purchase orders, the number of warehouse receipts or shipments, the number of active employees, etc., can be set up in a flexible manner as performance types and linked with reference units. In this way, the flexible performance types allow you to use a source based internal performance distribution based on meaningful key figures/variables.

CRONUS AG Cost	t Center Journals $\smallsetminus$	Cost Center Archiv $\sim$	Cost Unit Journals $\smallsetminus$	Cost Unit Archiv $\smallsetminus$	$Finance{\smallsetminus}$	Administration $\vee$
Cost Acc. Analysis Views	Reference Units	Cost Allocations Archived Cost Allocations Resources	Work Types 5 Units of Measure Work Centers	Capacity Units of Me	easure	

Performance Types	: All ->   , $>$ Search	+ New	间 Delete	🞲 Edit List	<b>T</b> Filters	<b>T</b> Filters Archive		L	\$ ₹	≣ 2 🛛
Code 1	Name	Table ID	Table Name		Filte	Page ID	Table ID Archive	Table Name Archive	Filte Arc	Page II Archiv
ANZEKANE	Anzahl Anfragen	38	Purchase H	Header		9306	5109	Purchase Header Archive		934
ANZEKBEST	Anzahl Bestellungen	38	Purchase H	Header		9307	5109	Purchase Header Archive	1	934
ANZLOGWA	Anzahl Warenausgänge	7320	Warehouse	e Shipment Head	ler 🗌	7339	7322	Posted Whse. Shipment Heade	r 🗌	734
ANZLOGWE	Anzahl Wareneingänge	7316	Warehouse	e Receipt Header	r 🗆	7332	7318	Posted Whse. Receipt Header		733
ANZMITAR	Anzahl Mitarbeiter beendet	5200	Employee			5201				
ANZMITAR	Anzahl Mitarbeiter	5200	Employee			5201				
ANZVKAN	Anzahl Angebote	36	Sales Head	der		9300	5107	Sales Header Archive		934
ANZVKAUF	Anzahl Aufträge	36	Sales Head	der		9305	5107	Sales Header Archive		934
ARTIKELERW	Erworbene Artikel (Menge)	5802	Value Entry	у		5802				
ARTIKELPR	Prodzierte Artikel (Menge)	5802	Value Entry	у	<b>V</b>	5802				
ARTIKELVERK	Verkaufte Artikel (Menge)	5802	Value Entry	у	~	5802				

Field Name	Field Description
Code	This field is used to define a code for the performance type.
Name	This field is used to specify a name for the performance type.
Table ID	This field is used to define the table ID from which the application can generate the data.
Table Name	This field will automatically show the name of the table selected in the Table ID field.
Filtered	This field contains a check mark if the data for this table has been filtered.
Page ID	Enter the page ID of the table in this field if you want to show data.
Archive Table ID	If you want to access archived data, you can enter the table ID of the archive here.
Archive Table Name	This field will automatically show the name of the table selected in the Archive Table ID field.
Filtered	This field contains a check mark if the data for this archived table has been filtered.
Page ID Archive	Enter the page ID of the archive in this field if you want to show archived data.
Value Type Field ID	Here you can define the field to be copied, such as "invoiced quantity".



Value Field Label	This field will automatically show the name of the table selected in the Value Type Field ID field.
Use Opposite Sign	Place a check mark in this field if you want to show the data with opposite signs.
Performance Date Field ID	Here you define the date you want to use for the transfer of data, e. g. as posting date, document date, etc.
Performance Date Field Name	This field will automatically show the name of the table selected in the Performance Date Field ID field.
Standard Project Account No.	Here you can enter a project account which will be used if there is no value in the performance entry and no "default" project account number has been specified in the Project Account Setup.

#### Filter

Performance Types	s: All $\checkmark$   $\sim$ Search	+ New	🗎 Delete 🛛 🐺 Edit List	<b>T</b> Filters	<b>Y</b> Filters Archive			☞ 7 ≡	2 🛛
Code ↑	Name	Table ID	Table Name	Filte	Page ID	Table ID Archive	Table Name Archive	Filte Arc	Page II Archiv
ANZEKANE	Anzahl Anfragen	38	Purchase Header		9306	5109	Purchase Header Archive		934
ANZEKBEST	Anzahl Bestellungen	38	Purchase Header		9307	5109	Purchase Header Archive	V	934
ANZLOCWA	Apzobl Moropourgöngo	7200	Warahousa Chinmont Hood		7220	7200	Doctod Whee Chipmont Har	dar 🗌	72.4

Edit - Performano	ce Type Fil	ters			2 ×
	🐯 Edit List	📋 Delete			☞≣
Field ID ↑	Field Nam	e	Field Caption	Field Filter	
→ 1 …	: Docume	nt Type	Document Type	='Anfrage'	

Field Name	Field Description
Field ID	Here you can select the field ID, such as "1". It describes the field you use to set filters during data transfer.
Field Name	This field automatically shows the name of the table selected in the Field ID field.
Field Caption	This field automatically shows the caption of the table selected in the Field ID field.
Field Filter	Here you can enter a filter, e. g. "=Quote" if you want to generate data only from sales quotes.

# Filter Archive

Performance Types	s: All ->   , $>$ Search	+ New	间 Delete 🛛 🐺 Edit List	<b>T</b> Filters	<b>Y</b> Filters Archive			┢ ү ≣	2 🛛
Code 1	Name	Table ID	Table Name	Filte	Page ID	Table ID Archive	Table Name Archive	Filte Arc	Page II Archiv
ANZEKANE	Anzahl Anfragen	38	Purchase Header		9306	5109	Purchase Header Archive		934
ANZEKBEST	Anzahl Bestellungen	38	Purchase Header	<b>v</b>	9307	5109	Purchase Header Archive		934
ANZLOGWA	Anzahl Warenausgänge	7320	Warehouse Shipment Head	ler 🗌	7339	7322	Posted Whse. Shipment Head	er 🗌	734



Edit -	dit - Performance Type Filters						2	$\times$
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	Field ID ↑		Field Name		Field Caption	Field Filter		
$\rightarrow$	1 …	÷	Document	t Type	Document Type	='Anfrage'		
	5047		Version N	ο.	Version No.	='1'		

Field Name	Field Description
Field ID	Here you can select the field ID, such as "1". It describes the field you use to set filters during data transfer.
Field Name	This field automatically shows the name of the table selected in the Field ID field
Field Caption	This field automatically shows the caption of the table selected in the Field ID field.
Field Filter	Here you can enter a filter, e. g. "=Quote" if you want to generate data only from sales quotes.



#### Reset Default Performance Types

If you change or delete default performance types, you can use the Reset Default Performance Types function to restore the default performance types to the original state.

Resetting or restoring default performance types only applies to performance types preset in Cost Accounting 365. This means that any user-defined performance types will not be reset or restored by using this function and will remain in the system.

Performance Types	s: All ->   -> Search	+ New	📋 Delete 🛛 🐺 Edit List	<b>T</b> Filters	<b>T</b> Filters Archive	🔊 Reset De	efault Performance Types		Ŀ	V	≡ 2	
Code 1	Name	Table ID	Table Name	Filte	Page ID	Table ID Archive	Table Name Archive		Filte Arc		Page ID Archive	V
ANZEKANF	Anzahl Anfragen	38	Purchase Header		9306	5109	Purchase Header Archive	e			9346	
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#### Dimensions

If you want to add the transferred data of the performance types to the preset dimensions, you can define them in the performance types table by using default dimensions.

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Field Name	Field Description					
Dimension Code	This field is used to specify the code for the default dimension.					
Dimension Value Type	This field is used to specify the dimension value code that is suggested when using the default dimension.					
Value Posting	<ul> <li>This field is used to specify how to handle the default dimension and its values. The following options are available: <ul> <li>Code Mandatory</li> <li>If you select this option, a dimension, such as a cost center group, will always be required during posting.</li> <li>Same Code</li> <li>If you select this option, the same dimension as specified will always be required during posting.</li> </ul> </li> </ul>					



		0	No Code If you select this option, no dimension may be specified during posting.
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#### Data

This window shows the purchase orders which are entered in the client based on the specified performance type used as performance type in Cost Accounting 365.

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#### Data Archive

This window shows the purchase orders which are entered in the client based on the specified performance type used as performance type in Cost Accounting 365.

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Code 1	Name	Table ID	Table Name	Filte	Page ID		<sup>Ta</sup> Related	>	🛢 Data 🖉
ANZEKANF	Anzahl Anfragen	38	Purchase Header		9306	5109	Pi Fewer options		Data Archive
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## 6.4. Cost Allocations

Allocations are used to perform internal performance distribution between the cost centers. In addition, it is possible to distribute cost center and project amounts to project accounts based on allocations.



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Code	No. of archived Versions	•	Allocation Period 01.01.25	0,00
Name · · · · · · · · · · · · Umlage Immobilien, Energie	Allocation Value	~	Allocation Period 01.12.24	0,00
Starting Date · · · · · 01.01.2020 🛅	Iteration Group Code · · · · · 000	$\sim$	Allocation Period 01.11.24	0,00
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Allocation Amount	Allocation Share %	100,00		

#### General tab

Field Name	Field Description
Code	This field is used to enter a code for the allocation. It is recommended to use a numerical code.
Name	This field is used to enter a name for the allocation. It is recommended to enter cost centers that are already issuing or receiving.
Starting Date	This field is used to enter the starting date on which you want the system to activate the allocation.
End Date	This field is used to enter the end date on which you want the system to end the allocation.Image: The end date is optional and can be used for allocations whose parameters e. g. change or are completely omitted in the next fiscal year.
No. of Archived Versions	If you archive the allocations, the number of archived allocations will be shown here. If you click on the value, the system will directly open the allocation archive.
Allocation Value	This field is used to specify for the allocation to distribute the amounts as

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	<ul> <li>Total         The allocation will distribute the sum of the fix and variable amounts of the cost or project accounts.         Fix         The allocation will distribute only fix amounts of the cost or project accounts.         Variable         The allocation will distribute only variable amounts of the cost or project accounts.     </li> </ul>
Iteration Group Code	Each allocation must be assigned to an iteration group. Within this iteration group, the allocations are processed according to a fix order, which must also be indicated on the allocation card. Iteration groups are used to determine which allocations belong to a group. The allocations of an iteration group are processed one after another. The number of loops of the iteration group indicates how many times the allocations are processed one after another.
Iteration Step	This field is used to specify the iteration order. The allocation is first processed within the iteration group. The allocations of an iteration group are generally processed one after another.

#### Lines tab

# You can show all columns by selecting Personalize.

Field Name	Field Description
Issuing COST ACCOUNT Code	This field is used to enter the cost account with the costs you want to allocate.
Issuing Cost Type No.	This field is used to enter the cost account's cost type with the costs to allocate.
Credit Cost Type Code	This field is used to enter the cost account with the costs to allocate and which receives a credit memo from an allocation. The application will populate this field by using the value of the issuing cost account.
Credit Cost Account No.	This field is used to enter the account to which you want to post the credit memo for the cost account.
Issuing PROJECT ACCOUNT Code	This field is used the project account with the costs to allocate.
Issuing Project Account No.	This field is used to enter the project account number with the costs to allocate.
Credit PROJECT ACCOUNT Code	This field is used to enter the project account with the costs to allocate and which receives a credit memo from an allocation. The application will populate this field by using the value of the issuing project account.
Reference Unit Code	This field is used to specify a reference unit if you have selected the "Performance" allocation key. Thus, the application will refer to the posted quantities/performances during allocation.
Reference Cost Account Code	This field is used to define a reference cost account if you have selected the "Cost Account" allocation key. Thus, the application will refer to the posted quantities of these accounts during allocation.
Reference Cost Account No.	This field is used to define a reference cost account if you have selected the "Cost Account" allocation key. Thus, the application will refer to the posted quantities of these accounts during allocation.



Project Reference Unit Code	This field is used to define a reference project account if you have selected the "Project Performance" allocation key. Thus, the application will refer to the posted quantities/performances during allocation.
Cost Rate	<ul> <li>The allocation can distribute the costs according to the following values for the "Quantity*Cost Rate" allocation type: <ul> <li>Unit Cost Performance Source</li> <li>The costs will be allocated according to the specified unit costs of the resource or work center.</li> <li>Direct Cost Performance Source</li> <li>The costs will be allocated according to the specified direct costs of the resource or work center.</li> <li>Overhead Cost Performance Source</li> <li>The costs will be allocated according to the specified overhead costs of the resource or work center.</li> </ul> </li> </ul>
Credit Project Account No.	This field is used to specify the account to be used to post the credit memo to the project account.
Group by	<ul> <li>You can post the credit according to the following criteria:</li> <li>Cost/Project Accounts <ul> <li>If a sum is used as the issuing cost type, the credit memo will be credited to the individual cost types used in the sum.</li> <li>Dimension <ul> <li>The credit postings will be posted individually depending on the dimension posting, such as "Area".</li> </ul> </li> </ul></li></ul>
Ignore Issuing Dimension Codes on Reference Units	Place a check mark in this field if quantity postings are not posted in relation to the issuing cost account. With this field activated, the application will only consider the performances of the receiving cost account to distribute the values.
Description	This field is used to enter a description for the allocation which can be freely selected.



#### Lines

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Field Name	Field Description
Delete Line	Select this function if you want to delete lines from the allocation.
New Line	Select this function if you want to insert new lines in the allocation.
Distribution	Select this function if you want to enter the receiving cost account or project account for the allocation.

# Allocation Assignment

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Field Name	Field Description
Туре	<ul> <li>You can select one of the following types:</li> <li>Dimension 1/Cost Account Select this option if you want to debit selected cost accounts.</li> <li>Dimension 1 Filter/Cost Account Select this option if you want to debit specific cost accounts, such as the cost accounts "12001400".</li> <li>Dimension 1/Project Account Select this option if you want to debit selected project accounts.</li> <li>Dimension 1 Filter/Project Account Select this option if you want to debit specific project accounts.</li> <li>Dimension 1 Filter/Project Account Select this option if you want to debit specific project accounts, such as the project accounts "10001001".</li> <li>Std. Alloc. Assign.\Cost Account Select this option if you want to debit cost accounts of a created standard allocation.</li> <li>Std. Alloc. Assign.\Proj. Account Select this option if you want to debit project accounts of a created standard allocation.</li> </ul>



Code	Depending on the type, enter the cost accounts or project accounts in this field that receive costs.
Account No.	This field is used to enter the account that receives the costs for the cost account.
Assignment Quantity	This field is used to enter the assignment quantity if you use the "Percentage" allocation key.
Assignment %	This field is used to enter the assignment percentage if you use the "Percentage" allocation key.
Date Filter Code	<ul> <li>During the distribution of costs, the application can refer to historical allocation values from e.g. the previous month, which can be specified in this field. Furthermore, you can select one of the following additional options: <ul> <li>Week</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective week based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Last Week</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective previous week based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Month</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective month based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Month</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective month based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Last Month</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective previous month based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Month of Last Year</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective wear based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Year</li> <li>This option determine</li></ul></li></ul>

# C S O F T W A R E

	<ul> <li>entries, project account entries or project performances in the respective period based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Last Period <ul> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective previous period based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> <li>Period of Last Year</li> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective period of previous year based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> </ul> </li> <li>Period of Last Year <ul> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective period of previous year based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> </ul> </li> <li>Fiscal Year <ul> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective fiscal year based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> </ul> </li> <li>Last Fiscal Year <ul> <li>This option determines the recorded performances, cost account entries, project account entries or project performances in the respective fiscal year based on the posting date of the issuing cost account and thus determines the allocation key for allocation assignment.</li> </ul> </li> </ul>
Description	This field can be used to enter a description for the line.
Allocation Key Group by	<ul> <li>You can post the debit posting by using the following option:</li> <li>Dimension</li> <li>The credit memo entries will be posted individually depending on the dimension posting, such as "Area".</li> </ul>



#### Default Allocation Assignment Codes

You can define templates for the allocation assignments to specify the individual allocation assignment lines. Such templates or default allocation assignments serve are useful to enter large number of allocation assignment lines.

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#### General

Field Name	Field Description
Code	This field is used to enter a code for the default allocation assignment.
Description	This field is used to enter a description for the default allocation assignment.



#### Lines

Field Name	Field Description
Туре	<ul> <li>You can select one of the following types: <ul> <li>Dimension 1/Cost Account</li> <li>Select this option if you want to debit selected cost accounts.</li> </ul> </li> <li>Dimension 1 Filter/Cost Account <ul> <li>Select this option if you want to debit specific cost accounts, such as the cost accounts "12001400".</li> <li>Dimension 1/Project Account</li> <li>Select this option if you want to debit selected project accounts.</li> </ul> </li> <li>Dimension 1 Filter/Project Account <ul> <li>Select this option if you want to debit selected project accounts.</li> <li>Dimension 1 Filter/Project Account</li> <li>Select this option if you want to debit specific project accounts, such as the project accounts "10001001".</li> <li>Std. Alloc. Assign.\Cost Account</li> <li>Select this option if you want to debit cost accounts of a created standard allocation.</li> <li>Std. Alloc. Assign.\Proj. Account</li> <li>Select this option if you want to debit project accounts of a created standard allocation.</li> </ul> </li> </ul>
Code	Depending on the type, enter the cost accounts or project accounts in this field that receive costs.
Account No.	This field is used to enter the account that receives the costs for the cost account.
Assignment Quantity	This field is used to enter the assignment quantity if you use the "Percentage" allocation key.
Assignment %	This field is used to enter the assignment percentage if you use the "Percentage" allocation key.
Date Filter Code	During the distribution of costs, the application can refer to historical allocation values from e. g. the previous month, which can be specified in this field. Furthermore, you can select one of the following additional options:
Description	This field can be used to enter a description for the line.
Allocation Key Group by	<ul> <li>You can post the debit posting by using the following option:         <ul> <li>Dimension</li> <li>The credit memo entries will be posted individually depending on the dimension posting, such as "Area".</li> </ul> </li> </ul>

#### Insert Cost Accounts/Project Accounts

You can also add various cost accounts or project accounts both in the allocation assignment lines and in the default allocation assignments by using the "Insert Cost Accounts" or "Insert



Project Accounts" function on the respective cards and select the corresponding cost or project accounts.

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#### Dimension

If you want to add dimensions to allocation postings, open the Dimension menu item to specify the dimension for one or several cost/project accounts.

Field Option	Field Description
Dimension Code	This field is used to specify the code for the default dimension.
Dimension Value Type	Here you can specify the dimension value code which will be suggested when using the default dimension.
Value Posting	<ul> <li>This field is used to specify how to handle the default dimension and its values. The following options are available: <ul> <li>Code Mandatory</li> <li>If you select this option, a dimension, such as a cost account group, will always be required for posting.</li> <li>Same Code</li> <li>If you select this option, the same dimension as specified will always be required for posting.</li> <li>No Code</li> <li>If you select this option, no dimension may be specified during posting.</li> </ul> </li> </ul>

#### **Dimension Grouping**

It is possible to group a dimension by cost accounts/project account or dimensions. This can be done for single or several records. If you have selected the Dimension option in the "Allocation Key Group" field, you can define the dimension you want to use for grouping in the following window.

For example, you can group the allocation of real estate costs with reference to an operational site.



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	Dimension		5120	9213	0		0,00		Dimension
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	Dimension Code ↑			Filter						
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Field Name	Field Description
Dimension Code	This field is used to select the dimension you want to use to group the debit transactions.
Filter	If you do not want to apply grouping to all records, you can filter on a specific record, such as "D1" for site Düsseldorf Nord.

#### Allocation tab

Field Name	Field Description
Allocation Type	<ul> <li>This field is used to define the allocation type to distribute costs. You can choose from the following two options: <ul> <li>Step-by-Step Approximation</li> <li>The step-by-step method is used to allocate costs of an issuing cost account in one or more steps completely or only partially to the receiving cost accounts.</li> <li>Quantity*Cost Rate</li> <li>With this method, the costs of the issuing cost accounts – as with the step-by-step method by performance – are allocated according to the performances posted on the receiving cost accounts.</li> <li>In contrast to the step-by-step method by performance, however, the posted performances are valued at the cost rate of the reference unit of the issuing cost account (e. g. distribution of electricity costs to various main cost accounts by kilowatt hours at a certain price). The allocation is made by using a cost rate per reference quantity, which may result in a surplus or shortfall on the issuing cost accounts and thus has an important control function.</li> </ul> </li> </ul>

Allocation Key	<ul> <li>If you have specified "Step-by-Step Approximation" allocation type, you can specify the allocation key to apply: <ul> <li>Performance</li> <li>The distribution of costs in this allocation method is variable, as it always refers to the performances recorded by the receiving cost accounts in the period.</li> <li>Cost Account</li> <li>In essence, this procedure corresponds to a step-by-step approximation by performance, where the percentages are calculated based on the costs of a reference cost type already posted to the receiving cost accounts (e. g. distribution of freight costs according to sales numbers of the individual receiving cost accounts).</li> <li>Percentage</li> <li>In the step-by-step method by percentage, the values are allocated to the receiving cost accounts by using fix percentages.</li> <li>Project Account</li> <li>If the costs are allocated using the "Project Account" allocation key, it is assumed that the costs are transferred to the project account. The allocation is based on a reference project account, where the percentage is determined for the individual receiving project accounts after posting.</li> <li>Project Performance</li> <li>The distribution of costs in this allocation method is variable, as it always refers to the performances recorded by the receiving project accounts in the period.</li> </ul></li></ul>
Distribution amount	<ul> <li>it is not required to specify the allocation key.</li> <li>This field is used to define whether the costs relate to a         <ul> <li>Cost Account</li> <li>The allocation will use a cost account which is defined as issuing and distributes the costs according to the distribution key.</li> <li>Fixed Amount</li> <li>The allocation will distribute costs according to a fixed amount.</li> </ul> </li> <li>Note: If you have selected the "Quantity*Cost Rate" allocation type, it is not required to specify the allocation key.</li> </ul>
Fixed Amount	If you have selected a "Fixed Amount" as allocation amount, you need to enter a value in this field. Note: If you have selected the "Quantity*Cost Rate" allocation type, it is not required to specify the allocation key.
Allocation Base	<ul> <li>Here you can enter the allocation base. You can specify the values to be allocated to refer to <ul> <li>Actual</li> <li>Budget</li> </ul> </li> <li>Note: If you have selected the "Quantity*Cost Rate" allocation type, it is not required to specify the allocation key.</li> </ul>
Allocation Share %	For example, if you enter 100 %, the costs will be allocated completely. This allows you to set up a percentage threshold for the amounts to be distributed.



#### 6.4.1. Allocation Tracing

The source data is already visible in detail before the allocation is posted. Therefore, it is possible to check them in advance. For example, the allocation key or allocation original amount can be previously shown and checked. In addition, the user can identify any filter errors in the issuing and credited values as well as in the cost rates and correct them accordingly.

Cost Allocations   Work	Date: 25.01.2025			Ø	Ŀ	+	Û	
100 · Umlac	je Immobilie	n, Energie		Ŭ				
Allocation Tracing	Copy Allocation	Archive Alloca	tion 🖻 A	llocation - Stati	ctic	More o	options	
General								
Code · · · · · · · · · · · · · · · · · · ·	100		No. o	f archived Versi	ons · ·			0
Name · · · · · · · · · · ·	Umlage Immobil	ien, Energie	Alloca	ation Value		Total		~
Starting Date	01.01.2020	Ē	lterat	ion Group Code	<u>-</u>	000		$\sim$
Ending Date			Iterat	ion Step				1
	L							
Allocation Tracing   Work Date: 25	.01.2023						√ Sar	ved 🗍 🖬 🦯
Allocation C 204	··· Iteration Gr ·	··· For Perio	d · · · 01.01.20	Budge	et Na ·		→ Allocation B	Actual 🗸
Manage Process Line								i 7 🕕
Allocation Posting Type Header Code	AllocLineNo Posting Date 5	ource Type Account No.	Dimension Value Code	Quantity Operational	Assignment % Operationa		Allocation Informa	tion
Allocated 204	10000 31.01.2023	CostAccou 9199	5999	0,00	0,00	D 1	General Information	
Credit 204	10000 31.12.2023	CostAccount 9250	5991	6,00	100,00	D -	Code	204
Debit 204	10000 31.12.2023	ProjAccount 9310	KTR1300	1,00	16,67	7	Name Allocation Value	Kostenträger-Verrechnung Total
Debit 204	10000 31.12.2023	ProjAccount 9310	KTR1500	3,00	50,00	D	Iteration Group Code	000
Debit 204	10000 31.12.2023	ProjAccount 9310	KTR1700	2,00	33,33	3	Iteration Step	4
Allocated 204	20000 31.12.2023	CostAccou 9155	4999	0,00	100,00	D		
							Allocation Allocation Type Allocation Key Allocation Amount Fixed Amount Allocation Base	Step-by-Step Approximation Percentage Cost Account 0,00 Actual
							Allocation Share %	100,00

Field Name	Field Description
Allocation Code Filter	This field is used to enter the allocation code you want to check in the allocation tracing.
Iteration Group Code Filter	This field is used to the iteration group code want to check in the allocation tracing.
For Period	This field is used to enter the month for which you want to allocate the values.
Budget Name	If you are using budget allocations, you can enter the budget here.
Allocation Base	The following options are available:



0	Actual Select this option if you want the allocation to be distributed based on the actual values.
0	Budget Select this option if you want to distribute the allocation based on the budget values.

Field Name	Field Description
Posting Type	This field shows the cost accounts or project accounts to be issued and credited.
Allocation Header Code	This field shows the allocation code.
Allocation Line No.	This field shows the line number within the allocation.
Source Type	This field indicates whether the values come from cost accounts or project accounts.
Account No.	This field shows the issuing, crediting, receiving cost accounts or project accounts.
Dimension Value Code	This field shows the receiving cost accounts or project accounts.
Quantity	This field shows the quantities which is used as the distribution quantity in the allocation.
Allocation %	This field shows the percentage distribution of costs.
Operational Amount Fix	This field shows the fixed operational credit or debit amount.
Operational Amount Var	This field shows the variable operational credit or debit amount.
Tax Amount Fix	This field shows the fixed tax credit or debit amount.
Tax Amount Var	This field shows the variable tax credit or debit amount.
Reference Unit Code	This field shows the reference unit whose quantities are used during allocation.
Date Filter Code	This field indicates whether the allocated values refer to a date filter, such as the previous month.

# 6.4.2. Copy Allocation

Cost Allocations   Work Date: 25.01.2023									
204 · Kostenträger-Verrechnung									
🝁 Allocation Tracing 🗈 Copy Allocation 📲 Archive Allocation 🛛 🖉 Allocation - Statictic 🛛 More options									
General									
Code · · · · · · · · · · · · · · · · · · ·	204	No. of archived Versions		0					
Name · · · · · · · · · · · · · · · · · · ·	Kostenträger-Verrechnung	Allocation Value	Total	~					
Starting Date	01.01.2020	Iteration Group Code	000	$\sim$					
Ending Date		Iteration Step		4					



Copy Allocations			2 X
Options			
New Allocation Header			
Filter: Allocation Header			
× Code · · · · · · · · · · · · · · · · · · ·			$\sim$
+ Filter			
Filter totals by:			
+ Filter			
Advanced >			
	Schedule	ОК	Cancel

#### Options tab

Field Name	Field Description
Allocation Header new	This field is used to enter the new allocation code you want to create as a copy.

#### Filter tab: Allocation Header

Field Name	Field Description
Code	This field is used to enter the allocation code to be copied.

#### 6.4.3. Archive Allocation

For example, if the percentages in the allocation distribution change, you can archive an allocation before you make the changes so that you can access the original allocation later on.



Cost Allocations   Work Date: 25.01.202	23	Ø \$	+ 🗊	
204 · Kostenträger-	Verrechnung			
ᆇ Allocation Tracing 🗈 Copy Allo	cation	Allocation - Statictic	More options	
General				
Code		No. of archived Versions		0
Name · · · · · · · · · · · Kostent	räger-Verrechnung	Allocation Value	Total	~
Starting Date · · · · · · · 01.01.20	20	Iteration Group Code	000	$\sim$
Ending Date		Iteration Step		4

# 6.4.4. Allocation Statistics

204 · Kostenträger-Verrechnung Marchive Allocation Tracing B Copy Allocation B Archive Allocation P Allocation - S General Code · · · · · 204 No. of archived V Name · · · · · Kostenträger-Verrechnung Allocation Value Starting Date · · · · 01.01.2020 E Iteration Group C	Statictic More options
General       Code     204       Name     Kostenträger-Verrechnung       Allocation Value	Statictic More options
Code     204     No. of archived V       Name     Kostenträger-Verrechnung     Allocation Value	
Name Kostenträger-Verrechnung Allocation Value	
	ersions · ·
Starting Date · · · · · · · 01.01.2020 🛅 Iteration Group C	· · · · · · · Total
	Code · · · · · 000 ~
Ending Date · · · · · · · · · · · · · · · · · · ·	

		2
For Period	 	
Allocation Header Code		$\sim$
	Yes	No

Field Name	Field Description
For Deried	This field is used to enter the month you want to use in the statistics
For Period	This field is used to enter the month you want to use in the statistics.
Allocation Header Code	This field is used to enter the allocation you want to use in the statistics.



# 6.4.5. Test Report

On the Allocation Card, select "Function"  $\rightarrow$  "Test Report".

Allocation Test Report	□ 2 ×
Printer (Handled by the browser)	~
Options	
Report Design	
Output with Picture	
Alternate Mode · · · · · · · · · · · · · · · · · · ·	
Filter: Allocation Header	~
+ Filter	
Filter totals by:	
+ Filter	
Advanced >	
Send to Print Preview & Clo	Cancel



							Tuesday	/, July 19	NUS AG , 2022 ADMIN
Code	Name		Allocation Type	Allocation (	Key	Allocation An	ount	Fixed Amount Co	ost Type
204	Kostenträger- Verrechnung		Step-by-Step Approximation	Percentage		Cost Account		0.00 то	otal
	Issuing Department Code	Name	Issuing Cost Account No.	Credit Department Code	Credit Cost Account No.	Reference Unit Code	Reference Cost Account No.	Cost Rat	te
	5999	Sonstiges	9199	5991	9250				
	Group by								
	Assignment	Туре		Account No.	Code	Allocation Key Group by		gnment As uantity	signment \$
		Dimension	2\Project	9310	KTR1300			1	16.6
		Dimension	2\Project	9310	KTR1500			3	50.00
		Dimension	2\Project	9310	KTR1700			2	33.33
	Issuing Department Code	Name	Issuing Cost Account No.	Credit Department Code	Credit Cost Account No.	Reference Unit Code	Reference Cost Account No.	Cost Rat	te

# Options tab

Field Name	Field Description
Output with Picture	Activate this field if you want to print your company logo in the report.
Alternate Mode	This field is used to activate section lining in the report.

# Filter tab: Allocation Header

Field Name	Field Description
Code	This field contains the allocation which is checked in the test report.



#### 6.4.6. Comments

To enter comments, select "Related  $\rightarrow$  Allocation $\rightarrow$  Comments" on the Allocation Card.

Cost Ac	counting Comme	nt Sheet   Work	Date: 25.01.2023	Not saved 🗖 🖉
,∕⊃ Se	arch + New	🐯 Edit List	🛍 Delete	
	Date		Comment	
$\rightarrow$	25.01.2023		Allocation of internal training to cost center	s

Field Name	Field Description
Date	This field is used to enter a date for the comments.
Comment	This field is used to enter the comment text.

#### 6.5. Allocation Archive

If you archive an allocation, it will be saved in the allocation archive. It can be restored if you want to reuse it.

Allocations Archive   Work Date	: 25.01.2023 🖉	Ŕ	+ 1			۲ Z
204 · Kostenträger-Verrechnung · 1						
S Restore 🗟 Comments						
General						
Code		E	nding Date			
No. of archived Versio		1 A	llocation Value	Total		
Name · · · · · · · · · · Koste	nträger-Verrechnung	It	eration Group Code	000		
Starting Date ••••••• 01.01	.2020	It	eration Step			4
Allocation Line Archive	Manage					6
Issuing Department Issuing ( Code Account		Credit Cost Account No.	Issuing Project Code	Issuing Project Account No.	Credit Project Code	Credit F Accoun
→ <u>5999</u> : <u>9199</u>	<u>5991</u>	<u>9250</u>				
4999 9155	4991	9250				



# 6.6. Resources

Resources   Wo	rk Dat	e: 25.01.2023											
✓ Search	New	Manage P	rocess I	Report	Resource	Navigate	Prices & Discounts	More options				E	? \ ≡ 0
No. ↑		Name		1	ype	Base Unit of Measure	Unit Cost	Price/Profit Calculation	Profit %	Unit Price	Gen. Prod. Posting Group	Search Name	Default Deferral Template
CONRAD	÷	Conrad Nuber		I	erson	STUNDE	49,50	Profit=Price	40,36145	83,00	SERVICES	CONRAD N	
GEBHARD		Gebhard Peters		F	erson	STUNDE	49,50	Profit=Price	40,36145	83,00	SERVICES	GEBHARD P	
JANA		Jana Hoffmann		F	erson	STUNDE	83,60	Profit=Price	49,63855	166,00	SERVICES	JANA HOFF	
LIFT	:	Lift für Möbel		I	Mach	STUNDE	0,00	Profit=Price	100	452,00	SERVICES	LIFT FÜR M	
SOFIA		Sofia Stein		F	Person	STUNDE	9,80	Profit=Price	49,48454	19,40	SERVICES	SOFIA STEIN	

Reso	Resource CONRAD   Work Date: 25.01.2023							2
Defa	ult Dimensions	Search + New	🐯 Edit List	📋 Delete		Ŕ	$\mathbb{Y}$	≣
	Dimension Code ↑	Dimension Value	e Code Valu	ue Posting	Allowed Values Filter			
$\rightarrow$	ABTEILUNG	5210	Sa	ime Code				

Resou	esource CONRAD   Work Date: 25.01.2023 🗸 Saved 🗖 🧷									
Defau	It Dimensions	,	h 🕂 New	🐯 Edit	List	📋 Delete		Ŕ	$\nabla$	≡
	Dimension Code †		Dimension Valu	ue Code	Value	Posting	Allowed Values Filter			
$\rightarrow$	ABTEILUNG	. :			Code	e Mandatory	2110 2220			

Field Name	Field Description						
Dimension Code	This field is used to specify the dimension you want to assign to the resource. For example, if you want to assign a master cost account to an employee, enter "Department Code".						
Dimension Value Code	his field is used to specify the cost account you want to assign the mployee to.						
Value Posting	<ul> <li>This field is used to specify how to handle the default dimension and its values. The following options are available: <ul> <li>Code Mandatory</li> <li>If you select this option, a dimension, such as a cost account group, will always be required during posting.</li> <li>Same Code</li> <li>If you select this option, the same dimension as specified will always be required during posting.</li> <li>No Code</li> <li>If you select this option, no dimension may be specified during posting.</li> </ul> </li> </ul>						
Allowed Filters	In this field, you can specify the allowed cost account which can be selected by the user for this resource.						



# 6.7. Work Types

Work <sup>·</sup>	Types   Work Date: 2	25.01.2023		√ Savı	🗸 Saved 🗍 🖬 🦯					
و مر	Search + New	🐯 Edit L	.ist 🗎 Delete		Ŕ	$\mathbb{Y}$	≣			
	Code 1		Description	Unit of Measure Code P	oject Accour	t No.				
$\rightarrow$	MILES	÷	MILES	MILES 9	120					

Field Name	Field Description
Project Account No.	This field is used to enter the account number to be used for debit posting of the project accounts during the transfer to Cost Accounting.

#### 6.8. Units of Measure

0	Search + New	🐯 Edit Li	st 📋 Delete More options		ዸ \ ≣
	Code 1		Description	International Standard Code	Reference Unit Code
$\rightarrow$	DOSE		Dose	CA	
	GR	:	Gramm	GRM	
	KG		Kilo	KGM	
	KM		Kilometer	KMT	
	L		Liter	LTR	
	MILES		Miles	1A	
	PAKET		Paket	PK	
	PALETTE		Palette	PF	
	SATZ		Satz	SET	
	SCHACHTEL		Schachtel	BX	
	STÜCK		Stück	EA	
	STUNDE		Stunde	HUR	
	TAG		Tag	DAY	

Field Name

Field Description

Reference Unit Code

This field is used to enter the reference unit of cost accounting as a mapping to the resource unit. This ensures that the quantities with the correct units are also considered and posted in Cost Accounting.



### page 70 of 167

6.9. W	ork Cen	ters
--------	---------	------

Work Center Card   Work Date: 25.01.2023 100 · Montageabteilung		È	+	Û			√ Saved	್ಸೆ
Process Work Center More options								(i)
G veral >						100	Montageabteilung	1
Posting								
Direct Unit Cost	1,20		Project Co	ode ·····				$\sim$
Indirect Cost % · · · · · · · · · ·	0		Subcontra	actor No.				$\sim$
Overhead Rate	0,00		Flushing N	Method · · · · · · · · · · · · · · · · · · ·	Manual			~
Unit Cost · · · · · · · · ·	1,20		Gen. Prod	. Posting Group	PRODUKTION			$\sim$
Unit Cost Calculation · · · · · · · · Time	~	·	Project Ac	count No. (Setup)				$\sim$
Specific Unit Cost			Project Ac	count No. (Run)				$\sim$
Department Code	$\sim$							

# Posting tab

Field Name	Field Description
Department Code	This field is used to enter the master cost account of the work center.
Project Account Code	This field is used to enter the project account of the work center.
Project Account No. (Setup)	If you want to use setup times of the work center for reference allocation to evaluate the production performances, you can enter the account for setup times in this field.
Project Account No. (Run)	If you want to use processing times of the work center for reference allocation to evaluate the production performances, you can enter the account for processing times in this field.

# 6.10. Capacity Units of Measure

Сара	Capacity Units of Measure   Work Date: 25.01.2023							√Saved 🗍 🖆 🧷			
		Edit List	📋 Delete				┢ 7 ≣				
	Code 1		Туре		Description			Reference Unit Code (Setup)	Reference Unit Code (Run)		
$\rightarrow$	MINUTEN	÷	Minutes		Minuten						
	STUNDEN		Hours		Stunden						
	TAGE	÷	Days		Tage	2					
						~					

Field Name	Field Description
Reference Unit Code (Setup)	To link capacity units of measure with the corresponding reference unit for setup times, you can specify the reference unit in this field.
Reference Unit Code (Run)	To link capacity units of measure with the corresponding reference unit for processing times, you can specify the reference unit in this field.

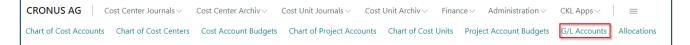


# 7. GENERAL LEDGER

In the General Ledger menu, you will find the key elements for the coordination between General Ledger and Cost Accounting.

Option	Description
Chart of G/L Accounts	The chart of G/L accounts contains all G/L accounts with the corresponding mapping to Cost Accounting.
General Journals	With general journals, you can perform for G/L postings.
G/L Registers	With G/L registers, you can register each G/L posting transaction.
G/L Budgets	With G/L budgets, you can enter and edit a G/L budget.

To get an overview of the chart of G/L accounts of the General Ledger, select the G/L Accounts button.





# 8. COST ACCOUNT BUDGETS

In Cost Accounting, you can use various options to budget costs and performances. You can easily budget the costs per cost account, differentiate the costs by cost accounts and cost types, and plan the values as a total amount or separately by fixed and variable amounts.

In the cost account budget, you can plan and divide total amounts into fixed and variable amounts based on the cost type. To budget fixed and variable amounts, you can use the "Cost Account Budget Fix" and "Cost Account Budget Variable" windows.

In addition to the two global dimensions (cost account and project account). For each budget, you can add up to four dimensions to each budget which can be re-defined at any time. By re-defining them, the system will update all budget entries with the new dimensions.

## 8.1. Create Cost Account Budget

Cost Account Budgets:	All	∽ │	B E	dit List Process $\vee$	Actions $\lor$		67	≣ 2 📕
Name 1		Description		Budget Dimension 1 Code	Budget Dimension 2 Code	Budget Dimension 3 Code	Budget Dimension 4 Code	Blocked
2020	÷	Budget 2020		BEREICH	PROFITCENTER	BETRIEBSSTÄTTE		
STANDARD		Standard Budget						

Field Name	Field Description
Name	This field is used to enter a name for the budget.
Description	This field is used to enter a description for the budget.
Budget Dimension Code 1	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 2	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 3	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 4	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Blocked	Place a check mark in this field for budgets that you no longer want to use.



# 8.2. Edit Cost Account Budget

Cos	t Account Budge	et   Wo	ork Date: 25.01.2025	12 H	Î	√ Savec	
2	020		Ŭ				
	ew G/L Budg Previous Set		General Navigate M	ore options lumn 🕨 Next Se	t 🕨 Next Period	Previous Per	iod 🖒
Ge	neral						
Bud	get Name		2020	··· View by	· · · · · · · · · · · · · · · · · · ·	Ionth	~
Sho	w as Lines		Cost Account	··· Rounding	Factor	lone	~
Sho	w as Columns		Period	··· Show Col	umn Name \cdots 🦲		
Cos	t Account Bud	dget	Matrix Balance				r 🖸
	Code		Name	Budgeted Amount	Jan 2025	Feb 2025	Mär 20
$\rightarrow$	<u>0100</u>	÷	Kostenüber-/-unterdeckung	_			<b>^</b>
	0200		Primärkosten/ Umlagen	_			
	0300		Primärkosten	_			
	1799		Privat Vollhafter/Einzel	_			
	1800		Privatentnahmen allgem	· _			
	1810		Privatsteuern	_			
	1820		Sonderausg. beschr. abz				

#### General

Field Name	Field Description		
Budget Name	Here you can select the name for the budget you want to work on. In the Cost Accounting Budget Names window, select the budget dimensions you want to include in the budget. These four budget dimensions are specific to each budget. Therefore, you can specify different budget dimensions for different budgets. You select the budget dimensions from the dimensions that have already been set up.		
Show as Lines Here you can select the dimension you want to show in the line Budget window. The following options are available: cost account, cost type, and period. if you set up additional dimension Budget Name window, they will also be available in this field.			
Show as Columns	Here you can select the dimension you want to show in the columns of the Budget window. The options available in the Show as Columns field are identical with those of the Show as Lines field.		
View by	Here you can select the view by specifying a period type. The following options are available:		
Rounding Factor	Here you can specify to round the delivered quantities to:		



	<ul> <li>None</li> <li>1</li> <li>1000</li> <li>1000000</li> </ul>
Show Column Names	Activate this field if you want to show the name of the column, e. g. a cost account name.

#### Cost Account Budget Matrix

Field Name	Field Description
Code	This column displays the code of the dimension value listed in the line.
Name	This column displays the name of the dimension value listed in the line.
Budgeted Amount	This column shows the entire budget of the dimension or cost account. If you have specified a name in the Budget Name field, the sum for a specific budget will be shown here.
Period as Column View	Here you can use e.g. the column view to show the period.

#### Filter

Field Name	Field Description
Date Filter	This field is used to define which date range you want to use to display the selected budget.
Cost Account Filter	This field is used to define which cost accounts you want to use to display the selected budget.
Department Filter	This field is used to enter the dimension values to filter the shown data.
Project Account Filter	This field is used to enter the dimension values to filter the shown data.
Area Filter	This field is used to enter the dimension values to filter the shown data.
Profit Account Filter	This field is used to enter the dimension values to filter the shown data.
Budget Dimension Filter	In this field, you can select a budget dimension as a filter so that the values in the budget fields are only based on the budget entries with these dimension values.



#### 8.3. Transfer Budget to Actual

Transfer Cost Account Bud	get to Actual		
Filter: Cost Account Budget E	ntry		
× Budget Name			~
× Date			
× Allocation Header Code			$\sim$
× Cost Account No.			~
× Department Code			~
× Project Code · · · · · · · · · · · · [			~
+ Filter			
Advanced >			
	Schedule	ОК	Cancel

#### Filter: Cost Account Budget Entries

Field Name	Field Description
Budget Name	This field is used to enter the budget which is used to copy the values to.
Date	This field is used to specify a period in which the budget is to be created.
Allocation Header	If the budget transfer is to be carried out via allocation, enter the allocation header in this field.
Cost Account No.	Enter the respective accounts in this field if you want to add budgeted values to specific cost accounts.
Department Code	Enter the respective accounts in this field if you want to add budgeted values to specific departments.
Project Account Code	Enter the respective accounts in this field if you want to add budgeted values to specific project accounts.

#### 8.4. Build up Cost Account Budget

To build up a cost account budget, it is possible to plan budgets based on total amounts or by fixed and variable costs. For example, you can use the "Build up Cost Account Budget" function to distribute annual amounts to the individual months. You can also use seasonal curves to automatically calculate cost budgets per cost account/cost type by considering seasonal fluctuations.

The performance budget can also be distributed to individual periods by using this function of cumulative quantities.





**Warning** – Make sure to set the filter to a specific budget in the Budget Name field and to set the budget type to Performance in each line. After entering the budget lines, make sure to run the "Build up Cost Account Budget" function.

Build up Cost A	Build up Cost Account Budget   Work Date: 25.01.2025 ~					√ Saved 🖸	i " <sup>Ľ</sup>							
Options Current Budget	t Nar	ne				2020								
Manage Pr	oces:	s Line										Ľ		
Budget Type		Department Code	Cost Account No.	Reference Unit Code	Project Code	Starting Date	Number of Periods	Period Length	Cost Rate Fix	Cost Rate Var	Quantity	Amount Fix	Amoun	nt Var
Cost	:	1500	4110			01.01.2023	12	1MN	0,00	0,00	0	0,00	120.00	00,00

## Options

Field Option	Field Description
Current Budget Name	Enter the budget you want to use to build the budget values.
Budget Type	<ul> <li>You have the option of having budgets built up for costs and performances (quantities) by:</li> <li>Costs <ul> <li>Select this option if you are budgeting costs.</li> <li>Performance</li> <li>Select this option if you are budgeting performances.</li> </ul> </li> </ul>
Department Code	Enter the department you want to perform budgeting for.
Cost Account No.	Enter the cost type you want to perform budgeting for.
Reference Unit code	A reference unit needs to be entered here in connection with performances or seasonal curves.
Project Account Code	Enter the project account you want to perform budgeting for.
Number of Periods	Enter the number of months you want to perform budgeting for.
Starting Date	Enter a start date for the planning starting date.
Period Length	If you want to a monthly budgeting, enter the period length "1M" here.
Rate Fix	If there are fixed allocation rates for cost accounts, they will be shown here and used to evaluate the costs.
Rate Var	If there are variable allocation rates for cost centers, they are displayed here and used to evaluate the costs.
Quantity	For performance budgets, enter the quantity to be budgeted here.
Amount Fix	Enter the fixed budget amount to be distributed.
Amount Var	Enter the variable budget amount to be distributed.

Select the "Process" button  $\rightarrow$  "Build up" to create the budget according to your specifications.



Build up Cost Account Bud	lget		ZX			
Filter: Cost Account Budget Line						
× Budget Name	2020		$\sim$			
× Department Code						
× Cost Account No.			$\sim$			
× Reference Unit Code			$\sim$			
+ Filter						
Filter totals by:						
+ Filter						
Advanced >						
		ОК	Cancel			

#### Filter: Cost Account Budget Line

Field Name	Field Description
Budget Name	Enter the budget for which budget you want to create budget values.
Department Code	If you filter on a specific department, only the specified department will be considered when building up the budget.
Cost Account No.	If you filter on a specific cost account, only the specified cost account will be considered when building up the budget.
Reference Unit Code	If you filter on a specific reference unit, only the specified reference unit will be considered when building up the budget.

#### 8.5. Copy to General Ledger Budget

To avoid of having to enter any new budgets manually, you can copy them from existing ones.

The budget of cost accounting can be transferred to the G/L budget by using a batch job. This also works vice versa so that G/L budgets can also be transferred to Cost Accounting. This means that you do not have to enter the data twice in order to perform evaluations of the budget in the General Ledger.

By using the copy function, you can transfer all amounts to cost types which are linked to the G/L account in the General Ledger.



Copy Cost Account Budget 1	2 ×		
Options			
Copy to			
Budget Name			$\sim$
Date Change Formula			
$\searrow$			
Filter: Cost Account Budget Ent	ry		
× Budget Name			$\sim$
× Department Code			$\sim$
× Cost Account No.			$\sim$
× Date			
+ Filter			
Advanced >			
	Schedule	ОК	Cancel

# Options Copy to

Field Name	Field Description
Budget Name	Enter the name of the G/L budget to which you want to copy the cost account budget.
Date Change Formula	You can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).

## Filter: G/L Budget Entries

Field Name	Field Description
Budget Name	Enter the name of the G/L budget from which you want to copy the cost account budget.
G/L Account no.	If you want to consider specific G/L accounts of the General Ledger when copying, enter the G/L account numbers here.
Date	Enter the period in which you want to apply the budget.
Cost Account Code	If you want to consider specific G/L cost accounts when copying, enter the cost account numbers here.
Project Account Code	If you want to consider specific G/L project accounts when copying, enter the project account numbers here.



# 8.6. Copy from General Ledger Budget

With the copy function, you can transfer all budgeted amounts to G/L accounts which are linked with the respective cost account in Cost Accounting.

Options		
Copy to		
Budget Name		$\sim$
Date Change Formula		
Filter: G/L Budget Entry		
× Budget Name		$\sim$
× G/L Account No.		$\sim$
× Date	Ī	
× Department Code		$\sim$
× Project Code		$\sim$
× Budget Dimension 1 Code · · · · ·		
× Budget Dimension 2 Code · · · · ·		
× Budget Dimension 3 Code · · · · ·		
× Budget Dimension 4 Code		
+ Filter		
Advanced >		

# Options Copy to

Field Name	Field Description
Budget Name	Enter the name of the cost accounting budget from which you want to copy the G/L budget.
Date Change Formula	You can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).



## Filter: G/L Budget Entries

Field Name	Field Description
Budget Name	Enter the name of the G/L budget from which you want to copy the cost account budget.
Department Code	If you want to consider specific departments when copying, enter the cost account numbers here.
Cost Account No.	If you want to consider specific cost accounts when copying, enter the project account numbers here.
Date	Enter the period in which you want to apply the budget.

# 8.7. Copy Budget

To simplify the entry of new budgets, you can copy them from existing cost account budget entries or cost account ledger entries.

Copy Cost Account Budget		2 ×
Options		
Copy from		
Source	Cost Account Ledger Entry	~
Budget Name		$\sim$
Cost Account No.		~
Date		
Dimensions		
Copy to		
Budget Name		$\sim$
Cost Account No.		— ×
Apply		
Adjustment Factor		1
Rounding Method		$\sim$
Date Change Formula		
Date Compression	Day	~
Advanced >		
	Schedule OK	Cancel

# Options Copy from

Field Name	Field Description
Source	By selecting the item type, you specify the source here:



	<ul> <li>Cost Account – The budget will be based on actual cost account entries for a specified period. You can use the Cost Account No. and Date fields to specify a cost account and/or date range to specify the information to copy.</li> <li>If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The cost account needs to be specified for the dimensions.</li> </ul>	
	<ul> <li>Cost Account Budget Entries – The budget will be based on cost account budget entries of an existing budget. You must enter the name of an existing budget from which you want to copy. Then, you can use the Cost Account No. and Date fields to specify a cost account and/or date range if the copied data is to be filtered. If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted items. You can further filter the copied data by setting specific dimension value filters. The cost account needs to be specified for the dimensions.</li> </ul>	
Budget Name	You can select the name of a budget from which you want to copy the budget entries by clicking the AssistButton in the Copy to Budget Name field.	
Cost Account No.	If you want to copy several entries from a single cost account or a single department, you can also select the cost account in the Copy from Cost Account No. field.	
Date	Select the date range of the budget entries you want to copy.	
Dimensions	Click the AssistButton to select the dimensions to be copied into the target budget.	

# Copy to

Field Name	Field Description
Budget Name	You can select the name of a budget to copy to by clicking the AssistButton in the Copy to Budget Name field.
Cost Account No.	If you want to copy several entries from a single cost account or a single department, you can also select the cost account in the Copy from Cost Account No. field.

# Apply

Field Name	Field Description
Correction Factor	The application can multiply the source entries by using a correction factor when copying.
Rounding Method	You can specify the rounding of the new budget entries.
Date Change Formula	You can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).
Date Compression	To reduce the number of newly created entries, you can compress the entries copied to a selected period.



### 8.8. Export to Excel

You can export a budget from the application to an Excel workbook. After the export, you can make any required changes in the budget in Excel. It is also possible to create new budgets based on the exported budget figures. Similarly, you can create a new budget based on actual numbers from an exported account schedule. You can also re-import the budget into the application using the Import Budget from Excel function.



**Warning** – If you specify dimension filters on the Cost Account Budget entries tab, you must always enter the same dimensions in the Column Dimensions field on the Options tab. Otherwise, the dimension data will get lost when you re-import the data from Excel.

Export CA Budget to Excel		2 ×
Options		
Start Date	01.01.2025	
No. of Periods		0
Period Length	1M	
Column Dimensions	ABTEILUNG	
Include Totaling Formulas		
Filter: Cost Account Budget	Entry	
× Budget Name	2020	$\sim$
× Business Unit Code		
× Cost Account No.		$\sim$
× Department Code		$\sim$
× Project Code		$\sim$
× Budget Dimension 1 Code · · · · ·		
× Budget Dimension 2 Code · · · · ·		
× Budget Dimension 3 Code · · · · ·		2
× Budget Dimension 4 Code · · · · ·		
× Budget Dimension 4 Code     · · · · ·     + Filter		
-		



# Options

Field Name	Field Description
Starting Date	In this field, enter the first date to include in the budget to be exported to Excel.
Number of Periods	In this field, specify the number of periods to be exported to Excel.
Period Length	In this field, specify the length of the periods to be exported to Excel.
Column Dimensions	In this field, specify which dimensions to display as columns when exporting the budget to Excel. This data must include the dimensions that have been defined as filters on the Cost Account Budget entries tab.
Include Totaling Formulas	Activate this field if you want to include totaling formulas for dimension values in Excel, based on the Totaling field of the Chart of G/L Accounts window.



#### Filter: Cost Account Entries

Field Name	Field Description
Budget Name	In this field, enter the budget you want to export.
Business Unit code	In this field, enter the business unit if the entries are to be exported for a business unit.
Cost Account No.	Enter specific cost account number if you want the system to consider specified cost accounts.
Department Code	Enter specific departments if you want the system to consider specified departments.
Project Account Code	Enter specific project accounts if you want the system to consider specified project accounts.
Budget Dimension Code 1	If you enter another dimension, the system will consider the specified dimension during the export.
Budget Dimension Code 2	If you enter another dimension, the system will consider the specified dimension during the export.
Budget Dimension Code 3	If you enter another dimension, the system will consider the specified dimension during the export.
Budget Dimension Code 4	If you enter another dimension, the system will consider the specified dimension during the export.

#### 8.9. Import from Excel

After having opened the budget in Excel, you can change the data without having to access the application database. You can then import the modified data into the application to create a new budget or to edit an existing budget.

**Warning** – The dimension filter and budget name in Excel must be entered at specific locations in the Excel worksheet. The columns must also be in the correct order to import the budget correctly. Therefore, it is recommended that you create the structure of the budget, including all dimension value filters, and export this structure to Excel. Then, you can add, before you import the completed budget amounts, additional columns and lines for dimension value filters to both the Excel worksheet and the budget dimensions as needed.



Options		
Budget Name		
-		
Option · · · · · · · · · · · · · · · · · · ·	Replace entries	~
Description · · · · · · ·	Imported from Excel 25.01.25	
Advanced >		

# Options

Field Name	Field Description
Budget Name	Enter the name of the Excel file and of the worksheet in which the budget is included. Then select the name of the budget to which you want to import the entries as well as the import method:
Option	<ul> <li>The following options are available:</li> <li>Replace Entries: Existing entries will be replaced by the imported entries that have the same combination of dimension, date, and cost type.</li> <li>Add Entries: Imported entries will be added to existing items with the same combination of dimension, date, and cost type. This feature can be used to create a single consolidated budget from a number of individual budgets created in separate Excel workbooks.</li> </ul>
Description	You can assign a description to each imported budget entry to distinguish it from other budget entries.



# 9. PERFORMANCE BUDGET

The budgeting of quantities per reference unit is done in the Performance Budget window, which can be opened by selecting the Process button  $\rightarrow$  Edit Performance Budget.

New <b>Gener</b> Budget		Gener	al Navigate More o	ptions			
Gener	ral	Gener	al Navigate   More o	ptions			
Budget	Name · · · · ·						
			2020	··· View by		Month	
Show as	s Lines		Reference Unit	··· Rounding	g Factor	None	
Show as	s Columns 🕠		Period	··· Show Co	lumn Name		
Perfor	mance Budg	jet N	latrix				ß G
Cod	de	1	Name	Budgeted Quantity	Jan 2025	Feb 2025 \	j-∥⇒ <sub>Mär</sub>
	NFRAGEN	÷	Anzahl Anfragen	_			
AN	IGEBOTE	-	Anzahl Angebote	-			
AU	JFTRÄGE	-	Anzahl Aufträge	_			
	STELLUNG		Anzahl Bestellungen	_			
BE	DILLEONO		Erworbene Artikel (Menge)	_			
	WARTMGE			-			
	WARTMGE		Kilometer	_			



# 9.1. Edit Performance Budget

2	020							Performance Budget   Work Date: 25.01.2025 🖉 🖻 🕂 🖻 🗸 Saved 🗗 🧷									
	2020																
Nev	v Process G	eneral Navigate M	lore options														
Ge	neral																
Bud	get Name	2020		View by · · · ·		Month											
Sho	w as Lines	Reference Unit		Rounding Fac	tor · · · · ·	None											
Sho	w as Columns	Period		Show Columr	n Name	$\bigcirc$											
Per	formance Budg	et Matrix						r e									
Per	formance Budg	et Matrix		Budgeted Quantity	Jan 2025		Feb 2025 🗸	⊮ ⊑ Mär									
Per →	Code				Jan 2025		Feb 2025 ¥										
	Code	Name		Quantity	Jan 2025		Feb 2025 🗸										
	Code ANFRAGEN	Name Anzahl Anfragen		Quantity _	Jan 2025		Feb 2025 V										
	Code ANFRAGEN ANGEBOTE	Name Anzahl Anfragen Anzahl Angebote		Quantity _ _	Jan 2025		Feb 2025 🗸										
	Code ANFRAGEN ANGEBOTE AUFTRÄGE	Name Anzahl Anfragen Anzahl Angebote Anzahl Aufträge	2)	Quantity _ _ _	Jan 2025		Feb 2025										
	Code ANFRAGEN ANGEBOTE AUFTRÄGE BESTELLUNG	Name Anzahl Anfragen Anzahl Angebote Anzahl Aufträge Anzahl Bestellungen	2)	Quantity 	Jan 2025		Feb 2025										

#### General

Field Name	Field Description					
Budget Name	Enter the budget for which you want to budget performances.					
Show as Lines	Here you can select the dimension you want to show in the lines of the Budget window. The following options are available: cost account, project account, cost type, and period. If you set up additional dimensions in the Budget Name window, they will also be available in this field.					
Show as Columns	Here you can select the dimension you want to show in the columns of the Budget window. The options available in the Show as Columns field are identical with those of the Show as Lines field.					
View by	Here you can restrict the view by specifying a period. The following options are available:					
Rounding Factor	Here you can specify to round the delivered quantities to:					



	o 1000 1000000
Show Column Names	Activate this field if you want to show the name of the column, e. g. a cost account name.

#### Performance Budget Matrix

Field Name	Field Description
Code	This column displays the code of the dimension value listed in the line.
Name	This column displays the name of the dimension value listed in the line.
Budgeted Amount	This column shows the entire budget of the dimension or cost account. If you have specified a name in the Budget Name field, the sum for a specific budget will be shown here.
Period As Column View	Here you can use e.g. the column view to show the period.

# 9.2. Build up Performance Budget

Build up Cost A	uild up Cost Account Budget   Work Date: 25.01.2025								√Saved □	<sup>ل</sup> م <sup>لا</sup>				
Options Current Budget	Nan	1e · · · · · · · · · · · ·				2020								
Manage Pro	cess	Line										Ľ	) 7	
Budget Type		Department Code	Cost Account No.	Reference Unit Code	Project Code	Starting Date	Number of Periods	Period Length	Cost Rate Fix	Cost Rate Var	Quantity	Amount Fix	Am	nount Var
Performance	÷	1200		KM		01.01.2023	12	1MN	0,00	0,02	0	0,00	12	0.000,00

## Options

Field Name	Field Description			
Current Budget Name	Enter the budget you want to use to build the budget values.			
Budget Type	<ul> <li>You have the option of having budgets built up for costs and performances (quantities) by:</li> <li>Costs <ul> <li>Select this option if you are budgeting costs.</li> <li>Performance</li> <li>Select this option if you are budgeting performances.</li> </ul> </li> </ul>			
Department Code	Enter the department you want to perform budgeting for.			
Cost Account No.	Enter the cost type you want to perform budgeting for.			
Reference Unit Code	A reference unit needs to be entered here in connection with performances or seasonal curves.			
Project Account Code	Enter the project account you want to perform budgeting for.			
Number of Periods	Enter the number of months you want to perform budgeting for.			
Starting Date	Enter a start date for the planning starting date.			
Period Length	If you want to plan monthly, enter the period length "1M" here.			
Rate Fix	If there are fixed allocation rates for cost accounts, they will be shown here and used to be evaluate the costs.			



Rate Var	If there are variable allocation rates for cost centers, they are displayed here and used to evaluate the costs.
Quantity	For performance budgets, enter the quantity to be budgeted here.
Amount Fix	Enter the fixed budget amount to be distributed.
Amount Var	Enter the variable budget amount to be distributed.

Select the "Process" button  $\rightarrow$  "Build up" to create the budget according to your specifications.

Build up Cost Account Bu	dget	2 X
Filter: Cost Account Budget L	ine	
× Budget Name	2020	$\checkmark$
× Department Code		
× Cost Account No.		~
× Reference Unit Code		~
+ Filter		
Filter totals by:		
+ Filter	2	
Advanced >		
		OK Cancel
		Cancel

# Filter: Cost Account Budget Line

Field Name	Field Description
Budget Name	Enter the budget you want to create budget values for.
Department Code	If you filter on a specific department, only the specified department will be considered when building up the budget.
Cost Account No.	If you filter on a specific cost account, only the specified cost account will be considered when building up the budget.
Reference Unit Code	If you filter on a specific reference unit, only the specified reference unit will be considered when building up the budget.



# 9.3. Copy Performance Budget

Copy Performance Budget	t ∠×
Options	
Copy from	
Source	Cost Account Ledger Entry
Budget Name	~
Reference Unit Code	~ ~
Date	
Dimensions	
Copy to	
Budget Name	~
Reference Unit Code	V
Apply	
Adjustment Factor	1
Rounding Method	~
Date Change Formula	
Date Compression	Day
Advanced >	2
	Schedule OK Cancel

# Options Copy from

Field Name	Field Description			
Source	<ul> <li>By selecting the entry type, you specify the source in this field:</li> <li>Cost Account Entries - The budget will be based on actual cost account entries for a specified period. You can use the Cost Account No. and Date fields to specify a cost account and/or date range to specify the information to copy. If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The cost account needs to be specified for the dimensions.</li> <li>Performance Budget Entries - The budget will be based on performance budget entries of an existing budget. You must enter the name of an existing budget you want to copy from. Then, you</li> </ul>			

# C S O F T W A R E

	<ul> <li>can use the Cost Account No. and Date fields to specify a cost account and/or date range if the copied data is to be filtered. If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The cost account needs to be specified for the dimensions.</li> <li>Calendar Entries – The budget will be based on calendar entries of an existing budget. You must enter the name of an existing budget you want to copy from. You can then specify a reference unit and/or date range in the Reference Unit Code and Date fields if you want to filter the copied information. If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The cost account must be specified for the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The cost account must be specified for the dimensions value filters. The cost account must be specified for the dimensions</li> </ul>
	in any case.
Budget Name	You can select the name of a budget from which you want to copy the budget entries by clicking the AssistButton in the Copy to Budget Name field.
Cost Account No.	If you want to copy several entries from a single cost account or a single department, you can also select the cost account in the Copy from Cost Account No. field.
Date	Select the date range of the budget entries you want to copy.
Dimensions	Click the Assist button to select the dimensions to be copied into the target budget.

# Copy to

Field Name	Field Description
Budget Name	You can select the name of a budget to copy to by clicking the AssistButton in the Copy to Budget Name field.
Cost Account No.	If you want to copy several entries to a single cost account or a single department, you can also use the Copy to Cost Item No. field.

# Apply

Field Name	Field Description
Correction Factor	The application can multiply the source entries by using a correction factor when copying.
Rounding Method	You can specify the rounding of the new budget entries.
Date Change Formula	You can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).
Date Compression	To reduce the number of newly created entries, you can compress the entries copied to a selected period.



# 10. COST CENTER JOURNALS

In order to process and to post costs and performances, you can use the Cost Accounting 365 journals.

CRONUS AG	Cost Center Journals $\smallsetminus$	Cost Center Archiv $\smallsetminus$	Cost Unit Journals $\!$	Cost Unit Archiv $\vee$
Cost Account Journals	Performance Journals	Allocation Journals	Recurring Costount Jou	rnals

# 10.1. Cost Account Journals

The Cost Account Journal is used to post amounts to cost centers and cost types.

Sost Account Journals:	All 🗸	✓ Search	+ New	🗎 Delete	🐯 Edit List	$Process \lor$	Post/Print $\vee$		Ŕ	7 🗉	2	
Name î			Descript	ion				Reason Code				
<u>CKL</u>		:	Standa	rd BuchBlatt				STANDARD				
STANDARD			Standa	rd BuchBlatt								
STORNO			Stornie	rungen				STORNO				

Field Name	Field Description
Name	This field is used to enter a name for a cost account journal.
Description	This field is used to enter a description for a cost account journal.
Reason Code	Here you can enter a reason code for this journal and specify a characteristic that can be filtered in cost account journals.

#### Select the "Process $\rightarrow$ Edit Journal" to fill in the cost account journal.

Cost Account Journal   Work Date: 25.01.2025				√ Sar	✓ Saved 🗍 ビ 🖉			
Batch Name			CKL					
Manage Proces	s Line Post	t/Print More	options		Ľ	? 7		
Posting Date	Department Code	Cost Account No.	Description	Operational Amount Fix	Operationa Amount Va			
04.01.2024				0,00	0,00	2591		

Field Name	Field Description
Posting Date	Here you can enter the posting date.
Department Code	Here you can enter a department you want to post.
Cost Account No.	Here you can enter a cost account you want to post.
Description	Here you can enter an appropriate description.



Operational Amount Fix	If you want to post with fixed amounts, enter the corresponding value in this field.
Operational Amount Var	If you want to post with variable amounts, enter the corresponding value in this field.
Document No.	It is recommended to enter a document number to simplify tracking of all postings. The Document No. is an optional field.

#### 10.2. Performance Journals

The Performance Journal is used to enter the reference unit quantities that have been performed from one cost account.

Name ↑         Description         Reason Code           STANDARD         Standard Buch-Blatt         STANDARD	Performance Journals:	All 🗸	✓ Search	+ New	📋 Delete	🐯 Edit List	$Process \lor$	Post/Print $\checkmark$		È	7	≡	2	
STANDARD Standard Buch-Blatt STANDARD	Name 1			Descrip	tion				Reason Code					
	STANDARD		:	Standa	ard BuchBlat	t			STANDARD					

Field Name	Field Description
Name	This field is used to enter a name for a performance journal
Description	This field is used to enter a description for a performance journal
Reason Code	Here you can enter a reason code for this journal and specify a characteristic that can be filtered in performance journals.

Select the "Process  $\rightarrow$ Edit Journal" to fill in the performance journal.

Performance Journ	al   Work Date:	25.01.2025					
Batch Name			STANDARD	)			
Manage Proces	s Line P	Post/Print	More options			r T	
Posting Date	Department Code	Reference Unit Code	Debit Department Code	Quantity	Description	Document No.	Direc Perforr Soui
25.01.20 🛗				0,00			

Field Name	Field Description
Posting	This field is used to enter the posting date.
Department Code	This field is used to enter the department you want to post and credit.
Reference Unit Code	This field is used to enter the reference unit that represents the quantity.
Debit Department Code	This field is used to enter the department that you want to post and debit.
Quantity	This field is used to enter the quantity.
Description	This field is used to enter a suitable description.



Document No.	It is recommended to enter a document number to simplify tracking of all postings. The Document No. is an optional field.
Direct Cost Performance Source Fix	The direct fixed costs of the resource or work center are shown here. The calculated values are automatically transferred from the resource or work center cards.
Direct Cost	The direct variable costs of the resource or work center are shown here.
Performance Source	The calculated values are automatically transferred from the resource or
Var	work center cards.
Overhead Cost	The fixed overhead costs of the resource or work center are shown here.
Performance Source	The calculated values are automatically transferred from the resource or
Fix	work center cards.
Overhead Cost	The variable overhead costs of the resource or work center are shown
Performance Source	here. The calculated values are automatically transferred from the resource
Var	or work center cards.

#### 10.3. Allocation Journals

The Allocation Journal is used to transfer amounts from one cost account to another.

Allocation Journals:	$AII \checkmark$	✓ Search	+ New	📋 Delete	🐯 Edit List	$Process \lor$	Post/Print $\backsim$		Ŀ	7	≡	2	
Name 1			Des	cription				Reason Code					
STANDARD		:	Sta	ndard BuchB	latt			STANDARD					

Field Name	Field Description
Name	This field is used to enter a name for the allocation journal.
Description	This field is used to enter a description for the allocation journal.
Reason Code	Here you can enter a reason code for this journal and specify a characteristic that can be filtered in allocation journal.

#### Select the "Process $\rightarrow$ Edit Journal" to fill in the allocation journal.

Allocation Journal	Work Date: 25.0	1.2025					
Batch Name			STANDARD				
Manage Proces	s Line Po	st/Print N	fore options			\$ \$	
Posting Date	Department Code	Cost Account No.	Description	Operational Amount Fix 0,00	Operational Amount Var 0,00	Allocation Header Code	Docu No.



Field Name	Field Description
Posting Date	Here you can enter the posting date.
Department Code	Here you can enter a department you want to post and credit.
Cost Account No.	Here you can enter a cost account you want to post and credit.
Description	Here you can enter an appropriate description.
Operational Amount Fix	If you want to post with fixed amounts, enter the corresponding value in this field
Operational Amount Var	If you want to post with variable amounts, enter the corresponding value in this field.
Allocation Header	Here you can enter the allocation header if the transfer refers to an allocation.
Document No.	It is recommended to enter a document number to simplify tracking of all postings. The Document No. is an optional field.

# Assignment

Cost Acc. Journa	l Assi	gnment   Work	Date: 25.01.2025				√ Saved	ď	2
Manage Line	2							È	$\bigtriangledown$
Department Code		Cost Account No.	Project Code	Project Account No.	All. Operational Amount Fix	All. Operational Amount Var	Allocated Tax Amount Fix		Allocated Tax Amount Var
1300	÷	4110			500,00	0,00	500,00	)	0,00
1500		4110			600,00	0,00	600,00	)	0,00

Field Name	Field Description
Department Code	Here you can enter a cost center want to post and debit.
Cost Account No.	Here you can enter a cost account want to post and debit.
Project Account Code	Here you can enter a project account want to post and debit.
Project Account No.	Here you can enter the number of project account you want to post and debit.
All. Operational Amount Fix	If you want to distribute with fixed amounts, enter the corresponding value in this field.
All. Operational Amount Var	If you want to distribute with variable amounts, enter the corresponding value in this field.
All. Tax Amount Fix	If you want to distribute with fixed tax amounts, enter the corresponding value in this field.
All. Tax Amount Var	If you want to distribute with variable tax amounts, enter the corresponding value in this field.

# **11.CHART OF COST ACCOUNTS**

Before you set up or import cost accounts into Cost Accounting, it should be checked if they can be copied from the G/L accounts of the General Ledger. This is the case if the numbers of the P&L accounts are identical with the cost account numbers of your Cost Accounting. However, if the chart of cost account is structured differently, you should set up the chart of cost account manually and assign the General Ledger cost accounts to the G/L accounts.

CRONUS	AG Cost Center Journals - Cost Center Arch	iv $\checkmark$ Cost Unit Journals $\checkmark$ Cost Unit Archiv $\checkmark$	Finance $\lor$ Administration $\lor$ CKL Apps $\lor$	≡
Chart of Co	st Accounts Chart of Cost Centers Cost Account B	udgets Chart of Project Accounts Chart of Cost U	nits Project Account Budgets G/L Accounts	Allocations
	AG │ Cost Center Journals ∽ Cost Center Archi	v ~ Cost Unit Journals ~ Cost Unit Archiv ~ F	inance $\vee$ Administration $\vee$ CKL Apps $\vee$	=
Chart of Cos Chart of Cos	5	'		Ś
Chart of Cost	Accounts: All – – – New 🗎 Delete	e ∰ Edit List Process∨ Report∨ Line∨	More options 🖄 🏹 🚺	2
No.	Name	Cost Account Account Category Type Totaling	① Details ① Attachments (0)	<u>^</u>
0100	Kostenüber-/-unterdeckung	Begin-Total	Cost Acc. Statistics	- 11
0200	Primärkosten/ Umlagen	Begin-Total	No. 0	0100
0300	Primärkosten	Begin-Total	Last Posting Date	- 12
1799	Privat Vollhafter/Einzeluntern	Begin-Total	Monat	- 82
1800	Privatentnahmen allgemein	Cost Account	01.01.25-31.01.25	- 82
1810	Privatsteuern	Cost Account		0,00
1820	Sonderausg, beschr. abzugsf.	Cost Account		0,00
1830	Sonderausg. voll abzugsf.	Cost Account		0,00
		Cost Account		0,00
1840	Zuwendungen, Spenden			0,00
1850	Außerordentliche Aufwendungen	Cost Account		0.00
1860	Grundstücksaufwand	Cost Account	Budgeted Amount	0,00

Field Name	Field Description
No.	This field contains the number of the cost account. By using the "Transfer G/L Accounts", you can copy the G/L accounts of the General Ledger, e. g. as cost accounts. You can also create cost accounts individually.
Name	This field contains the name of the cost account.
Account Category	To create automatic evaluations in the cost account schedule, you can assign an account category to a cost account.
Cost Account Type	<ul> <li>Here you can define the type you want to apply to the cost account:</li> <li>Cost Account Select this option if the cost account is to be posted.</li> <li>Heading Select this option if it is a heading.</li> <li>Total Select this option if it is a total.</li> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total.</li> </ul> Note: You can run the "Indent Chart of Cost Accounts" batch job to automatically indent the data if you select the "Begin-Total" or "End-Total" option.



Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling of entries depends on the value of the Totaling Type field.
Line No.	Here you can see a manually entered line number for this cost type if you want to use the "Default Exp. Distr. Sheet" report. Then the cost accounts will be printed according to the line number.
Operational Amount	This field shows the posted operational amount for the cost account, which can consist of primary and secondary costs.
Budgeted Amount	This field shows the budgeted amount for the cost account, which can consist of primary and secondary costs.
Operational	This field indicates whether the cost account is used for the operational view.
Тах	This field indicates whether the cost account is used for the tax view.

#### 11.1. Cost Account Card

You can specify further settings for cost accounts by indicating a cost type for each cost account, which determines if fixed or variable amounts are posted to the cost account. Furthermore, you can specify that the cost account may only be posted with specific departments.

Cost Account Card   Work Date: 2	25.01.2025		+ 🖻		√ Sa	aved 🖾 🦯
4240 · Gas, Stroi	m, Wasser	<u> </u>				
New Process More o	ptions					0
General				Show more	Details     Attachments (0)	)
No	240	Totaling · · · · · · · · · · · · · · · · · · ·			Cost Acc. Statistics	
Name ·····	Gas, Strom, Wasser	Operational Amount		142.896,31	No.	4240
Account Category	~	Tax Amount · · · · · · · · · · · · · · · · · · ·		173.166,31	Last Posting Date	04.01.2024
Account Subcategory		Blocked · · · · · · · · · ·			Monat 01.01.25-31.01.25	
Cost Account Type	Cost Account 🗸				Operational Amount Operational Amount Fix	142.896,31 108.857,89
Posting					Operational Amount Var Tax Amount	34.038,42 173.166,31
Cost Type	ix 🗸	Tax ·····	D		Tax Amount Fix Tax Amount Var	108.857,89 34.038,42
Fix % · · · · · · · · · · · · · · · ·	0	Allocation Department C			Budgeted Amount Budgeted Amount Fix	143.800,00 67.800.00
Operational · · · · · · · · · · · · ·		Line No.		0	Budgeted Amount Fix Budgeted Amount Var	66.000,00

#### General tab

Field Name	Field Description
No.	This field contains the number of the cost account. By using the "Transfer G/L Accounts", you can copy the G/L accounts of the General Ledger, e. g. as cost accounts. You can also create cost accounts individually.
Name	This field contains the name of the cost account.
Account Category	To create automatic evaluations in the cost account schedule, you can assign an account category to a cost account.
Account Subcategory	To create automatic evaluations in the cost account schedule, you can assign an account subcategory to a cost account.
Cost Account Type	Here you can define the type you want to apply to the cost account:



	<ul> <li>Cost Account Select this option if the cost account is to be posted.</li> <li>Heading Select this option if it is a heading.</li> <li>Total Select this option if it is a total.</li> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total.</li> <li>Note: You can run the "Indent Chart of Cost Accounts" batch job to automatically indent the data if you select the "Begin-Total" or "End- Total" option.</li> </ul>
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.
Blank Lines	Activate this field if you want to print blank lines according to the cost account in the standard reports.
New Page	Activate this field if you want to print a new page according to the cost account in the standard reports.
Search Name	This field shows the search term of the cost account that is equal with the name. The search name can be changed.
Operational Amount	This field shows the posted operational amount for the cost account, which can consist of primary and secondary costs.
Tax Amount	This field shows the budgeted amount for the cost account, which can consist of primary and secondary costs.
Blocked	This field indicates whether the cost account is blocked or not.

# Posting tab

Field Name	Field Description
Cost Type	<ul> <li>The cost type of the cost account determines, in conjunction with the Fix % field or the Cost Accounts Fix Amounts window, which amount fields (fixed or variable) are populated when the G/L entries are transferred from the General Ledger and when an overall budget is specified.</li> <li>The following options are available: <ul> <li>Fixed</li> <li>Fixed</li> <li>The costs or revenues will be posted as fix amounts.</li> </ul> </li> <li>Variable</li> <li>The costs or revenues will be posted as variable amounts.</li> <li>Mixed %</li> <li>The costs or revenues will be posted as a mixed amount resulting from a fixed percentage. All amounts that exceed the fixed rate will be posted as a mixed amount resulting from a fixed amount in the Valid Amounts window. All amounts that exceed the fixed rate will be posted as variable amounts.</li> </ul>
Fix %	If you select the "Mixed %" cost type, you need to enter the fixe percentage rate here.



Operational	The Operational field is active if the cost type is used for the operational view. It is activated by the application by default when you create a new record.
Тах	The Tax field is active if the cost type is used for the tax view. It is activated by the application by default when you create a new record.
Allocation Department Code	If you want to redirect costs to another cost account, enter the target cost account here.
Line No.	Here you can see a manually entered line number for this cost type if you want to use the "Default Exp. Distr. Sheet" report. Then the cost accounts will be printed according to the line number.

# 12. CHART OF COST CENTERS

The application offers an economical overview of the chart of cost centers and enables to specify further settings for cost centers. You can specify a reference unit for each cost center, which determines if only the defined reference unit is posted to the cost center. In addition, you can determine a user per cost center in the "Assigned User ID" field who will be responsible for the respective cost center. The chart of cost centers resembles the dimension values of the global dimension 1 (department).

CRONUS AG	ost Center Journals $\vee$	Cost Center Archiv $\vee$	Cost Unit Journals $\!$	Cost Unit Archiv $\vee$	Finance $\lor$	Administration $\lor$	CKL Apps $\!$	=
Chart of Cost Accounts	Chart of Cost Centers	Cost Account Budgets	Chart of Project Accou	unts Chart of Cost	Units Proje	ect Account Budgets	G/L Accounts	Allocations

Chart of Co	st Cent	ers: All ∽ │ ,	rch + New	🗓 Delete	🐯 Edit List	Process $\lor$	Report $\sim$	Line 🗸	More optio	ns	¢ 7 (	D 🗸
Code		Name	Dimension Value Type	Totaling		Reference Code	Unit Ass ID	igned User	Operati Amount (Prim	Cost Centers Statistics		
0001		Gesamtunternehmen	Begin-Total						<b>A</b>	Code		0001
1000	:	Allg. Hilfs-KST	- Begin-Total							Last Posting Date		
1100		-	Standard						203.	Monat		
1200		Fuhrpark	Standard						19.	01.01.25-31.01.25		
1300		Energie	Standard						1.	Primary	Allocation	Dis
1400		Immobilien	Standard						709.	Operational	0,00	0,00
1500		Werkstatt	Standard						216.	Operational	0.00	0.00
1999		Summe Allg. Hilfs-KST	End-Total	10001999					1.150.	Operational	0,00	0,00
2000		Material-KST	Begin-Total							Tax Amount	0,00	0,00
2100		Einkauf	Begin-Total							Tax Amount	0,00	0,00
2110		Einkaufsabteilung	Standard							Tax Amount	0,00	0.00
2120		Rechnungsprüfung	Standard							Dudeeted A		
2190		Projekte Einkauf	Standard							Budgeted A	0,00	0,00
2199		Summe Einkauf	End-Total	21002199						Budgeted A	0,00	0,00
2200		Lager	Begin-Total							Budgeted A	0,00	0,00
2210		Wareneingang	Standard							∢ Quantity		• 0.00
2220		Rohstofflager	Standard							Quantity Budgeted Quantity		0,00

Field Name	Field Description
Code	This field shows the cost center number or code.
Name	This field shows the name of the cost center.
Dimension Value Type	<ul> <li>This field is used to specify the dimension value type. The following 5 options are available: <ul> <li>Default</li> <li>Select this option if it is a dimension which can be posted, such as a cost center.</li> <li>Heading</li> <li>Select this option if it is a heading.</li> <li>Total</li> <li>Select this option if it is a total.</li> <li>Begin-Total</li> <li>Select this option if it is a begin total.</li> <li>End-Total</li> <li>Select this option if it is an end total.</li> </ul> </li> <li>Note: You can use the "Indent Dimension Values" batch job for automatic totaling if you select the Begin-Total or End-Total option.</li> </ul>



Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.
Reference Unit Code	This is relevant for the quantity calculation in the cost account schedule. In the column, for example, the reference unit STD can be output as a quantity, which is filtered to a specific cost center. However, the quantity of the STD is only displayed if the reference unit code STD is also defined for the corresponding cost center. Otherwise, the total quantity will be shown in relation to the cost center.
Assigned User ID	Here you can assign a user to be responsible for the cost center.
Operational Amount (Primary)	This field shows the primary costs per cost center copied from the General Ledger.
Operational Amount (Allocation)	This field shows the allocated costs per cost center copied from the General Ledger.
Operational Amount (Distribution)	This field shows the distributed amounts per cost center.
Budgeted Amount (Primary)	This field shows the budgeted amounts per cost center.
Budgeted Amount (Allocation)	This field shows the amounts allocated via budget allocations per cost center.
Budgeted Amount (Distribution)	This field shows the amounts distributed via budget allocations per cost center.
Quantity	This field shows the posted quantities per cost center.
Budgeted Quantity	This field shows the budgeted quantities per cost center.

# 12.1. Cost Center Card

Cost Center Card   Work Date: 25.01.2025		√ Sav	ed 🗖 🦯
ABTEILUNG · 2110	$\sim$		
Related			0
Allgemein		i Details 🕼 Attachments (0)	
Code · · · · · · · 2110	Reference Unit Code · · · · · · · · · · · · · · · · · · ·	Cost Centers Statistics	^
Name Einkaufsabteilung	Assigned User ID · · · · · · · · · · · · · · · · · ·	Code	2110
Dimension Value Type · · · · · Standard 🗸	Blocked · · · · · · · · · · ·	Last Posting Date	
Totaling · · · · · · · · · · · · · · · · · · ·		<b>Monat</b> 01.01.25-31.01.25	
Statistic		Primary Alloca	tion Dis
Primary	Distribution	Operational 0,00	0,00
Operational Amount (Pri	Operational Amount (Dis	Operational 0,00	0,00
Fax Amount (Primary)	Tax Amount (Distribution)	Operational 0,00	0,00
Budgeted Amount (Prima	Budgeted Amount (Distri	Tax Amount 0,00	0,00
Jmlagen	Reference Units	Tax Amount 0,00	0,00
Dperational Amount (All	Quantity	Tax Amount 0,00	0,00
ax Amount (Allocation)	Budgeted Quantity	Budgeted A 0,00	0,00
Budgeted Amount (Alloc		Budgeted A 0,00	0,00
		Budgeted A 0,00	0,00
Consolidation/Intercompany >		<ul> <li>↓</li> <li>Quantity</li> </ul>	0.00
		Quantity Budgeted Quantity	0,00
		Description Version	

## General tab

Field Name	Field Description				
Code	This field shows the cost center number or code.				
Name	This field shows the name of the cost center.				
Dimension Value Type	<ul> <li>This field is used to specify the dimension value type. The following 5 options are available: <ul> <li>Default</li> <li>Select this option if it is a dimension which can be posted, such as a cost center.</li> <li>Heading</li> <li>Select this option if it is a heading.</li> <li>Total</li> <li>Select this option if it is a total.</li> <li>Begin-Total</li> <li>Select this option if it is a begin total.</li> <li>End-Total</li> <li>Select this option if it is an end total.</li> </ul> </li> <li>Note: You can use the "Indent Dimension Values" batch job for automatic totaling if you select the Begin-Total or End-Total option.</li> </ul>				
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.				
Reference Unit Code	This field is used to specify a reference unit if the cost center is posted with this reference unit.				
Assigned User ID	Here you can assign a user to be responsible for the cost center.				
Blocked	This field indicates whether the cost center is blocked or not.				

## Statistics tab **Primary**

Field Name	Field Description
Operational Amount (Primary)	This field shows the primary operational costs per cost center copied from the General Ledger.
Tax Amount (Primary)	This field shows the primary tax costs per cost center copied from the General Ledger.
Budgeted Amount (Primary)	This field shows the budgeted primary costs per cost center.

# Allocations

Field Name	Field Description
Operational Amount (Allocations)	This field shows the allocated operational amounts per cost center.
Tax Amount (Allocations)	This field shows the allocated tax amounts per cost center.



Budgeted Amount (Allocations)	This field shows the allocated budgeted amounts per cost center.
----------------------------------	--

## Distribution

Field Name	Field Description
Operational Amount (Distribution)	This field shows the distributed operational amounts per cost center.
Tax Amount (Distribution)	This field shows the distributed tax amounts per cost center.
Budgeted Amount (Distribution)	This field shows the distributed budgeted amounts per cost center.

# Quantity

Field Name	Field Description
Quantity	This field shows the posted quantities per cost center.
Budgeted Quantity	This field shows the budgeted quantities per cost center.

# Consolidation/Intercompany tab

Field Name	Field Description
Consolidation Code	This field is not a Cost Accounting 365 field. The "Consolidation Code" field is part of the standard dimensions. It has no impact on Cost Accounting and is only displayed for information purposes.
Map to IC Dimension Code	This is not a field of Cost Accounting 365. The "Map to IC Dimension Code" field is part of the standard dimensions. It has no impact on Cost Accounting and is only displayed for information purposes.



# 13. LINK TO G/L ACCOUNT

# 13.1. Transfer G/L Accounts to Cost Account

Activities ~	
Comparison Finance Cost Center Accountin	
	Resource Ledg not transferred     Capacity Ledg not transferred     Capacity Ledg not transferred     Allocations not created       O     O     O     O     O     O     O       >     >     >     >     Image: Second Control of C
Link to G/L Account Transfer to	Cost Allocation/Distribution         Cost Allocation/Distribution       Cost Allocation/Distribution         Performance       Project Account Reference Unit Journal       Reference Unit Journal       Recurring Cost Recurring Project Create Account Journal       Distribute Allocations       Distribute Performance       Overhead       Distribute Overhead
Transfer G/L Acc. to Cos	et Acc. $\checkmark$ X
Options	
All G/L Accounts which have no ass transferred.	signment in the field "Cost Account No." will be
Transfer Headings and Sums as	
Filter: G/L Account         × No.         × Account Type         × Income/Balance	
+ Filter	
Filter totals by:	
+ Filter	
Advanced >	
	Schedule OK Cancel
Options	
Field Name	Field Description
Transfer Headings and Sums as well?	Activate this field if you want to copy headings and sums from the chart of accounts.



#### Filter: G/L Account

Field Name	Field Description					
No.	Here you can enter the name of the financial budget from which you want to copy the cost account budget.					
Account Type	<ul> <li>For example, if you only want to transfer sums, you can filter the account type during the transfer. The following options are available:</li> <li>Account Select this option if it is a dimension which can be posted, e. g. a cost center.</li> <li>Heading Select this option if it is a heading.</li> <li>Total Select this option if it is a total.</li> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total.</li> </ul>					
Income Statement/ Balance Sheet	Select the filter "Income Statement" to transfer G/L accounts from the income statement area of the General Ledger.					



# 14. TRANSFER TO COST ACCOUNTING

# 14.1. Transfer G/L Entries

Activities $\lor$									
Comparison Finance	Cost Center Acco	unting		Cost-unit A	counting		Secondary	Costs	
G/L Accounts ) without a link O	G/L Entries not transferred	Resource Ledg not transferred	Capacity Ledg not transferred	G/L Entries transferred >				ns not	
Link to G/L Account	Transf	er to Cost Accounting			Cost Allocation/	/Distribution			
ې ۲							Ē		
Transfer G/L Acc Trans to Cost Accountsect			Project Account Journal	Reference Unit Journal		Recurring Project Create Account Journal Allocation	Distribute Performance	Overhead Journal	Distribute Overhead

To transfer G/L entries from the General Ledger, select "Process→Transfer G/L Entries" from the Cost Account Journal.

Transfer G/L Entries to Cost Accounts $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$				
Filter: G/L Account				
× Cost Account No. · · · · · · · · · · · · · · · · · · ·	$\sim$			
× No.	$\sim$			
+ Filter				
Filter totals by:				
+ Filter				
Filter: G/L Entry				
× Posting Date				
+ Filter				
Advanced >				
Schedule OK	Cancel			



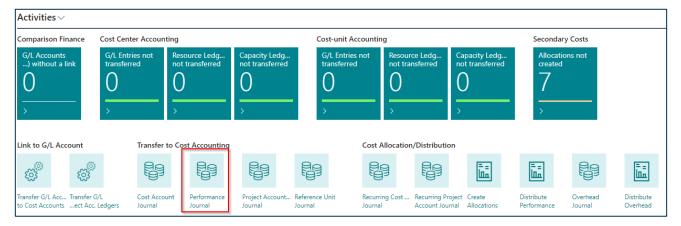
#### Filter: G/L Account

Field Name	Field Description				
Cost Account No.	Generally, the filter value for the cost account no./project account no. is predefined. The filter is initially set to <>" so that when transferring the G/L entries, only entries with a specified cost account no./project account no. will be considered. This way, you can simplify and accelerate the transfer of G/L entries that have not yet been copied to the cost account/project account journal.				
No.	Here you can enter the number of specific accounts if you want to consider specific cost types.				
Income Statement/ Balance Sheet	Select the filter "Income Statement" to transfer G/L accounts from the income statement area of the General Ledger.				

#### Filter: G/L Entries

Field Name	Field Description
Posting Date	This field is used to enter the period to be considered for the transfer.

# 14.2. Transfer Resource Performance



To transfer resource performances from the Resources module, select "Process→Transfer Resource Performance to Cost Account" from the Cost Account Journal.



Transfer Resource Perform	nance to Cost Account	2 X
Filter: Res. Ledger Entry		
× Resource No.	GEBHARD	$\sim$
× Posting Date	01.01.2531.01.25	
+ Filter		
Advanced >		
	Schedule OK	Cancel

#### Filter: Resource Entries

Field Name	Field Description
Resource No.	This field is used to enter the resource which includes the performances you want to transfer.
Posting Date	This field is used to enter the period to be considered for the transfer.

# 14.3. Transfer Capacity Performance

To transfer production times from the Manufacturing module, select "Process $\rightarrow$ Transfer Capacity Performance to Cost Account" from the Cost Account Journal.

Transfer Capacity Performance to Cost Account		2 ×
Filter: Capacity Ledger Entry		
× No	100	$\sim$
× Posting Date	01.01.2531.01.25	
+ Filter		
Advanced >	$\searrow$	
	Schedule OK	Cancel



### Filter: Capacity Entries

Field Name	Field Description
No.	This field is used to enter the work center which includes the performances you want to transfer.
Posting Date	This field is used to enter the period to be considered for the transfer.

### 14.4. Transfer Performance Types

To transfer entries from performance types, select "Process $\rightarrow$ Transfer Performance Types to Cost Account" from the Cost Account Journal.

Transfer Performance Types to Cost Account $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \$						
्रिंlter: Performance Type						
× Code · · · · · · · · · · · · · · · · · · ·		$\sim$				
+ Filter						
Filter totals by:						
$\times$ Performance Date Filter $\cdots \cdots \cdots$						
+ Filter						
Advanced >						
	Schedule OK	Cancel				

# Filter: Performance Type

Field Name	Field Description
Code	Here you can filter the performance types you want to transfer.
Performance Date Filter	Here you can enter the period to be considered for the transfer.



## 15. DISTRIBUTION IN COST ACCOUNTING

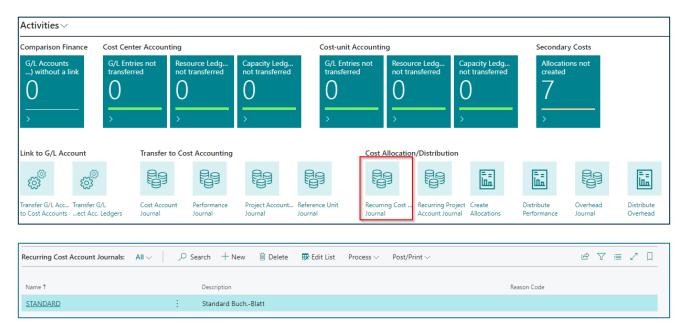
### 15.1. Recurring Cost Account Journals

For similar transactions or transactions that are posted repeated times, you can use the integrated functions in Cost Account for recurring postings.

Recurring postings represent costs such as employer salary, interests, depreciation, risks, etc. In many cases, it is required to distribute amounts that are posted in the General Ledger as annual amounts (e. g. insurance fees). For this, you cancel the annual amount in Cost Accounting and enter one twelfth of the amount as a monthly posting by using the recurring journal.

You can also specify quantities as recurring postings. For example, if you want to post the square meters of the cost centers each month, you can post the monthly amount by using the recurring journal.

Recurring journals remain in the system after posting. The next time you use the journal, the previously entered journal lines will be shown with the next posting date, according to the specified recurring frequency.



Field Name	Field Description
Name	This field is used to enter a name for the recurring journal.
Description	This field is used to enter a description for the recurring journal.
Reason Code	Here you can enter a reason code for this journal and specify a characteristic that can be filtered in recurring journals.

In the Recurring Cost Account Journal, select "Process→Edit Journal".



Recurring Cost Account Journal   Work Date: 25.01.2025						Not sav	ved 🗍	ď	2	
Batch Name ···· STANDARD ···										
Manage Line Post/Print More options						$\nabla$				
Recurring Type		Recurring Frequency	Posting Date	Posting Type	Department Code	Cost Account No.	Description	Debit Department Code		leference Unit Code
Fix		1M	25.01.2025	Cost	1500	4240		1500		

Field Name	Field Description
Recurring Type	<ul> <li>This field is used to define how to process the amount specified in the journal line during posting.</li> <li>Fix – The values entered in the amount fields will be posted.</li> <li>Percentage – The amounts to be posted will be calculated as a percentage of a reference account type.</li> <li>Performance related – The amounts to be posted will be determined based on cost rate of the cost center and its posted performances.</li> </ul>
Recurring Frequency	Here you can enter a date formula to calculate the period length. For example, entering 1M+LM means that the amounts will always be posted at the end of the month.
Posting Date	Here you need to enter the first posting date for the transaction.
Posting Type	<ul> <li>This field is used to define whether you want to post</li> <li>Costs</li> <li>Select this option if you want to post costs as amounts.</li> <li>Performance</li> <li>Select this option if you want to post quantities as performances.</li> </ul>
Department Code	This field is used to enter the cost center you want to credit.
Cost Account No.	If you have selected the "Costs" posting type, enter the account you want to post in this field.
Description	Here you can enter text constants which will be automatically updated each time you post. For example, if you enter %5, the month name will be inserted into the description.
Debit Department Code	Here you can enter the cost center you want to debit.
Reference Unit Code	If you have selected the "Performance related" recurring type, you need to enter the reference unit quantities for which the costs are calculated based on the cost rate.
Reference Cost Account No.	Enter the number of the reference cost account if you want to calculate the amount as a percentage based on a reference cost account ("Percentage" recurring type).
Rate %	This field is used to determine the rate percentage for percentage amount calculation.
Quantity	If you have selected the "Performance" posting type, enter the quantity here.
Operational Amount Fix	If you have selected the "Costs" posting type, enter the fix operational amount here.
Operational Amount Var	If you have selected the "Costs" posting type, enter the variable operational amount in this field.



Tax Amount Fix	If you have selected the "Costs" posting type, enter the fix tax amount in this field.
Tax Amount Var	If you have selected the "Costs" posting type, enter the variable tax amount in this field.
Document No.	This field is used to enter a document number.

### 15.2. Create Budget Allocations

In Cost Accounting 365, you can allocate budget values from auxiliary cost centers to main cost centers, as it is the case for the allocation of costs to cost accounts for actual values. For this functionality, you can use existing allocations of actual values or create special allocations for budget values.

From the "Cost Allocation/Distribution" role center, select "Create Budget Allocations".

Create Budget Allocations	□ ∠ ×	
Printer (Handled by t	he browser)	$\sim$
Options		
For Period		
Budget Name · · · · · · 2020		$\sim$
Create Allocation	2	
Reverse Allocation · · · · · · · · · · · · ·	.0	
Report Design		
Output with Picture		
Alternate Mode · · · · · · · · · · · · · · · · · · ·		
Filter: Iteration Group		
× Code		~
+ Filter		
Advanced >		
Send to Print	Preview & Close	Cancel

#### Options

Field Name	Field Description
For Period	This field is used to enter the period you want to allocate.



Budget Name	This field is used to enter the budget that forms the basis for the budget allocations.
Post Allocation	Activate this field if you want to post the allocations. If this field is deactivated, you will get a budget allocation preview.
Reverse Allocation	Activate this field if you want to reverse the allocations.
Document No.	This field is used to enter a document number for the budget allocations to be posted.

#### Report Design

Field Name	Field Description
Output with Picture	Activate this field if you want the report to include your company logo.
Alternate Mode	This field is activated by default and represents a section lining within the report.

#### 15.3. Create Allocations

You can set up allocations by using the available procedures in Cost Accounting which allow to allocate auxiliary cost centers to the main cost centers as well as to distribute costs from cost accounts to project accounts.

It should be noted that posting an allocation cost account to a project account directly generates project account ledger entries in addition to cost account ledger entries.

Activities >>											
Comparison Finance	Cost Center Accoun	ting		Cost-unit Ac	Cost-unit Accounting				Secondary Costs		
G/L Accounts ) without a link	G/L Entries not transferred	Resource Ledg not transferred	Capacity Ledg not transferred	G/L Entries transferred >			apacity Ledg ot transferred	Allocatic created 7 >			
Link to G/L Account	Link to G/L Account Transfer to Cost Accounting Cost Allocation/Distribution										
\$							Ē.	Ē		Ē	
Transfer G/L Acc Transfer to Cost Accountsect Ac		unt Performance Journal	Project Account Journal	Reference Unit Journal		Recurring Project Account Journal		Distribute Performance	Overhead Journal	Distribute Overhead	



From the "Cost Allocation/Distribution" role center, select "Create Budget Allocations".

Create Allocations		□ ∠ ×
Printer	(Handled by the browser)	$\sim$
Options		
For Period	01.01.2025	
Budget Name	2020	~
Post Allocation		
Reverse Allocation · · · · · · · · · · · · ·		
Document No.		
Report Design		
Output with Picture		
Alternate Mode		
Filter: Iteration Group		
× Code · · · · · · · · · · · · · · · · · · ·		$\sim$
+ Filter		
Advanced >		
Send to	Print Preview & Close	Cancel

### Options

Field Name	Field Description
For Period	This field is used to enter the period you want to allocate.
Budget Name	This field is used to enter the budget that forms the basis for the budget allocations.
Post Allocation	Activate this field if you want to post the allocations. If this field is deactivated, you will get a budget allocation preview.
Reverse Allocation	Activate this field if you want to reverse the allocations.
Document No.	This field is used to enter a document number for the budget allocations to be posted.



### Report Design

Field Name	Field Description
Output with Picture	Activate this field if you want the report to include your company logo.
Alternate Mode	This field is activated by default and represents a section lining within the report.



# 16. COST ACCOUNTING ARCHIVE

### 16.1. Cost Account Registers

CRONUS AG Cost Ce	enter Journals ~ <u>Cost Center</u>	<u>Archiv</u> ~	Cost Unit Journals $\!$	Cost Unit Archiv $\vee$	Finance $\lor$	Administration $\vee$	CKL Apps $\!$
Cost Account Registers	Cost Account Budget Entries	Performa	nce Budget Entries A	nalysis View Budget Ent	tries		
Cost Account Ledger Entries	Performance Ledger Entries	Analysis	/iew Entries				

ost Account Registers: A	II ~		Report	t 🗸 🛛 Line 🗸	More	options				Ŕ	♡ ≡ 2 [
No. 4		Creation Date	~	User ID		Source Code	Journal Nan	ne	From Entry N	lo.	To Entry No.
<u>47</u>	÷	23.06.2022		ADMIN		NIGEBEKABG			22	<u>29</u>	2229
46		23.06.2022		ADMIN		ZLGAUGBUBL			22	28	2228
45		23.06.2022		ADMIN		EINKAUF			22	27	2227
44		22.06.2022		ADMIN		EINKAUF			22	26	2226
43		22.06.2022		ADMIN		NIGEBEKABG			22	25	2225
42		22.06.2022		ADMIN		ZLGAUGBUBL			22	24	2224
41		22.06.2022		ADMIN		EINKAUF			22	23	2223
40		22.06.2022		ADMIN		FIBUKART	CKL		21	31	2222
39		21.06.2022		ADMIN		STORNO			21	29	2130
38		21.06.2022		ADMIN		NIGEBEKABG			21	28	2128
									~ ~ ~		

Field Name	Field Description
No.	This field shows the number of the cost account register.
Creation Date	This field shows the actual creation date of the cost account register.
User ID	This field shows the user ID of the user who has generated the cost account register.
Source Code	This field shows the journal's source code, for example, whether the data resulted from the transfer of the G/I entries from the General Ledger.
Journal Name	This field shows the number of the cost account register.
From Entry No.	This field shows the first "sequential number" of the generated entries.
To Entry No.	This field shows the last "sequential number" of the generated entries.

### 16.2. Cost Account Entries

ost Account Registers: All	Search	Report $\checkmark$ Line $\checkmark$	More options			
No.↓	Creation Date	User ID	ount Ledger Entries Source Code Wiew the	general ledger entries that resulted in the	current register entry.	To Entry No.
<u>47</u>	23.06.2022	ADMIN	NIGEBEKABG	<u> </u>	2229	2229
46	23.06.2022	ADMIN	ZLGAUGBUBL		2228	2228
45	23.06.2022	ADMIN	EINKAUF		2227	2227
44	22.06.2022	ADMIN	EINKAUF		2226	2226
43	22.06.2022	ADMIN	NIGEBEKABG		2225	2225
42	22.06.2022	ADMIN	ZLGAUGBUBL		2224	2224
41	22.06.2022	ADMIN	EINKAUF		2223	2223
40	22.06.2022	ADMIN	FIBUKART	CKL	2131	2222
39	21.06.2022	ADMIN	STORNO		2129	2130
38	21.06.2022	ADMIN	NIGEBEKABG		2128	2128



3736 Erhaltene Sk	onti   Work Dat	e: 25.01.2025						7
Cost Account Led	ger Entries	,⊖ Search	Process Line				\$ 7 I	=
Posting Date ↓	Entry Type	Department Code	Cost Account No.↓	Operational Amount Fix	Operational Amount Var	Reference Unit Code	Debit Department Code	
<u>28.01.2024</u> :	Cost	1200	3736	5,00	0,00			

Field Name	Field Description
Posting	This field shows the posting date of the entries.
Entry Type	This field indicates if the entries are cost or performance postings.
Department Code	This field shows the posted cost center.
Cost Account No.	This field shows the posted cost account.
Operational Amount Fix	This field shows the posted fixed operational amount.
Operational Amount Var	This field shows the posted variable operational amount.
Reference Unit Code	This field shows the posted reference unit.
Debit Department Code	This field shows the posted department that has been debited.
Quantity	This field shows the posted quantities.
Source Code	This field shows the source code.
Document No.	This field shows the posted document number.
Description	This field shows the description of the posting.
Bal. Department Code	This field shows the department that has been credited, e.g. via allocations.
Bal. Cost Account No.	This field shows the cost account that has been credited, e.g. via allocations.

### 16.3. Cost Account Budget Entries

Cost Account B	udge	t Entries: A	<u>م   ح</u>	Search + New	🗎 Delete	🐼 Edit	List Pr	ocess 🗸 🛛 Line 🗸				67	≡ 2 🛛	
Budget Name		Date	Department Code	Cost Account No.	Cost Rate Fix	Cost	Rate Var	Amount Var	Amount Fix	Project Code	Reference Unit Code	Quantity	Entry No. ↑	
2020	÷	01.01.2020	.140.0	4240	0,00		0,00	0,00	1.800,00			0	1	
2020		01.01.2020	1400	4240	0,00		0,00	1.300,00	1.300,00			0	2	
2020		01.01.2020	1400	4240	0,00		0,00	2.200,00	2.200,00			0	3	
2020		02.01.2020	1400	4240	0,00		0,00	800,00	800,00			0	4	
2020		02.01.2020	1400	4240	0,00		0,00	1.200,00	1.200,00			0	5	
2020	÷	02.01.2020	.1400	4240	0,00		0,00	2.100,00	2.100,00			0	6	
2020		03.01.2020	1400	4240	0,00	5	0,00	800,00	800,00			0	7	
2020		03.01.2020	1400	4240	0,00		0,00	1.300,00	1.300,00			0	8	
2020		03.01.2020	1400	4240	0,00		0,00	2.100,00	2.100,00			0	9	
2020		04.01.2020	1400	4240	0,00		0,00	800,00	800,00			0	10	
2020		04.01.2020	1400	4240	0,00		0,00	1.200,00	1.200,00			0	11	
2020		04.01.2020	1400	4240	0,00		0,00	2.000,00	2.000,00			0	12	



Field Name	Field Description
Budget Name	This field shows the budget.
Date	This field shows the date of the budget entries.
Department Code	This field shows the department that has been budgeted.
Cost Account No.	This field shows the cost account that has been budgeted.
Rate Fix	This field shows the budgeted fixed allocation rate of the cost account.
Rate Var	This field shows the budgeted variable allocation rate of the cost account.
Amount Var	This field shows the budgeted variable amount of the cost account.
Amount Fix	This field shows the budgeted fixed amount of the cost account.
Project Account Code	This field shows the budgeted project account.
Reference Unit Code	This field shows the budgeted reference unit.
Quantity	This field shows the budgeted quantity
Entry No.	This field shows the "sequential number" of the budget entry.

### 16.4. Performance Entries

Performance L	erformance Ledger Entries: All $\checkmark$   $\rho$ Search Process $\checkmark$ Line $\checkmark$ Line $\checkmark$ $\square$											
Posting Date ↓		Department Code	Debit Department Code	Reference Unit Code↓	Quantity Us		Document No.	Description	Balance Department Code	Direct Cost Amount Performance Source Fix	Direct Cost Amount Performance Source Var	Pt
01.11.2020	ł	3120	3230	STR	50,00		3000	Leistungen November 2020		0,00	0,00	
01.11.2020		3120	3220	STD	50,00		3000	Leistungen November 2020		0,00	0,00	
01.11.2020		3120	3210	STD	60,00		3000	Leistungen November 2020		0,00	0,00	
01.11.2020		3110	3230	STD	50,00		3000	Leistungen November 2020		0,00	0,00	
01.11.2020		3110	3220	STD	50,00		3000	Leistungen November 2020		0,00	0,00	
01.11.2020		3110	3210	STD	60,00		3000	Leistungen November 2020		0,00	0,00	
01.01.2020		1500	3230	STD	84,00		2607	Leistungen Januar 2020		0,00	0,00	
01.01.2020		1500	3220	STD	216,00		2607	Leistungen Januar 2020		0,00	0,00	
01.01.2020		1500	3210	STD	124,00		2607	Leistungen Januar 2020		0,00	0,00	
01.01.2020		1200	4500	КМ	15,005,00		2609	Leistungen Januar 2020		0.00	0.00	

Field Name	Field Description
Posting	This field shows the posting date of the entries.
Department	This field shows the posted credited department.
Debit Department Code	This field shows the posted debited department.
Reference Unit Code	This field shows the posted reference unit.
Quantity	This field shows the posted quantities.
User ID	This field shows the ID of the user who made the posting.
Document No.	This field shows the posted document number.
Description	This field shows the posted description.
Bal. Department Code	This field shows the department that has been credited, e.g. via allocations.



Bal. Direct Costs Performance Source Fix	This field shows the fixed direct costs as an amount that has been copied from e.g. resources and work centers.
Amount Direct Costs Performance Source Var	This field shows the variable direct costs as an amount that has been copied from e. g. resources and work centers.
Overhead Amount Performance Source Fix	This field shows the fixed overhead costs as an amount that has been copied from e. g. resources and work centers.
Overhead Amount Performance Source Fix	This field shows the variable overhead costs as an amount that has been copied from e. g. resources and work centers.

### 16.5. Performance Budget Entries

Performance Budget Entries:	All 🗸 🕴 🔎 Search	+ New 🗎 Delete	😨 Edit List 🛛 Process 🗸	Line $\vee$	Ŕ	7 🗉 🗸 🏾
Budget Name	Date	Department Code	Project Code	Reference Unit Code	Quantity	Entry No. ↑
2020	01.01.2020	2200		KWH	416,66	106
2020	02.01.2020	2200		KWH	416,66	107
2020	03.01.2020	2200		KWH	416,66	108
2020	04.01.2020	2200		KWH	416,66	109
2020	05.01.2020	2200		KWH	416,66	110
2020	06.01.2020	2200		KWH	416,66	111
2020	07.01.2020	2200		KWH	416,67	112
2020	08.01.2020	2200		KWH	416,66	113
2020	09.01.2020	2200		KWH	416,66	114
2020	10.01.2020	2200		KWH	416,66	115
2020	11.01.2020	2200		KWH	416,66	116

Field Name	Field Description
Budget Name	This field shows the budget.
Date	This field shows the date of the budget entries.
Department Code	This field shows the department that has been budgeted.
Project Account Code	This field shows the budget project account.
Reference Unit Code	This field shows the budgeted reference unit.
Quantity	This field shows the budgeted quantity.
Entry No.	This field shows the "sequential number" of the budget entry.

### 16.6. Analysis View Entries

Field Name	Field Description
Posting Date	This field shows the posting date of the entries.
Analysis View Code	This field shows the analysis view.
Cost Account No.	This field shows the analyzed cost account of the entries.
Reference Unit Code	This field shows the analyzed reference unit of the entries.



Business Unit Code	This field shows the analyzed business unit of the entries.
Dimension Code 1	This field shows the first analyzed dimension of the entries.
Dimension Code 2	This field shows the second analyzed dimension of the entries.
Dimension Code 3	This field shows the third analyzed dimension of the entries.
Dimension Code 4	This field shows the fourth analyzed dimension of the entries.
Operational Amount	This field shows the analyzed operational amount of the entries.
Operational Amount Fix	This field shows the analyzed fixed operational amount of the entries.
Operational Amount Var	This field shows the analyzed variable operational amount of the entries.
Tax Amount	This field shows the analyzed tax amount of the entries.
Tax Amount Fix	This field shows the analyzed fixed tax amount of the entries.
Tax Amount Var	This field shows the analyzed variable tax amount of the entries.
Quantity	This field shows the analyzed amount of the entries.
Entry No.	This field shows the "sequential number" of the entries.

### 16.7. Analysis View Budget Entries

Field Name	Field Description
Posting Date	This field shows the posting date of the entries.
Cost Account No.	This field shows the analyzed cost account of the entries.
Reference Unit Code	This field shows the analyzed reference unit of the entries.
Analysis View Code	This field shows the analysis view.
Budget Name	This field shows the budget name that was used.
Business Unit Code	This field shows the analyzed business unit of the entries.
Dimension Code 1	This field shows the first analyzed dimension of the entries.
Dimension Code 2	This field shows the second analyzed dimension of the entries.
Dimension Code 3	This field shows the third analyzed dimension of the entries.
Dimension Code 4	This field shows the fourth analyzed dimension of the entries.
Operational Amount Fix	This field shows the analyzed fixed operational amount of the entries.
Operational Amount Var	This field shows the analyzed variable operational amount of the entries.
Amount	This field shows the analyzed amount of the entries.
Quantity	This field shows the analyzed quantity of the entries.
Entry No.	This field shows the "sequential number" of the entries.
Entry No. Performance	This field shows the "sequential number" of the performance budget entries.

# 17. PROJECT ACCOUNT BUDGETS

CRONUS AG	ost Center Journals ~ Cost Center	Archiv	Cost Unit Archiv 🤍 Finan	ce – Administration –	CKL Apps 🗸	=
Chart of Cost Accounts	Chart of Cost Centers Cost Accou	Int Budgets Chart of Project Accour	nts Chart of Cost Units	Project Account Budget	s G/L Accounts Allo	ocations
Project Account Budgets:	All $\sim$   $\sim$ Search + New	📋 Delete 🛛 🐺 Edit List 🛛 Process 🗸	Actions $\lor$		67	≣ ∠ 📕
Name 1	Description	Budget Dimension 1 Code	e Budget Dimension 2 Code	Budget Dimension 3 Code	Budget Dimension 4 Code	Blocked
<u>2020</u>	Budget 2020	BEREICH	PROFITCENTER	BETRIEBSSTÄTTE		
STANDARD	Standard Budget					

Field Name	Field Description
Name	This field is used to enter a name for the budget.
Description	This field is used to enter a description for the budget.
Budget Dimension Code 1	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 2	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 3	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Budget Dimension Code 4	If you want to plan additional dimensions apart from the main dimensions, enter the desired budget dimension here.
Blocked	Place a check mark in this field for budgets that you no longer want to use.

To specify budgeted values in the budget, select "Process  $\rightarrow$  Edit Budget".



ect Account Budget   Work Date: 25.01.2025 🖉 🖻 + 🛍						√ Saved	
2	020 Ç		Court Nation   Mar				
Nev	v G/L Budg	et	General Navigate More	e options			
Ge	neral						
Bud	get Name		2020	··· Rounding	Factor	None	*
Sho	w as Lines		Project Account	Show Col	umn Name		
Sho	w as Columns		Period	··· View as	[	Amount Fix	~
Viev	v by · · · · · ·		Day	~			
Pro	ject Account	Budg	jet Matrix Balance				6
	Code		Name	Budgeted Amount	Budgeted Quantity	25.01.25	26.01
$\rightarrow$		:	Ergebnis			25101125	
	0050		Rohertrag				_
	6000		Umsätze	_	_		
	6100		Umsätze, Handel	-9.391.200,00	55.350,00		
	6190		Projektumsätze, Handel	_	_		
	6200		Umsätze, Rohmaterialien	_	_		
	6290		Projektumsätze, Rohmate	-	-		

#### General

Field Name	Field Description		
Budget Name	Here you can select the name for the budget you want to work on. In the Cost Accounting Budget Names window, select the budget dimensions you want to include in the budget. These four budget dimensions are specific to each budget. Therefore, you can specify different budget dimensions for different budgets. You select the budget dimensions from the dimensions that have already been set up.		
Show as Lines	Here you can select the dimension you want to show in the lines of the Budget window. The following options are available: cost account, project account, cost type, and period. If you set up additional dimensions in the Budget Name window, they will also be available in this field.		
Show as Columns	Here you can select the dimension you want to show in the columns of the Budget window. The options available in the Show as Columns field are identical with those of the Show as Lines field.		
View by	<ul> <li>Here you can select the view by specifying a period type. the following options are available:</li> <li>Day</li> <li>Week</li> <li>Month</li> <li>Quarter</li> <li>Year</li> <li>Accounting Period</li> </ul>		
Rounding Factor	Here you can specify to round the delivered quantities to: • None		



	<ul> <li>1</li> <li>1000</li> <li>1000000</li> </ul>
Show Column Names	Activate this field if you want to show the name of the column, e. g. a cost account name.
View as	<ul> <li>In this field, you can specify whether you want to show the quantities as</li> <li>Net Change</li> <li>Within a month or year, depending on the specified date filter</li> <li>Balance at Date</li> <li>Cumulative balance, depending on the specified date filter</li> </ul>

#### Cost Account Budget Matrix

Field Name	Field Description
Code	This column shows the code of the dimension value listed in the line.
Name	This column shows the name of the dimension value listed in the line.
Budgeted Amount	This column shows the entire budget of the dimension or cost account. If you have specified a name in the Budget Name field, the sum for a specific budget will be shown here.
Period as Column View	Here you can use e.g. the column view to show the period.

#### Filter

Field Name	Field Description
Date Filter	This field is used to define which date range you want to use to display the selected budget.
Cost Account Filter	This field is used to define which cost accounts you want to use to display the selected budget.
Department Filter	This field is used to enter the dimension values to filter the shown data.
Project Account Filter	This field is used to enter the dimension values to filter the shown data.
Area Filter	This field is used to enter the dimension values to filter the shown data.
Profit Account Filter	This field is used to enter the dimension values to filter the shown data.
Budget Dimension Filter	In this field, you can select a budget dimension as a filter so that the values in the budget fields are only based on the budget entries with these dimension values.

### 17.1. Transfer Budget to Actual

Project Account Budgets:	All ->   _> Search + New	📋 Delete 🛛 🐯 Edit List 🛛 Process 🗸	Actions $\vee$	┢ \ ≡ 2 ▮
Name 1	Description	R Transfer Budget 1 Budget Dimension 1 Code		Budget Dimension 4 Code Blocked
<u>2020</u>	Budget 2020	BEREICH	PROFITCENTER BETRIEBSSTÄTTE	
STANDARD	Standard Budget			



Transfer Project Account B	udget to Actual	2 X
Filter: Project Account Budget	t Entry	
× Budget Name		~
× Date · · · · · · · · · · · · · · [		
× Project Account No.		$\sim$
× Department Code		~
× Project Code · · · · · · · · · [		~
+ Filter		$\square$
Advanced >		
	Schedule OK	Cancel

### Filter: Project Account Budget Entries

Field Name	Field Description
Budget Name	This field is used to enter the name of the budget you want to copy the values to.
Date	This field is used to specify a period for which you want to create the budget.
Project Account No.	If you want to consider budgeted values for specific accounts, enter the account numbers in this field.
Department Code	If you want to consider budgeted values for specific departments, enter the departments in this field.
Project Account Code	If you want to consider budgeted values for specific project accounts, enter the project account numbers in this field.

# 17.2. Copy Proj. Acc. Budget to General Ledger

ect Account Budget   Work Date: 25.01.2025 🖉 🖻 🕂 💼	√ Saved	C' 2
2020		
New G/L Budget General Navigate More options		
💼 Copy to General Ledger Budget		Ŕ



Copy Proj. Acc. Budget to		⊻ ∧
Options		
Copy to		
Budget Name 📐	2023	$\sim$
Date Change Formula	+1J	
Filter: Project Account Budge	et Entry	
× Budget Name	2020	$\sim$
× Project Account No.		$\sim$
× Project Code		$\sim$
× Date · · · · · · · · · · · · · · · · · · ·	01.01.2031.12.20	
+ Filter		
Advanced >		

### Options Copy to

Field Name	Field Description
Budget Name	This field is used to enter the name of the financial budget to which you want to copy the cost account budget.
Date Change Formula	Here you can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).



#### Filter: Cost Account Budget Entries

Field Name	Field Description
Budget Name	This field is used to enter the name of the financial budget from which you want to copy the cost account budget.
Project Account No.	If you want to consider budgeted values for specific accounts, enter the account numbers here.
Date	This field is used to specify a period for which you want to create the budget.
Project Account Code	If you want to consider budgeted values for specific project accounts, enter the project account numbers here.

### 17.3. Copy Proj. Acc. Budget from General Ledger Budget

With the copy function, you can transfer all budgeted amounts to G/L accounts which have a link to the cost accounts in Project Accounting.

ect Account Budget   Work Date: 25.01.2025 🖉 🖻 🕂 🗐	√ Saved	C 2
2020		
New <u>G/L Budget</u> General Navigate More options		
🛍 Copy to General Ledger Budget		Ŕ



Copy G/L Budget to Projetct Account Budget $\checkmark  imes  imes$		
Options		A
Copy to		_
Budget Name	2020	~
Date Change Formula		
Filter: G/L Budget Entry		
× Budget Name	2020	~
× G/L Account No.		~
× Date	01.01.2031.12.20	
⊠Department Code · · · · · · · ·		$\sim$
× Project Code		~
× Budget Dimension 1 Code		
× Budget Dimension 2 Code		
× Budget Dimension 3 Code		
× Budget Dimension 4 Code		
+ Filter		
Advanced >		
	Schedule OK	Cancel

### Options Copy to

Field Name	Field Description
Budget Name	This field is used to enter the target budget you want to copy to.
Date Change Formula	Here you can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).

### Filter: Project Account Budget Entries

Field Name	Field Description
Budget Name	This field is used to enter the target budget to copy to.
G/L Account No.	If you want to consider budgeted values for specific G/L accounts, enter the G/L account numbers here.

Date	This field is used to specify a period for which you want to create the budget.
Department Code	If you want to consider budgeted values of specific departments, enter the department numbers here.
Project Account Code	If you want to consider budgeted values of specific project accounts, enter the project account numbers here.

### 17.4. Copy Budget

ect Account Budget   Work Date: 25.01.2025 🖉 🖻 🕂 🛍 🗸 Saved	
2020	
New G/L Budget General Navigate Actions Fewer options	
Functions      ✓ Item Budget      ✓      Excel      ✓	Ŕ
Copy Budget  Create a copy of the current budget based on a Cost Account entry or a Cost Account budget entry.	
Reverse Lines and Columns     Reverse Lines and Columns	~
Show as Lines · · · · Project Account · · · Show Column Name · · · ·	
Show as Columns Period View as Amount Fix	~
View by · · · · · · Day 🗸	



Copy Project Account Budget		
Options		
Copy from	7	
Source	Project Account Budget Entry	~
Budget Name	2020	$\sim$
Project Account No.		~
Date	01.01.2031.12.20	
Dimensions · · · · · · · · · · · · · · · · · · ·	KOSTENTRÄGER	
Copy to		
Budget Name		$\sim$
Project Account No.		~
Apply		
Adjustment Factor		1
Rounding Method		$\sim$
Date Change Formula		
Date Compression	Day	~
Advanced >		
	Schedule OK	Cancel

### Options Copy from

Field Name	Field Description			
Source	<ul> <li>By selecting the entry type, you specify the source in this field:         <ul> <li>Project Account Entries – The budget will be based on actual project account entries for a specified period. You can use the Project Account No. and Date fields to specify a project account and/or date range to specify the information to copy. If you click the AssistButton in the Dimensions field, you can select the dimensions that will be copied to the newly budgeted entries. You can filter the copied data by setting specific dimension value filters. The project account needs to be specified for the dimensions.</li> </ul> </li> <li>Project Account Budget Entries – The budget will be based on project account budget entries of an existing budget. You must enter the name of an existing budget from which you want to copy. Then, you can use the Project Account No. and Date fields to specify a project account and/or date range if the copied data is to be filtered. If you click the AssistButton in the Dimensions field, you can select</li> </ul>			



	the dimensions that will be copied to the newly budgeted entries. You can further filter the copied data by setting specific dimension value filters. The project account needs to be specified for the dimensions.
Budget Name	Here you can select the name of a budget from which you want to copy the budget entries by clicking the AssistButton in the Copy to Budget Name field.
Project Account No.	If you want to copy several entries from a single project account or a single department, you can also select the project account in the Copy from Project Account No. field.
Date	Select the date range of the budget entries you want to copy.
Dimensions	Click the Assist button to select the dimensions to be copied into the target budget.

#### Copy to

Field Name	Field Description
Budget Name	Here you can select the name of a budget you want to copy to by clicking the AssistButton in the Copy to Budget Name field.
Project Account No.	If you want to copy several entries in a single project account or department, you can also select the project account in the Copy to Project Account No. field.

#### Apply

Field Name	Field Description
Correction Factor	The application can multiply the source entries by using a correction factor when copying.
Rounding Method	Here you can specify the rounding of the new budget entries.
Date Change Formula	You can enter a formula to calculate the date for the new entries based on the copied entries. For example, if you want to copy the budget of the last month to the current month, use the formula +1M (one month).
Date Compression	To reduce the number of newly created entries, you can compress the entries copied to a selected period.

#### 17.5. Export to Excel

You can export a budget from the application to an Excel workbook in order to make any changes to the budget in Excel. It is also possible to create new budgets based on the exported budget figures. Similarly, you can create a new budget based on actual numbers from an exported account schema. You can re-import the budget by using the Import Budget from Excel function.





**Warning** – If you specify dimension filters on the Project Account Budget entries tab, you must always enter the same dimensions in the Column Dimensions field on the Options tab. Otherwise, the dimension data will get lost when you re-import the data from Excel.

ect Account Budget   Wo	rk Date: 25.0	1.2025	Ŕ	+			√ Saved	C 2	
2020									
New G/L Budget	General	Navigate	Actions	Fewer opti	ons				
🗲 Functions 🗸 Item	Budget $\lor$	🕮 Excel 🗸						58	
General		Export to Exc	:el	η					
		🔠 Import from	Excel	Export to Exc	el				
Budget Name	2020			Rounding	Factor	None		~	
Show as Lines	Project Acc	ount		Show Col	umn Name				
Show as Columns	Period			View as		Amount Fix		~	
View by · · · · · · · · · · · · · · · · · ·	Day		~						



Export PA Budget to Excel		
Options		
Start Date	01.01.2025	<b>T</b>
No. of Periods		0
Period Length	1M	
Column Dimensions	KOSTENTRÄGER	
Include Totaling Formulas		
Filter: Project Account Budge	et Entry	
× Budget Name	2020	$\sim$
× Business Unit Code		$\sim$
× Project Account No.		$\sim$
+ Filter		
Advanced >		
	Schedule OK	Cancel

### Options

Field Name	Field Description
Starting Date	In this field, enter the first date to include in the budget to be exported to Excel.
Number of Periods	In this field, specify the number of periods to be exported to Excel.
Period Length	In this field, specify the length of the periods to be exported to Excel.
Column Dimensions	In this field, specify which dimensions to display as columns when exporting the budget to Excel. This data must include the dimensions that have been defined as filters on the Project Account Budget entries tab.
Include Totaling Formulas	Activate this field if you want to include totaling formulas for dimension values in Excel, based on the Totaling field of the Chart of G/L Accounts window.



#### Filter: Project Account Budget Entries

Field Name	Field Description
Budget Name	Here you can enter the budget you want to export.
Business Unit Code	This field is used to enter the business unit code if you want to export the entries for a specific business unit.
Cost Account No.	If you enter specific cost accounts in this field, the specified cost accounts will be considered during export.
Department Code	If you enter specific cost centers in this field, the specified cost centers will be considered during export.
Project Account Code	If you enter specific project accounts in this field, the specified project accounts will be considered during export.
Budget Dimension Code 1	If you enter an additional dimension in this field, the dimension specified in this field will be considered during export.
Budget Dimension Code 2	If you enter an additional dimension in this field, the dimension specified in this field will be considered during export.
Budget Dimension Code 3	If you enter an additional dimension in this field, the dimension specified in this field will be considered during export.
Budget Dimension Code 4	If you enter an additional dimension in this field, the dimension specified in this field will be considered during export.

### 17.6. Import from Excel

After having opened the budget in Excel, you can change the data without having to access the application database. You can then import the modified data into the application to create a new budget or to edit an existing budget.

	<b>Warning</b> – The dimension filter and budget name in Excel must be entered at specific positions in the Excel worksheet. The columns must also be in the correct order to import the budget correctly. Therefore, it is recommended that you create the structure of the budget, including all dimension value filters, and export this structure to Excel. Before importing the completed budget amounts, you can add additional columns and lines for dimension value filters to both the Excel worksheet and the budget dimensions as needed.							
Import Proj	ject Account Budget from Excel $\checkmark \times$							
Q Options								
Budget Name	······ 2020 ~	]						
Option · · · · ·	Replace entries							
Description · · ·	Imported from Excel 25.01.25							
Advanced >		-						
	Schedule OK Cancel							



### Options

Field Name	Field Description					
Budget Name	This field is used to enter the name of the Excel file and of the worksheet in which the budget is included. Then select the name of the budget to which you want to import the entries as well as the import method:					
Option	<ul> <li>The following options are available:</li> <li>Replace Entries: Existing entries will be replaced by the imported entries that have the same combination of dimension, date, and cost type.</li> <li>Add Entries: Imported entries will be added to existing items with the same combination of dimension, date, and cost type. This feature can be used to create a single consolidated budget from a number of individual budgets created in separate Excel workbooks.</li> </ul>					
Description	You can assign a description to each imported budget entry to distinguish it from other budget entries.					



#### page 135 of 167

# 18. CHART OF PROJECT ACCOUNTS

CRONUS AG	Cost Center Journals $\smallsetminus$	Cost Center Archiv $\smallsetminus$	Cost Unit Journals 🗸	Cost Unit Archiv $\vee$	$Finance{\smallsetminus}$	Administration $\lor$	CKL Apps $\smallsetminus$	≡
Chart of Cost Accou	unts Chart of Cost Centers	Cost Account Budgets	Chart of Project Acco	ounts Chart of Cost	Units Proj	ect Account Budgets	G/L Accounts	Allocations

Chart of Projec	ct Accounts: All ∽ │	😨 Edit List 🛛 Process 🗸 🔹 Report 🗸 🛛 Line 🗸	More options 🖻 🖓 🛈 🖉 🖡
No.	Name	Project Account Account Category Type Totaling	O Details Attachments (0)
0001	Ergebnis	Begin-Total	Project Acc Statistics
0050	Rohertrag	Begin-Total	No. 0001
6000	Umsätze	Begin-Total	Month
6100	Umsätze, Handel	Project Acc	01.01.25-31.01.25
6190	Projektumsätze, Handel	Project Acc	Operational Amount 0,00
	· · · · · · · · · · · · · · · · · · ·	· · ·	Operational Amoun 0,00
6200	Umsätze, Rohmaterialien	Project Acc	Operational Amoun 0,00
6290	Projektumsätze, Rohmaterialien	Project Acc	Tax Amount 0,00
			Tax Amount Fix 0,00
6300	Umsatzerlöse Artikel	Project Acc	Tax Amount Var 0,00
6400	Umsätze, Ressourcen	Project Acc	Budgeted Amount 0,00
6490	Desistante Pressure	Design Ann	Budgeted Amount 0,00
6490	Projektumsätze, Ressourcen	Project Acc	Budgeted Amount 0,00
6500	Umsatzerlöse Ressourcen	Project Acc	
6600	Umsätze, Sonstige Projektkosten	Project Acc	Bussines Year 01.01.25-
6690	Projektumsätze, Sonstige	Project Acc	Operational Amoun 0,00
6700	Beratungsgebühren-Inland	Project Acc	Operational Amoun 0,00
6800	Gebühren und Zinsen-Inland	Project Acc	Operational Amoun 0,00 Tax Amount 0,00

Field Name	Field Description					
No.	This field contains the number of the account in the chart of project accounts.					
Name	This field contains the name of the account in the chart of project accounts.					
Account Category	If you assign an account category to the account, the system will automatically generate a cost account schedule in the Project Account Category table.					
Project Account Type	<ul> <li>Here you can define the type you want to apply to the project account:</li> <li>Project Account Select this option if the project account is to be posted.</li> <li>Heading Select this option if it is a heading.</li> <li>Total Select this option if it is a total.</li> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total.</li> </ul> Note: You can run the "Indent Chart of Project Accounts" batch job for automatic totaling of the data if you select the "Begin-Total" or "End-Total" option.					
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.					
Operational Amount	This field shows the posted operational amount.					
Tax Amount	This field shows the posted tax amount.					



Budgeted Amount This field shows the budgeted amount.

# 18.1. Project Account Card

Project Account Card   Work Date: 25.01.2025	<ul> <li>Ø</li> <li>Ø</li> </ul>	Ĩ	√ Si	aved 🗖 🦯
6100 · Umsätze, Handel	<u> </u>			
Neffm Process Report More options				0
General		Show more	Details     Attachments (0	))
No	Totaling · · · · · · · · · · · · · · · · · · ·		Project Acc Statistics	Î
Name · · · · · · · · Umsätze, Handel	Operational Amount	-4.861.787,44	No.	6100
Account Category · · · · · · · · · · · · · · · · · · ·	Tax Amount	-4.861.787,44	Month	
Account Subcategory · · · · ·	Blocked · · · · · · · · · · · ·		01.01.25-31.01.25	
Project Account Type · · · · · Project Account			Operational Amount Operational Amount Fix Operational Amount Var	-4.861.787,44 0,00 -4.861.787,44
Posting			Tax Amount Tax Amount Fix	-4.861.787,44 0,00
Operational · · · · · · · · ·	Distribute Overhead		Tax Amount Var Budgeted Amount	-4.861.787,44 -9.391.200,00
Тах · · · · · · · · · · · · · · · · · · ·	Distribution Cost Accoun	$\sim$	Budgeted Amount Fix Budgeted Amount Var	0,00
Distribute Performance · · · · ·				

#### General

Field Name	Field Description					
No.	This field contains the number of the account.					
Name	This field contains the description of the account.					
Account Category	If you assign an account category to the account, the system will automatically generate a cost account schedule in the Project Account Category table.					
Account Subcategory	If you assign an account subcategory to the account, the system will automatically generate a cost account schedule in the Project Account Category table.					
Project Account Type	<ul> <li>Here you can define the type you want to apply to the project account:</li> <li>Project Account Select this option if the project account is to be posted.</li> <li>Heading Select this option if it is a heading.</li> <li>Total Select this option if it is a total.</li> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total</li> </ul> Note: You can run the "Indent Chart of Project Accounts" batch job to automatically indent the data if you select the "Begin-Total" or "End-Total" option.					
Totaling	This field specifies an account interval or list of account numbers. The entries in the account are added together to form a total balance. The totaling of entries depends on the value in the Aggregation Type field.					



Search Name	This field shows the search term of the cost type which is identical with the name. The search term can be changed.
Operational Amount	This field shows the posted operational amount.
Tax Amount	This field shows the posted tax amount.
Blocked	This field indicates whether the account is blocked. If you want to block the account, you need to activate this field.

### Posting

Field Name	Field Description
Operational	This field indicates whether the account is to be used for operational cost analysis.
Тах	This field indicates whether the account is to be used for tax cost analysis.
Distribute Performance	This field indicates whether the account is to be used for performance distribution.
Distribute Overhead	This field indicates whether the account is to be used for overhead distribution.
Distribution Cost Account No.	This field shows the cost type to be used for credit posting in connection with performance and overhead distribution.



# 19. CHART OF COST UNITS

CRONUS AG	Cost Center Journals $\smallsetminus$	Cost Center Archiv $\smallsetminus$	Cost Unit Journals $\smallsetminus$	Cost Unit Archiv $\vee$	Finance	<ul> <li>Administration </li> </ul>	CKL Apps $\smallsetminus$	≡
Chart of Cost Account	s Chart of Cost Centers	Cost Account Budgets	Chart of Project Acco	ounts Chart of Cost	Units Pr	roject Account Budgets	G/L Accounts	Allocations

Chart of Cost Units	: All ->   -> Search	+ New	🗊 Delete	🐺 Edit List	Process ~ Repor	t 🗸 🛛 Line 🗸	More optio	ns	¢ 7	02
Code	Name	Dimension Value Type	Totaling		Default Cost Account Schedule	Reference Unit Code	Assigned User ID	Cost Units Statistics		^
KTR STAND	Standard-Kostenträger	Standard						Code	KTR <u>.</u>	STANDARD
KTR0000	Produkt-Kostenträger	Begin-Total						Last Posting Date		
KTR1000	Tourenrad	Standard			ZV			Monat 01.01.25-31.01.25		- 1
KTR1001	Rennrad	Standard			ZV			01.01.25-31.01.25		- 1
KTR1100	Vorderrad	Standard			ZV			Primary	Distri	bution
KTR1200	Hinterrad	Standard			ZV			Operational	0,00	0,00
KTR1300	Kette komplett	Standard			ZV			Operational	0,00	0,00
KTR1400	Schutzblech vorn	Standard			ZV			Operational	0,00	0,00
KTR1450	Schutzblech hinten	Standard			ZV			Tax Amount	0,00	0,00
KTR1500	Beleuchtungsanlage ko	Standard			ZV			Tax Amount Fix	0,00	0.00
KTR1600	Klingel	Standard			ZV			Tax Amount		
KTR1700	Bremsanlage komplett	Standard			7V			iax Amount	0,00	0,00

Field Name	Field Description					
Code	This field shows the code of the project account.					
Name	This field shows the name of the project account					
Dimension Value Type	<ul> <li>This field is used to specify the dimension value type. The following 5 options are available: <ul> <li>Default</li> <li>Select this option if it is a dimension which can be posted, such as a cost center.</li> <li>Heading</li> <li>Select this option if it is a heading.</li> <li>Total</li> <li>Select this option if it is a total.</li> <li>Begin-Total</li> <li>Select this option if it is a begin total.</li> <li>End-Total</li> <li>Select this option if it is an end total.</li> </ul> Note: You can use the "Indent Dimension Values" batch job for automatic totaling if you select the "Begin-Total" or "End-Total" option. </li> </ul>					
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.					
Default Cost Account Schedule	This field indicates whether a cost account schedule has been assigned to the project account to perform overhead distribution					
Reference Unit Code	This field indicates whether the project account is linked to a specific reference unit.					
Assigned User ID	This field indicates if e. g. a responsible user has been assigned to the project account.					
Operational Amount (Primary)	This field shows the operational primary cost amount.					
Operational Amount	This field shows the distributed operational amount.					



(Distribution)	
Budgeted Amount (Primary)	This field shows the budgeted primary cost amount.
Budgeted Amount (Distribution)	This field shows the distributed budget amount.
Quantity	This field shows the posted quantity.
Budgeted Quantity	This field shows the budgeted quantity.
Blocked	This field indicates whether the project account has been blocked.

## 19.1. Cost Unit Card

Cost Unit Card   Work Date: 25	5.01.2025	(d) B	+	۱.			√ Sav	ved 🗖
kostenträge	R · KTR1000	<u> </u>						
Related								
Allgemein						i Details 🛛 🕅 At	tachments (0)	
Code · · · · · · · · · · · · · · · · · · ·	KTR1000	Assigned User ID · · · · · · ·			$\sim$	Cost Units Statist	CS	
Name · · · · · · · · · · · · · · · · · · ·	Tourenrad	Default Cost Account Sch	ZV		$\sim$	Code		KTR1000
Dimension Value Type	Standard 🗸	Reference Unit Code			$\sim$	Last Posting Date		31.12.2020
Totaling · · · · · · · · · · · · · · · · · · ·	~	Blocked				Monat 01.01.25-31.01.25		
	$\searrow$							
Statistic						Prima	ry Dist	tribution
Primary		Distribution				Operational	0,00	0,00
Operational Amount (Pri	-1.901.375,08	Operational Amount (Dis			_	Operational	0,00	0,00
Tax Amount (Primary)	-1.901.375,08	Tax Amount (Distribution)			_	Operational	0,00	0,00
Budgeted Amount (Prima •	-258.000,00	Budgeted Amount (Distri			_	Tax Amount	0,00	0,00
		Reference Units				Tax Amount Fix	0,00	0,00
		Quantity		12	.020,00	Tax Amount	0,00	0,00
		Budgeted Quantity			-	Budgeted A	0,00	0,00
						Budgeted A	0,00	0,00
Consolidation/Intercor	npany〉					Budgeted A	0,00	0,00
						Quantity Budgeted Quantity		0,00 0,00
1								2,00

#### General tab

Field Name	Field Description				
Code	This field shows the code of the project account.				
Name	This field shows the name of the project account.				
Dimension Value Type	field is used to specify the dimension value type. The following 5 options are available:				



	<ul> <li>Begin-Total Select this option if it is a begin total.</li> <li>End-Total Select this option if it is an end total.</li> <li>Note: You can use the "Indent Dimension Values" batch job for automatic totaling if you select the Begin-Total or End-Total option.</li> </ul>
Totaling	This field is used to specify an account interval or list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.
Assigned User ID	This field indicates if e. g. a responsible user has been assigned to the project account.
Default Cost Account Schedule	This field indicates whether a cost account schedule has been assigned to the project account to perform overhead distribution
Reference Unit Code	This field indicates whether the project account is linked to a specific reference unit.
Blocked	This field indicates whether the project account is blocked.

### Statistics tab **Primary**

Field Name	Field Description
Operational Amount (Primary)	This field shows the operational primary cost amount.
Tax Amount (Primary)	This field shows the tax primary cost amount.
Budgeted Amount (Primary)	This field shows the budgeted primary cost amount.

#### Distribution

Field Name	Field Description
Operational Amount (Distribution)	This field shows the distributed operational amount.
Tax Amount (Distribution)	This field shows the distributed tax amount.
Budgeted Amount (Distribution)	This field shows the distributed budget amount.

Quantity



Field Name	Field Description
Quantity	This field shows the posted quantity.
Budgeted Quantity	This field shows the budgeted quantity.

### Consolidation/Intercompany tab

Field Name	Field Description
Consolidation Code	This field is not a Cost Accounting 365 field. The "Consolidation Code" field is part of the standard dimensions. It has no impact on Cost Accounting and is only displayed for information purposes.
Map to IC Dimension Code	This is not a field of Cost Accounting 365. The "Map to IC Dimension Code" field is part of the standard dimensions. It has no impact on Cost Accounting and is only displayed for information purposes.



# 20. LINK TO G/L ACCOUNT

### 20.1. Transfer G/L Accounts to Project Accounts

Activities ~													
Comparison Fin	ance C	Cost Cen	nter Account	ting		Co	st-unit Accountin	g			Seconda	ary Costs	
G/L Accounts ) without a lin		G/L Ent transfer	tries not rred	Resource Ledg not transferred	Capacity Ledg not transferred		G/L Entries not ransferred	Resource Led not transferre		acity Ledg transferred		ions not J	
>		>		>	>	>	>	>	>		>		
Link to G/L Acco	ount	_	Transfer	to Cost Accounting	g		Cost A	llocation/Distr	ibution				
\$\$ \$	(j) (j)								3		Ē.		Ē.
Transfer G/L Acc to Cost Accounts			Cost Accou Journal	unt Performance Journal	Project Account Journal	t Reference I Journal	Unit Recurri Journal		ing Project ( nt Journal )		Distribute Performance	Overhead Journal	Distribute Overhead

Transfer G/L Acc. to Proj.A	
Options	
All accounts which have no assignmer transfered.	nt in the field "Project Account No." will be
Transfer Headings and Sums as	
Filter: G/L Account	
× No	~
× Account Type	~
× Income/Balance	Income Statement
+ Filter	
Filter totals by:	
+ Filter	
Advanced >	
	Schedule OK Cancel



### Options Copy to

Field Name	Field Description
Transfer Headings and Sums as well?	Activate this field if you want to copy headings and sums from the chart of accounts.

#### Filter: G/L Account

Field Name	Field Description					
No.	Here you can enter the name of the financial budget from which you want to copy the cost account budget.					
Account Type	<ul> <li>For example, if you only want to transfer sums, you can filter the account type during transfer. The following options are available: <ul> <li>Account</li> <li>Select this option if it is a dimension which can be posted, e. g. a cost center.</li> <li>Heading</li> <li>Select this option if it is a heading.</li> <li>Total</li> <li>Select this option if it is a total.</li> <li>Begin-Total</li> <li>Select this option if it is a begin total.</li> <li>End-Total</li> <li>Select this option if it is an end total.</li> </ul> </li> </ul>					
Income Statement/ Balance Sheet	Select the filter "Income Statement" to transfer G/L accounts from the income statement area of the General Ledger.					



# 21. COST UNIT JOURNALS

 CRONUS AG
 Cost Center Journals
 Cost Center Archiv
 Cost Unit Journals
 Cost Unit Archiv
 Finance
 Administration
 CKL Apps<</th>
 Employee

 Project Account Journals
 Reference Unit Journals
 Overhead Journals
 Recurring Pro...count Journals

### 21.1. Project Account Journals

Project Account	lournals:	All 🗸		+ New	📋 Delete	🐯 Edit List	Process $\lor$	Post/Print $\lor$		& 7 ≣ 2 ∏
Name ↑	N		~	Descriptio	n				Reason C	ode
STANDARD	2		:	Standard	l BuchBlatt					
STORNO				Stornier	ungen				STORNO	D

Field Name	Field Description			
Name	This field is used to enter a name for the project account journal.			
Description	This field is used to enter a description for the project account journal.			
Reason Code	Here you can enter a reason code for this journal and specify a characteristic that can be filtered in project account journals.			

# To edit the project account journal, select "Transaction $\rightarrow$ Edit posting sheet".

Project Account Cost Journal   Work Date: 25.01.2025 Not saved 🔲 🖬 🖓							1
Batch Name			STANDARD				•
Manage Proces	ss Line Po	st/Print 1	More options			¢ 7	7
Posting Date	Project Code	Project Account No.	Description	Quantity	Operational Amount Fix	Operational Amount Var	Document No.
25.01.2025	KTR1001	6100	Rennrad	0,00	0,00	-5.000,00	

Field Name	Field Description			
Posting Date	This field is used to enter the posting date.			
Project Account Code	This field is used to enter the project account you want to post.			
Project Account No.	This field is used to enter an account you want to post.			
Description	This field is used to enter an appropriate description.			
Quantity	This field is used to enter the quantity you want to post.			
Operational Amount Fix	If you want to post with fixed amounts, enter the respective amount in this field.			
Operational Amount Var	If you want to post with variable amounts, enter the respective amount in this field.			



Document No.

It is recommended to specify a document number to simplify tracking of all postings. The Document No. is an optional field.

## 21.2. Reference Unit Journals

Reference Unit Journals:	All 🗸 👘	,	+ New	📋 Delete	🐯 Edit List	Process $\lor$	Post/Print $\vee$		¢ 7	<u>ا</u>	2 🛛
Name 1			Descripti	ion				Reason Code			
STANDARD		:	Standa	rd BuchBlatt							

Field Name	Field Description
Name	This field is used enter a name for the reference unit journal.
Description	This field is used enter a description for the reference unit journal.
Reason Code	Here you can enter a reason code for this reference unit journal and specify a characteristic that can be filtered in reference unit journals.

#### To fill in the reference unit journal, select "Process $\rightarrow$ Edit Journal".

Reference Unit Journal   Work Date: 25.01.2025 ✓ Saved 🗍 🗖										
Batch Name ···· STANDARD ···										
Manage Pr	oces	s Line Po	st/Print	More options				¢ 7		
Posting Date		Project Code	Proj Acc No.	Description	Reference Unit Code	Department Code	Quantity	Cost Rate Fix	Cos	
19.07.2022	÷	KTR1000	6500	Fertigung OLYMPIC	STD	3210	60,00	0,00		

Field Name	Field Description
Posting Date	This field is used to enter the posting date.
Project Account Code	This field is used to enter a project account you want to post.
Project Account No.	This field is used to enter an account you want to post.
Description	This field is used to enter an appropriate description.
Reference Unit Code	This field is used to enter the desired reference unit for the performance posting.
Department Code	This field is used to enter a department you want to post.
Quantity	This field is used to enter the quantity you want to post.
Cost Rate Fix	If you have specified a cost rate, this field will be filled automatically. If you want to evaluate the performances per document, enter the fixed cost rate here.
Cost Rate Var	If you have specified a cost rate, this field will be filled automatically. If you want to evaluate the performances per document, enter the variable cost rate here.



Operational Amount Fix	The fixed operational amount will be calculated and shown in the system when you specify the quantity and cost rate.					
Operational Amount Var	The variable operational amount will be calculated and shown in the system you specify the quantity and cost rate.					

## 21.3. Overhead Journals

Overhead Journals:	All 🗸	,	+ New		🐯 Edit List	Process $\lor$	Post/Print $\sim$		
Name 1			De	escription				Reason Code	
STANDARD			: St	andard Buch	Blatt				

Field Name	Field Description
Name	This field is used to enter a name for the overhead journal.
Description	This field is used to enter a description for the overhead journal.
Reason Code	Here you can enter a reason code for this overhead journal and specify a characteristic that can be filtered in overhead journals.

# To fill in the overhead journal, select "Process $\rightarrow$ Edit Journal".

Overhead Journal   Work Date: 25.01.2025	🗸 Saved 🔲 🗖 🧷				
Batch Name STANDARD					
Manage Process Line Post/Print More options		Ċ	$\nabla$		
Calculate Overheads			-17		
Posting Date Project Calculate Overheads Description		Amount Var	Code		
	0,00	0,00			

Field Name	Field Description
Posting	This field is used to enter the posting date.
Cost Object Code	This field is used to enter a project account you want to post.
Cost Object Account No.	This field is used to enter an account you want to post.
Description	This field is used to enter an appropriate description.
Operational Amount Fix	The fixed operational amount will be determined and shown for each project account and for each cost center to be credited by running the "Calculate Overheads" batch job. You can also enter the values manually. To do this, enter the fixed amount in this field.
Operational Amount Var	The variable operational amount will be determined and shown for each project account and for each cost center to be credited by running the



	"Calculate Overheads" batch job. You can also enter the values manually. To do this, enter the variable amount in this field.
Code Department	This field is used to enter a department you want to post.

# 21.4. Recurring Project Account Journals

Re	curring Project Aco	count Journal   Work	Date: 25.01.2025							Not saved	
Joi	urnal Name				STA	NDARD					
Ma	anage Line	Post/Print N	lore options								67
	Recurring Type	Recurring Frequency	Posting Date	Posting Type	Project Code	Project Account No.	Description	Quantity	Operational Amount Fix	Operational Amount Var	Reference U Code
	Fix	1m	25.01.2025	Cost	KTR1000	9130	Tourenrad	0,00	33,00	0,00	

Field Name	Field Description
Recurring Type	<ul> <li>This field is used to define how to process the amount specified in the journal line during posting.</li> <li>Fix - The values entered in the amount fields will be posted.</li> <li>Percentage - The amounts to be posted will be calculated as a percentage of a reference cost account.</li> <li>Performance related - The amounts to be posted will be determined based on cost rate of the cost center and its posted performances.</li> </ul>
Recurring Rate	Here you can enter a date formula to calculate the period length. For example, entering 1M+LM means that the amounts will always be posted at the end of the month.
Posting	Here you need to enter the first posting date for the transaction.
Posting Type	<ul> <li>This field is used to define whether you want to post</li> <li>Costs</li> <li>Select this option if you want to post costs as amounts.</li> <li>Performance</li> <li>Select this option if you want to post quantities as performances.</li> </ul>
Project Account Code	This field is used to enter the project account you want to post.
Project Account No.	If you have selected the "Costs" posting type, enter the account you want to post in this field.
Description	Here you can enter text constants which will be automatically updated each time you post. For example, if you enter %5, the month name will be inserted into the description.
Quantity	If you have selected the "Performance" posting type, enter the quantity in this field.
Operational Amount Fix	If you have selected the "Costs" posting type, enter the fix operational amount in this field.
Operational Amount Var	If you have selected the "Costs" posting type, enter the variable operational amount in this field.
Reference Unit Code	If you have selected the "Performance related" recurring type, you need to enter the reference unit quantities for which the costs are calculated based on the cost rate.



# 22. TRANSFER TO COST UNIT ACCOUNTING

# 22.1. Transfer G/L Entries

Activities $\checkmark$											
Comparison Finance	Cost Center Accoun	ting		Cost-unit A	ccounting			Secondar	y Costs		
G/L Accounts ) without a link	G/L Entries not transferred	Resource Ledg not transferred	Capacity Ledg not transferred	G/L Entrie transferrer >			Capacity Ledg not transferred	Allocation created 7	ons not		
Link to G/L Account	Transfer	to Cost Accounting			Cost Allocatio	on/Distribution					
\$\$ \$							Ē			Ē.	
Transfer G/L Acc Transfer to Cost Accountsect Acc		unt Performance Journal	Project Account   Journal	Reference Unit Journal	Recurring Cost . Journal	Recurring Proje Account Journa	ect Create al Allocations	Distribute Performance	Overhead Journal	Distribute Overhead	
Project Account C	Cost Journal   Wo	rk Date: 25.01.2	025				√ Save	d 🗍 [			
	ocfm; Line	Post/Print	More optic						 A V		
Transfer G/L	- <u>{</u>	Transfer Sale O		Fransfer Resso	urce Quantit	ty			 		

Transfer G/L Entries to Pro	oject Accounts	2 X
Filter: G/L Account		
× Project Account No.	<>"	~
× No		~
+ Filter		
Filter totals by:		
+ Filter		
Filter: G/L Entry		
× Posting Date	01.01.2531.01.25	
+ Filter		
Advanced >		



#### Filter: G/L Account

Field Name	Field Description
Project Account No.	Generally, the filter value for the cost account no./project account no. is predefined. The filter is initially set to <>" so that when transferring the G/L entries, only entries with a specified cost account no./project account no. will be considered. This way, you can simplify and accelerate the transfer of G/L entries that have not yet been copied to the cost account/project account journal.
No.	Here you can enter the number of specific accounts if you want to consider specific cost types.
Income Statement/ Balance Sheet	Select the filter "Income Statement" to transfer G/L accounts from the income statement area of the General Ledger.

#### Filter: G/L Entries

Field Name	Field Description
Posting Date	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.

# 22.2. Transfer Sales Orders

Project Account Cost Journal   Work Date: 25.01.2025		0 5	2
Batch Name STANDARD			
Manage Process Line Post/Print More options		È	$\mathbb{Y}$
Transfer G/L Entries Transfer Sale Orders			×8
Transfer Sale Orders			

Transfer Sale Orders to Pro	oject Account	2 ×
Filter: Value Entry		
× Item No.		$\sim$
× Posting Date	01.01.2531.01.25	
+ Filter		
Advanced		
Advanced >		
	Schedule O	K Cancel



#### Filter: Value Entries

Field Name	Field Description
Item No.	If you only want to transfer specific items, you can specify a filter here.
Posting Date	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.

# 22.3. Transfer Resource Quantity

Project Account Cost Journal   Work Date: 25.01.2025	√ Saved		2
Batch Name STANDARD			
Manage Process Line Post/Print More options		Ŕ	$\nabla$
Iransfer G/L Entries I Transfer Sale Orders	essource Quantity	7	53

ter: Res. Ledger Entry		
Resource No.		$\sim$
Posting Date	01.01.2531.01.25	
dvanced >		

#### Filter: Resource Items

Field Name	Field Description
Resource No.	If you only want to transfer specific resources, you can specify a filter here.
Posting Date	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.



#### Activities $\sim$ Comparison Finance Cost Center Accounting Cost-unit Accounting Secondary Costs G/L Entries not transferred Resource Ledg.. not transferred Capacity Ledg... not transferred Resource Ledg.. not transferred Capacity Ledg... not transferred G/L Entries not transferred Allocat created G/L Accounts ...) without a link 0 () $\left( \right)$ ()()()()Link to G/L Account Transfer to Cost Accounting Cost Allocation/Distribution ß ß ش ن ۵ ۳ fg ١. ī. Transfer G/L Acc... Transfer G/L to Cost Accounts ...ect Acc. Ledgers Cost Acco Journal Recurring Cost Journal Recurring Project Account Journal Distribute Performance Overhead Journal Distribute Overhead Performar Journal Project Ad Journal ference Un Create Allocati Reference Unit Journal | Work Date: 25.01.2025 √ Saved STANDARD Batch Name Line Post/Print More options Ø 7 Manage Process 🚟 Transfer Resource Performance.. 🚟 Transfer Capacity Performance... 🛲 Transfer Performance Types... ゐ 2m Transfer Resource Performance to Proj. Acc. 2 X Filter: Res. Ledger Entry × Resource No. $\sim$ × Posting Date 01.01.25..31.01.25 + Filter... $\square$ Advanced >

#### 22.4. Transfer Resource Performance

#### Filter: Resource Ledger Entries

Field Name	Field Description
Resource No.	If you only want to transfer specific resources, you can specify a filter here.
Posting Date	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.

Cancel

ОК

Schedule...



# 22.5. Transfer Capacity Performance

Reference Unit Journal   Work Date: 25.01.2025	√ Saved 🛛	] [	2
Batch Name STANDARD			
Manage Process Line Post/Print More options		Ŕ	$\nabla$
🚟 Transfer Resource Performance 🚟 Transfer Capacity Performance 🚟 Transfe	er Performance Types		58
Transfer Capacity Performa	nce		

Transfer Capacity Perform	nance to Proj. Acc.	2 X
Filter: Capacity Ledger Entry		
× No		~
× Posting Date	01.01.2531.01.25	
+ Filter		
Advanced >		
	Schedule OK	Cancel

## Filter: Capacity Ledger Entries

Field Name	Field Description
No.	If you only want to consider specific work centers, you can specify a filter here.
Posting Date	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.

# 22.6. Transfer Performance Types

Batch Name STANDARD	
Manage Process Line Post/Print More options	$\nabla$
Transfer Resource Performance Transfer Capacity Performance	🔊



Transfer Performance Typ	pes to Project Account	2 ×
Filter: Performance Type		
× Code · · · · · · · · · · · · · · · · · · ·		$\sim$
+ Filter		
Filter totals by:		
× Performance Date Filter	01.01.2531.01.25	
+ Filter		
Advanced >	{3	
	Schedule OK	Cancel

# Filter: Performance Type

Field Name	Field Description
Code	If you only want to consider specific work centers, you can specify a filter here.
Performance Date Filter	Here you can enter a date filter, for example 01.01.2101.31.21, if you want to perform transfers on a monthly basis.



# 23. DISTRIBUTION IN COST UNIT ACCOUNTING

# 23.1. Distribute Performance

Activities	s~											
Compariso	n Finance	Cost Center Accou	inting		Cost-unit	Accounting			Secondar	y Costs		
G/L Accou ) withou		G/L Entries not transferred	Resource Ledg not transferred	Capacity Ledg not transferred	G/L Entr transfer		irce Ledg ansferred	Capacity Ledg not transferred	Allocati created 7			
Link to G/L	Account	Transfe	er to Cost Accounting	>		Cost Allocatio	on/Distribution	n				
ŝ	ŝ							Ē.	٥.			
	Acc Transfer G untsect Acc. I		count Performance Journal	Project Account Journal	Reference Unit Journal	Recurring Cost . Journal		ject Create nal Allocations	Distribute Performance	Overhead Journal	Distribute Overhead	

Distribute Performance	$\Box \nearrow X$
Printer (Handled by the browser)	~
Options	
Post · · · · · Per Reference Unit	~
Posting Date	
Report Design	
Output with Picture	
Alternate Mode · · · · · · · · · · · · · · · · · · ·	
Filter: Project Account Ledger Entry	
× Posting Date	
+ Filter	
Advanced >	
Send to Print Preview &	Close Cancel



## Options

Field Name	Field Description
Post	Activate this field if you want to post the credit memos to the cost centers across modules.
Posting Date	Here you can enter the date you want to use for posting.

## Report Design

Field Name	Field Description
Output with Picture	Activate this field if you want the report to include your company logo.
Alternate Mode	This field is activated by default and represents section lining within the report.

# Filter: Project Account Ledger Entries

Field Name	Field Description
Posting Date	Here you can enter a date filter if you want to consider project accounts for performance distribution for a specific period.

## 23.2. Distribute Overhead

Activities	$\sim$										
Comparison Finance Cost Center Accounting Cost-unit Accounting Secondary Costs											
G/L Account) without		G/L Entries not transferred	Resource Ledg not transferred	Capacity Ledg not transferred		Entries not Isferred	Resource Ledg not transferred	Capacity Ledg not transferred	Allocati created 7	ons not	
>		>	>	>	>		>	>	>		
Link to G/L	Account	Transfe	to Cost Accounting			Cost Al	location/Distributi	ion			
series and the series of the s	ŝ							ī.	Īī		<u>Īnā</u>
Transfer G/L A to Cost Accour	cc Transfer G ntsect Acc. I		ount Performance Journal	Project Account Journal	Reference Unit Journal	t Recurring Journal	g Cost Recurring P Account Joi		Distribute Performance	Overhead Journal	Distribute Overhead



Distribute Overhead		2	$\times$
Printer	(Handled by the browser)	 	$\sim$
Options			
Post	Per Dimension/Cost Account	 	~
Posting Date	25.01.2025		<b>T</b>
Report Design			
Output with Picture			
Alternate Mode			
Filter: Project Account Ledge	er Entry		
× Posting Date			
+ Filter			
Advanced >			
Send to	Print Preview & Close	Canc	el

## Options

Field Name	Field Description
Post	Activate this field if you want to post the credit memos to the cost centers across modules.
Posting Date	Here you can enter the date you want to use for posting.

# Report Design

Field Name	Field Description
Output with Picture	Activate this field if you want the report to include your company logo.
Alternate Mode	This field is activated by default and represents section lining within the report.

## Filter: Project Account Ledger Entries

Field Name	Field Description
Posting Date	Here you can enter a date filter if you want to consider project accounts for overhead distribution for a specific period.



# 24. COST UNIT ARCHIVE

In the Project Accounting archive, you can find all posted transactions and track each posting in the registers.

# 24.1. Project Account Registers

CRONUS AG Cost Center Journals ~	Cost Center Archiv Cost Unit Journ	als V Cost Unit Archiv V	Finance $\checkmark$ Administration $\sim$	✓ CKL Apps ∨   ≡
Project Account Registers Project Account L	edger Entries Project Account Budget Er	tries Analysis View Entries	Analysis View Budget Entries	

Project Account Registers:	${\rm All} \smallsetminus$	✓ Search	Report $\lor$ Line $\lor$	More options			
No.↓		Creation Date	User ID	Source Code	Journal Batch Name	From Entry No.	To Entry No.
3	- 1	07.10.2020		KTRKTOBUBL	STANDARD	229	234
2		02.10.2020		BEZGRBUBL	STANDARD	225	228
5 1	÷	01.10.2020		KTRKTOBUBL	STANDARD	1	224

Field Name	Field Description
No.	This field shows the number of the register.
Creation Date	This field shows the actual creation date of the register.
User ID	This field shows the user ID who has generated the register.
Source Code	This field shows the register's source code, for example, whether the data result from the transfer of G/L Entries of the General Ledger.
Journal Name	This field shows the number of the register.
From Entry No.	This field shows the first "sequential number" of the generated entries.
To Entry No.	This field shows the last "sequential number" of the generated entries.

# 24.2. Project Account Ledger Entries

CRONUS AG Cost	Center Journals → Cost Ce	ter Archiv $\smallsetminus$	Cost Unit Journals $\!$	<u>Cost Unit Archiv</u> $\smallsetminus$	$Finance{\smallsetminus}$	$Administration{\smallsetminus}$	CKL Apps $\smallsetminus$	=
Project Account Registers	Project Account Ledger Entri	s Project Ad	count Budget Entries	Analysis View Entries	Analysis Vie	w Budget Entries		

Project Account Registers:	${\sf AII}{\scriptstyle\checkmark}$	✓ Search	Report $\lor$	Line V More options			¢ 7	i≣ ∠	7 []
No.↓		Creation Date	User ID	Project Account Ledger Entries Source Code	View the Project Account entries that resulted in the	ne current register entry.		To Ent	ry No.
3	:	07.10.2020		KTRKTOBUB		229			<u>234</u>
2		02.10.2020		BEZGRBUBL	STANDARD	225			228
1		01.10.2020		KTRKTOBUB	L STANDARD	1			224



600 Umsätze,9	00 Umsätze,Sonstige Projektkosten   Work Date: 25.01.2025								
Project Accoun	it Le	dger Entries	✓ Search	Process Li	ine		¢ 7	≡	
Posting Date ↓		Posting Type	Project Code	Project Account No.↓	Description	Reference Unit Code	Qua	ntity	
01.12.2020	÷	Cost	KTR1001	<u>6600</u>	Rennrad			0,00	
01.12.2020		Cost	KTR1000	6600	Tourenrad			0,00	
01.11.2020		Cost	KTR1001	6600	Rennrad			0,00	
01.11.2020		Cost	KTR1000	6600	Tourenrad			0,00	
01.10.2020	÷	Cost	KTR1001	6600	Rennrad			0,00	
01.10.2020		Cost	KTR1000	6600	Tourenrad			0,00	

Field Name	Field Description
Posting Date	This field shows the posting date of the entries.
Posting Type	This field shows indicates whether the entries are cost or performance postings.
Project Account Code	This field shows the posted project account.
Project Account No.	This field shows the posted account.
Description	This field shows the description of the posting.
Reference Unit Code	This field shows the posted reference unit.
Quantity	This field shows the posted quantities.
Cost Rate Fix	This field shows the posted fixed cost rate.
Cost Rate Var	This field shows the posted variable cost rate.
Operational Amount	This field shows the posted amount.
Operational Amount Fix	This field shows the posted fixed amount.
Operational Amount Var	This field shows the posted variable amount.
Document Date	This field shows the posted document date.
Department Code	This field shows the posted department.
Entry No.	This field shows the "sequential number" of the entry.

## 24.3. Project Account Budget Entries

CRONUS AG Cost Center Journals Cost C	enter Archiv $\sim$ Cost Unit Journals $\sim$	<u>Cost Unit Archiv</u> $\sim$	Finance $\vee$ Administration $\vee$	CKL Apps $\vee$ $\mid$ $\equiv$
Project Account Registers Project Account Ledger En	Project Account Budget Entries	Analysis View Entries	Analysis View Budget Entries	



## page 159 of 167

Project Account I	Budget	Entries: All V	✓ Search	+ New 🗎 Delete	🐯 Edit List	Process V Line	~		r 1	7 🔳 🖉 🛛
Budget Name		Date	Project Account No.	Amount Var	Amount Fix	Department Code	Project Code	Reference Unit Code	Quantity	Entry No.↑
2020	- 3	01.01.2020	<u>6100</u>	-1.260.000,00	0,00		KTR1000		4.500	1
2020		01.01.2020	6100	-420.000,00	0,00		KTR1000		1.500	2
2020		01.01.2020	<u>6100</u>	420.000,00	0,00		KTR1000		-1.500	3
2020		01.012020	7100	810.000,00	0,00		KTR1000		4.500	4
2020		01.01.2020	7100	90.000,00	0,00		KTR1000		500	5
2020		01.01.2020	7100	180.000,00	0,00		KTR1000		1.000	6
2020		01.01.2020	6100	700.000,00	0,00		KTR1000		-2.500	7
2020		02.01.2020	6100	-560.000,00	0,00		KTR1000		2.000	8
2020		03.01.2020	6100	-140.000,00	0,00		KTR1000		500	9
2020		01.01.2020	6100	140.000,00	0,00		KTR1000		-500	10
2022			C100	270.000.00	0.00		WTD 4004		1.500	

Field Name	Field Description
Budget Name	This field shows the budget.
Date	This field shows the date of the budget entries.
Project Account No.	This field shows the account that has been budgeted.
Amount Var	This field shows the budgeted variable amount of the cost center.
Amount Fix	This field shows the budgeted fixed amount of the cost center.
Department Code	This field shows the department that has been budgeted.
Project Account Code	This field shows the budgeted project account.
Reference Unit Code	This field shows the budgeted reference unit.
Quantity	This field shows the budgeted quantity.

## 24.4. Analysis View Entries

 CRONUS AG
 Cost Center Journals
 Cost Center Archiv
 Cost Unit Journals
 Cost Unit Archiv
 Finance
 Administration
 CKL Apps
 Image: Cost Center Archiv

 Project Account Registers
 Project Account Ledger Entries
 Project Account Budget Entries
 Analysis View Entries
 Analysis View Budget Entries
 Entries
 Entries

Field Name	Field Description
Analysis View Code	This field shows the analysis view.
Project Account No.	This field shows the analyzed account of the entries.
Reference Unit Code	This field shows the analyzed reference unit of the entries.
Business Unit Code	This field shows the analyzed business unit of the entries.
Dimension Code 1	This field shows the first analyzed dimension of the entries.
Dimension Code 2	This field shows the second analyzed dimension of the entries.
Dimension Code 3	This field shows the third analyzed dimension of the entries.
Dimension Code 4	This field shows the fourth analyzed dimension of the entries.
Posting Date	This field shows the posting date of the entries.
Operational Amount	This field shows the analyzed operational amount of the entries.



Operational Amount Fix	This field shows the analyzed fixed operational amount of the entries.
Operational Amount Var	This field shows the analyzed variable operational amount of the entries.
Tax Amount	This field shows the analyzed tax amount of the entries.
Tax Amount Fix	This field shows the analyzed fixed tax amount of the entries.
Tax Amount Var	This field shows the analyzed variable tax amount of the entries.
Quantity	This field shows the analyzed quantity of the entries.
Entry No.	This field shows the "sequential number" of the entries.

## 24.5. Analysis View Budget Entries

 CRONUS AG
 Cost Center Journals
 Cost Center Archiv
 Cost Unit Journals
 Enance
 Administration
 CKL Apps
 Image: Cost Center Archiv
 Image: Center Archiv
 Image: Cost

Field Name	Field Description
Posting Date	This field shows the posting date of the entries.
Project Account No.	This field shows the analyzed account of the entries.
Reference Unit Code	This field shows the analyzed reference unit of the entries.
Analysis View Code	This field shows the analysis view.
Budget Name	This field shows the budget name that was used.
Business Unit Code	This field shows the analyzed business unit of the entries.
Dimension Code 1	This field shows the first analyzed dimension of the entries.
Dimension Code 2	This field shows the second analyzed dimension of the entries.
Dimension Code 3	This field shows the third analyzed dimension of the entries.
Dimension Code 4	This field shows the fourth analyzed dimension of the entries.
Operational Amount Fix	This field shows the analyzed fixed operational amount of the entries.
Operational Amount Var	This field shows the analyzed variable operational amount of the entries.
Amount	This field shows the analyzed amount of the entries.
Quantity	This field shows the analyzed quantity of the entries.
Entry No.	This field shows the "sequential number" of the entries.



# 25. ANALYSES

#### 25.1. Cost Account Schedule

Account schedules can be used, e. g. to create expense distribution sheets and direct costing. Based on the cost accounting data, you can show values and quantities as well as amounts of your General Ledger.

For example, a column layout shows the defined data as actual, budget and deviation values.

Cost Account	Cost Account Schedule   Work Date: 25.01.2025						
Name · · · ·			I_MINIDB				
Manage I	Proces	s Reports More optic	ons			Ŀ	$\nabla$
Row No.		Description	Totaling Type	Area	Totaling	Row Type	Amount Type
10		Umsatzerlöse	Posting Ac	Project Acc	60006899	Net Change	Amount
20		Erlösminderungen	Posting Ac	Project Acc	6900	Net Change	Amount
30		Materialaufwand	Posting Ac	Project Acc		Net Change	Amount
40		Rohertrag	Formula	Project Acc	10 + 20 + 30	Net Change	Amount
50		Fertigungseinzelkosten	Posting Ac	Project Acc	74807490	Net Change	Amount
60		Fertigungsgemeinkosten	Posting Ac	Project Acc	91209130	Net Change	Amount
70		Produktionsgemeinkosten	Posting Ac	Project Acc	9110	Net Change	Amount
80		DBI	Formula	Project Acc	40 + 50 + 60 + 70	Net Change	Amount
90		Verrechnete Strukturkosten	Posting Ac	Project Acc	92109220 93109320	Net Change	Amount
100		DB II	Formula	Project Acc	80+90	Net Change	Amount
110		Vertrieb + FuE	Posting Ac	Project Acc	9140	Net Change	Amount
120		DB III	Formula	Project Acc	100+110	Net Change	Amount
130		Verwaltung	Posting Ac	Project Acc	9150	Net Change	Amount
140		EBIT	Formula	Project Acc	120+130	Net Change	Amount

You can define a name and description for a cost account schedule.

Field Name	Field Description
Name	This field is used to specify the name of the cost account schedule.
Description	This field is used to specify the description of the cost account schedule.
Default Column Layout	This field is used to specify a column layout you can use as a default for this account schedule.
Analysis Source	This field is used to specify the source of the analysis view you want to base the account schedule on.
Analysis View Name	This field is used to specify the name of the analysis view you want to base the account schedule on.

After having created the cost account schedule, you can specify the rows and columns.



Field Name	Field Description
Row Number	This field is used to specify a number that identifies the row.
Description	This field shows the text that appears in the account schedule line.
Totaling Type	<ul> <li>This field is used to specify the totaling type for the cost account schedule line. The type determines which accounts are totaled within the totaling interval that you specify in the Totaling field.</li> <li>The following 4 options are available: <ul> <li>Posting Accounts</li> <li>With this option, you can show one or more accounts in the line.</li> <li>Total Accounts</li> <li>With this option, you can show one or several total accounts in the line.</li> <li>Formula</li> <li>With this option, you can use a formula in the line that can add, subtract, multiply, or divide the line numbers of the lines.</li> <li>Set Base for Percent</li> <li>With this option, you can use a formula in the line that serves as calculation basis to show costs as a percentage in a column layout.</li> </ul> </li> </ul>
Area	<ul> <li>This field is used to specify the range from which to use the entries or values for the account schema line.</li> <li>The following 4 options are available: <ul> <li>Cost Account</li> <li>Here you can specify the cost accounts you want to show in the line.</li> <li>Project Account</li> <li>Here you can specify the project accounts you want to show in the line.</li> <li>Reference Unit</li> <li>Here you can specify the reference unit you want to show in the line.</li> <li>Reference Unit</li> <li>Here you can specify the reference unit you want to show in the line.</li> <li>Reference Unit</li> <li>Here you can specify the reference unit you want to show in the line. For example, you can show the square meters used by your company.</li> <li>Project Account Reference Unit</li> <li>Here you can specify the project account reference unit you want to show in the line. For example, you can show the production hours of your products.</li> <li>G/L Account</li> <li>Here you can specify the G/L accounts of your General Ledger you want to show in the line. With this option, you can reconcile G/L accounts with accounts of your Cost Accounting.</li> </ul> </li> </ul>
Totaling	This field is used to specify an account interval or a list of account numbers. The entries in the account are totaled to form a total balance. The totaling entries depends on the value of the Totaling Type field.
Row Type	<ul> <li>This field is used to specify the row type for the account schedule line.</li> <li>Net Change Select this option if you want to show the net change of costs or revenues in the line.</li> <li>Balance Select this option if you want to show the cumulative balance of costs or revenues in the line.</li> </ul>



	<ul> <li>Balance at Date</li> <li>Select this option if you want to show the balance of costs or revenues in the line, filtered on a specific date.</li> </ul>					
Amount Type	<ul> <li>This field is used to specify the type of entries you want to include in the amounts of the account schedule line.</li> <li>Amount</li> <li>Select this option if you want to show the total amount of fixed and variable amounts.</li> <li>Amount Fix</li> <li>Select this option if you want to show the fixed amount.</li> <li>Amount Var</li> <li>Select this option if you want to show the variable amount.</li> </ul>					
Overhead	This field is used to specify if the account schedule line contains an overhead.					
Show Opposite Sign	This field is used to specify if target amounts are displayed in reports as negative amounts with minus signs and credit amounts as positive amounts.					
Show as	This field is used to specify if the account schedule line is printed in the report.					
Bold	This field is used to specify if the amounts of this line are bold.					
Italic	This field is used to specify if the amounts of this line are italicized.					
Underline	This field is used to specify if the amounts of this line are underlined.					
New Page	This field is used to specify whether to insert a page break after the current account when printing the account schedule.					
Show Detailed Line	A check mark in this field indicates that the accounting schedule will only be executed for the cost account schedule lines with an activated "Show Detailed Line" field.					

#### 25.2. Cost Account Analysis Views

If you want to evaluate shortcut dimensions in addition to the global dimensions, you can use the cost account analysis views. You can include up to 4 dimensions with different layout variants by using the Show as Lines/Columns views and export the data to Excel.

	ost Center Journals $\sim$ Cos	t Center Archiv 🗸 🛛 Cost	Unit Journals V Co	st Unit Archiv $\vee$	Finance $\smallsetminus$	Administration $\smallsetminus$	CKL Apps $\smallsetminus$	=
Chart of Cost Accounts Chart of Cost Centers	Cost Account Budgets Chart of Project Accounts	Chart of Cost Units Project Account Budgets	G/L Accounts Allocations					∽ 2
Headline			Actions					
Want to learn more abou			Cost Allocation/Distribution			> General Setup	E General	
vvant to		eabout	L > Analysis		>	• Reporting Manager	🗉 Analysis	
Business Central?		<u>à</u>	Cost Account Schedules		>	History	🗉 Budgets	
		pd (	😼 Cost Acc. Analysis by Dimensions					
			🕺 Project Acc. Analysis by Dimensions					
Activities ~		nča, o	ost Acc. Analysis Views	]				
Comparison Finance Cost Center Accounting			roject Acc. Analysis Views	Cost Acc. Ar	nalysis Views	Secondary Costs	5	



Analysis View Card   Work	k Date: 25.01.2025	Ŀ	+	۱.	$\checkmark$	'Saved	
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Starting Date · · · · · · ·	01.01.2020		Include Bu	udgets			
Last Date Updated			Blocked ·				
Dimensions							
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Dimension 2 Code	PROFITCENTER	$\sim$	<u>Dimensio</u>	n 4 Code			~
L				2			

#### General tab

Field Name	Field Description
Code	This field is used to specify the code for the analysis view.
Name	This field is used to specify the name of the analysis view.
Cost Account Filter	This field is used to specify which accounts to consider in the analysis view.
Date Compression	This field is used to specify the period for entries to be combined to obtain a single entry for that period.
Starting Date	This field is used to specify the starting date of the analysis view.
Last Date Updated	This field is used to specify the date on which the analysis view has been updated the last time.
Last Entry No.	This field is used to specify the number of the last cost account entry that was posted before the analysis view was updated.
Last Budget Entry No.	This field is used to specify the number of the last cost account budget entry that was entered before the analysis view was updated.
Last Performance Budget Entry No.	This field is used to specify the number of the last performance budget entry entered before the analysis view was updated.
Update on Posting	This field is used to specify whether to update the analysis view each time you post a cost account entry.
Include Budget	This field is used to specify whether to update the analysis view budget entries each time you update an analysis view.
Blocked	This field indicates whether the analysis view is blocked and therefore cannot be posted.



#### Dimensions tab

Field Name	Field Description
Dimension Code 1	This field is used to define the first dimension you want to evaluate using the analysis, such as the cost center to represent its costs.
Dimension Code 2	This field is used to define the second dimension you want to evaluate using the analysis, such as a product group.
Dimension Code 3	This field is used to define the third dimension you want to evaluate using the analysis, such as a purchaser code.
Dimension Code 4	This field is used to define the fourth dimension you want to evaluate using the analysis, such as a region.

# 25.3. Project Account Analysis Views

CRONUS AG Cost Center Journals Cost Center Archiv Cost Unit Jour	rnals $\checkmark$ Cost Unit Archiv $\checkmark$ Finance $\checkmark$ Administration $\checkmark$ CKL Apps $\checkmark$	≡
5	Accounts	<i>∱</i> ∂
Headline	Actions	
Want to learn more about	Cost Allocation/Distribution      General Setup     Analysis     Analysis     Reporting Manager     Analysis	
Business Central?	unt Schedules > History 🗄 Budgets	
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Project Account Filter	60006999	Update on Posting	
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Starting Date	01.01.2020	Blocked	
Last Date Updated			
Dimensions			
Dimension 1 Code	KOSTENTRÄGER $\checkmark$	Dimension 3 Code	~
Dimension 2 Code	ERGEBNISTRÄGER $\lor$	Dimension 4 Code	$\sim$



#### General tab

Field Name	Field Description
Code	This field is used to specify the code for the analysis view.
Name	This field is used to specify the name of the analysis view.
Cost Account Filter	This field is used to specify which accounts to consider in the analysis view.
Date Compression	This field is used to specify the period for entries to be combined to obtain a single entry for that period.
Starting Date	This field is used to specify the starting date of the analysis view.
Last Date Updated	This field is used to specify the date on which the analysis view has been updated the last time.
Last Entry No.	This field is used to specify the number of the last cost account entry that was posted before the analysis view was updated.
Last Budget Entry No.	This field is used to specify the number of the last cost account budget entry that was entered before the analysis view was updated.
Last Performance Budget Entry No.	This field is used to specify the number of the last performance budget entry entered before the analysis view was updated.
Update on Posting	This field is used to specify whether to update the analysis view each time you post a cost account entry.
Include Budget	This field is used to specify whether to update the analysis view budget entries each time you update an analysis view.
Blocked	This field indicates whether the analysis view is blocked and therefore cannot be posted.

#### Dimensions tab

Field Name	Field Description
Dimension Code 1	This field is used to define the first dimension you want to evaluate using the analysis, such as the project account to represent its costs.
Dimension Code 2	This field is used to define the second dimension you want to evaluate using the analysis, such as a product group.
Dimension Code 3	This field is used to define the third dimension you want to evaluate using the analysis, such as a salesperson code.
Dimension Code 4	This field is used to define the fourth dimension you want to evaluate using the analysis, such as a region.



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